

DURING the gang-busting 1930's, J. Edgar Hoover became "Mr. FBI."

Through the years, the FBI was shaped in the image of this man's ideas and ideals. No other agency in the federal government bears the imprint of a single personality as clearly as the Federal Bureau of Investigation.

Hoover is the FBI. But his position of strength—and the strength of the FBI—isn't merely a matter of one man's personality. The real secret lies in the fact that Hoover has around him a group of top-flight executives who climbed from the ranks of the FBI's special agents. They came up the hard way, by merit and not as somebody's political pets. Hoover trusted them to make decisions. In turn, these men have repaid the trust with loyalty and fierce pride in the FBI. They accept without question the FBI policy of anonymity. Their names are not widely known beyond the doors of the FBI's Headquarters. And yet they hold in their hands much of the responsibility for the nation's safety.

This inner circle is composed of nine men of whom Hoover has said, "You can't buy the kind of energy and devotion they have given to the FBI."

Hoover's top lieutenants gather each Monday and Wednesday and if need be each weekday at 10:30 A.M. in what is known as "the FBI Executives Conference." The presiding officer is Clyde A. Tolson, who came to the Bureau on April 2, 1928.

Page 119 of "The FBI Story,  
A Report to the People" by  
Don Whitehead

ENCLOSURE

Tolson is "the man who came to dinner" at the FBI. He intended to stay just long enough to get a little experience and enough money to start practicing law at Cedar Rapids, Iowa, where he had gone to business school. Tolson stated his short-term views on the FBI job in his application, causing a stir in the Chief Clerk's Office, which had grown accustomed to having applicants describe their ambitions for a lifelong career in the organization. The unusual letter found its way to Hoover.

"Hire him, if he measures up after the examination and investigation," Hoover said. "He will make us a good man."<sup>1</sup>

Several months after joining the FBI as a special agent, Tolson was brought to Headquarters as Chief Clerk, and then he moved up fast. He became an Assistant Director in 1931 and five years later he was named Assistant to the Director. In 1947, Hoover gave him the title of Associate Director—formal recognition that Tolson was the Number 2 G-Man.

Tolson, like Hoover, is a bachelor. The two men have become such close friends over the years that their intimates say they have even reached the point where they think alike. Tolson carries much of the administrative load which Hoover handled himself for many years, and serves in effect as Hoover's chief of staff.

The third man in the line of command is Louis B. Nichols, who handles a tremendous number of chores for the Director in addition to running the Records and Communications Division and representing the FBI in matters not handled personally by Hoover. Nichols is an Assistant to the Director, a title also held by the Number 4 man, Leland V. Boardman.<sup>2</sup>

Below Tolson, Nichols and Boardman, there are six assistant directors who are the operating chiefs of the Identification, Training and Inspection, Administrative, Domestic Intelligence, Investigative and Laboratory Divisions.<sup>3</sup>

These men did not reach their positions by being yes-men. They arrived by being willing to accept hard work, make decisions and take on responsibilities while submerging their own personalities in the FBI. They push themselves harder than they do their subordinates. It isn't unusual for them to work twelve or even fifteen hours a day. They do it because there is work to be done—and their work comes first.

In the conference room, each executive is expected to say what he thinks, whether the problem deals with his own work or the work of someone else. But he had better be ready to defend the position he takes, and have his reasons ready. These are strong-willed men and there are, at times, clashes of opinion. In questions of basic policy or

in dealing with grave issues, the conference passes the decision on up to Hoover, but always with a recommendation as to what course should be followed. If there is disagreement, an alternative recommendation is also made. And then the decision is up to Hoover.

But when these men walk out of the conference room, they walk out as a team. The decisions have been made and each man knows where he is going and what he is to do. Their shoulder-to-shoulder teamwork is one of the keys to the FBI's reputation for unity and efficiency.

None of these men seems to see anything unusual in accepting anonymity as a part of the job. Any one, or all of them, could leave the organization and go into private industry at a large increase in salary. But they stick to the FBI.

Tolson once explained it this way: "I think most of them stay for the same reason I do. You get something out of working for the FBI that is more important than a pay check."

Another key to the FBI's efficiency is the exacting attention that is paid to small details. A typist who makes a mistake in a word or a number, and anyone else who overlooks the error, has done a sloppy job. Mistakes are never disregarded.

The effort to achieve accuracy in work details is time-consuming and might even be regarded in private industry as a waste of time and energy. But to the FBI, this effort is the essence of doing the job properly. Tolson said: "Precision is the cardinal virtue of an investigating agency. Many a criminal has been convicted, and many an innocent person absolved, because somebody took pains to be accurate about an 'unimportant little fact.'"

*Excerpt from page 121 of  
"The FBI Story, A Report  
to the People" by Don*

<sup>1</sup>Tolson, fifty-six, born in Laredo, Missouri, came to Washington, at eighteen, from Cedar Rapids, Iowa, to work as a clerk in the War Department. At nineteen, he was handling routine correspondence for Secretary of War Newton D. Baker. Tolson thought Baker was one of the most brilliant men he ever knew. He once told a friend; "If Baker had been two inches taller, I believe he would have been President of the United States." Baker thought so highly of Tolson he made him his confidential secretary, and for eight years Tolson worked also as confidential secretary to Secretaries of War John Weeks and Dwight Davis. During this time he attended night school at The George Washington University, getting an A.B. degree in 1925 and a law degree in 1927.

*Excerpt from page 336*

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: Clyde A. Tolson

Where Assigned: Director's Office  
(Division) (Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1956 to March 31, 1957

ADJECTIVE RATING: OUTSTANDING Employee's Initials \_\_\_\_\_  
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: [Signature] Director 3/31/57  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating Approved by: \_\_\_\_\_  
Signature Title Date

TYPE OF REPORT

- Official
- Annual

- Administrative
- 60-Day
- Transfer: Apr 12 1957
- Separation from Service
- Special

67-9524-354  
Searched  
79  
APR 12 1957  
FEDERAL BUREAU OF INVESTIGATION

94

3-214

**CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
ENTERED ON DUTY 4/2/28  
DIRECTOR'S OFFICE**

Mr. Tolson earned Outstanding performance ratings for the periods April 1, 1954, through March 31, 1955, and again for the same period in 1955 and 1956. Since then his services have continued at the highest possible level of efficiency and most assuredly he again deserves the rating of Outstanding for the annual rating period from April 1, 1956, through March 31, 1957.

**Justification in Support Follows:**

The responsibilities of the Bureau have continued to increase during the last year resulting in the assumption of even greater burdens by the top-level executive staff. Mr. Tolson, as Associate Director, has had to shoulder a major share of the increased responsibilities. He has done this in an extraordinarily efficient manner. His judicious handling of his multiple executive duties in directing top-level policy and operations at both the Seat of Government and in the field has been outstanding and has relieved me as Director so that I might concentrate on those responsibilities not susceptible of delegation. Mr. Tolson has meticulously supervised our budget and has tirelessly and constantly directed our planning to insure maximum economy with the highest degree of efficiency. The continuing acuteness of the international situation has meant an even greater increase in the Bureau's responsibilities in the security field thus increasing the Bureau's over-all work load. New legislation and additional programs of the executive branch have also resulted in the necessary assumption of additional obligations by the Bureau. Mr. Tolson has been primarily responsible for the continuous smooth functioning of the Bureau notwithstanding these additional responsibilities. During the past year continued success has been enjoyed by the Bureau in solving cases of national implication such as the Kidnaping case involving the infant Weinberger child, the arrest of Jack and Myra Soble and Jacob Albam, espionage subjects, and the Obstruction of Justice case in which Victor Riesel was the victim. All of these cases had tremendous ramifications and required adroit top-level planning, supervision and direction from headquarters in Washington. Mr. Tolson played a vital part in the successful solution of each of these cases.

The quality of Mr. Tolson's services during the rating period has even surpassed the high calibre of his services of past years. This is attributable to the additional experience he has gained during his 29 years of Bureau service in top-level executive, supervisory and administrative positions. His value to the Bureau, to the Department and to the entire Government service cannot be measured; however, it can be unequivocally stated that the success realized by the Bureau over the years is due to a substantial degree to the superior capabilities, the selfless devotion to duty and the unerring judgment and acumen displayed by Mr. Tolson in every aspect of his work. His contributions to the efficient functioning of the Bureau cannot be overemphasized. Without the benefit of his keen perception, vast knowledge of the Bureau and its responsibilities, and his self-sacrificing loyalty to his career, the organization would truly suffer. It is a pleasure to recognize his splendid performance by rating it OUTSTANDING.

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. LEONARD *ad*

DATE: February 21, 1957

FROM : J. P. MOHR

SUBJECT: MR. TOLSON'S WITHHOLDING TAX DEDUCTIONS (1957)

*C. A. Tolson*

- Tolson \_\_\_\_\_
- Nichols \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mason \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Nease \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

Mr. Tolson has instructed me to arrange for the following deductions to be made from his biweekly salary checks, beginning with the check to be received by him on March 8, 1957:

Deductions: Biweekly Salary Checks  
March 8, 1957

Federal Tax .....	\$271.36
D. C. Tax .....	23.67
Retirement .....	50.00
Insurance .....	5.00
<b>TOTAL DEDUCTIONS .....</b>	<b><u>\$350.03</u></b>
Gross Salary .....	\$769.23
Total Deductions (above) .....	<u>350.03</u>
<b>NET TAKE-HOME PAY .....</b>	<b><u>\$419.20</u></b>

The foregoing will confirm telephonic instructions from Mr. Gunsser today to comply with Mr. Tolson's instructions.

*J. P. Mohr*

JPM:vlj  
(4)

RECORDED -84

9 524-353

THIS WILL BE DONE

2-21-57

*ad*

84

FEB 25 1957

91

*J. P. Mohr*

January 31, 1957

PERSONAL

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

I want to take this occasion to express to you not only my personal appreciation, but my official commendation for the excellent manner in which the material was prepared for my use in my appearance before the Subcommittee of the Appropriations Committee of the House of Representatives.

I know the long hours and effort which this entailed upon your part, and, had it not been for your dedicated attitude in the preparation of the material, I would have been faced with an insurmountable problem to become properly prepared for the hearings.

It is again another instance of your loyalty and devotion to the FBI and to me as its Director.

Sincerely,

*10/8. Edgar Hoover 150*

9 524-352

JEH:EDM (3)

*[Handwritten initials and marks]*

RECORDED  
FEB 1 10 31 AM '57

SENT FROM D. O.  
TIME 1:57 PM  
DATE 1-31-57  
BY *[Signature]*

91  
3 FEB 7 1957

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: November 1, 1956

FROM : Clyde Tolson

SUBJECT: REINSTATEMENTS

*H. L. Edwards  
Inquiry*

Tolson	✓
Nichols	
Boardman	✓
Belmont	✓
Mohr	✓
Parsons	
Rosen	
Tamm	
Trotter	
Nease	✓
Winterrowd	
Tele. Room	
Holloman	
Gandy	

In response to your inquiry, please be advised that in the past I have forwarded to you, with recommendations, requests for reinstatements of Special Agents. I have personally passed upon requests for reinstatements of former clerical employees which are many.

If you desire, I will be very glad in the future to send all requests for reinstatements on the part of clerical employees to your office.

*No. But as a matter of policy I don't think we should make any reinstatements of persons who try to pick their spots in the Bureau*

cc - Mr. Mohr  
Mr. Nease

CT:LCB  
(4)

6/

RECORDED 143

67-0-9650

9

DEC 17 1956

*[Signature]*

44-33356-34

September 27, 1956

RECORDED-90

90-108

AIRMAIL

Mr. Gilbert Costa  
Public Information  
The Lighthouse  
111 East 59th Street  
New York 22, New York

Dear Mr. Costa:

Your letter of September 25, 1956, has been received, and you may be sure it will be a pleasure to assist you in connection with the part of your article which pertains to Mr. Clyde Tolson, Associate Director of the FBI.

In this connection, I am enclosing a copy of an article by Louis Cassels from the December, 1954, issue of "Nation's Business" which contains considerable data of possible interest.

Sincerely yours,

J. Edgar Hoover

MAILED 6  
SEP 27 1956  
COMM - FBI

Enclosure

Described above

SEP 27 2 15 PM '56  
RECEIVED READING ROOM  
F B I  
U. S. DEPT. OF JUSTICE

*J. Edgar Hoover*

*m*

44-33356-34

*Red*

- Tolson \_\_\_\_\_
- Nichols \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Nease \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

NOTE: Bufiles reflect nothing identifiable with Mr. Costa or his publication. New York telephonically advised they have no record of their files on Costa.

2 DEPT. OF JUSTICE  
(U B I)

75

A Beacon of Light for Those Who Live in Darkness . . .  
Serve the Lightness of All Ages . . . All Races . . . All Creeds

# The Lighthouse

THE NEW YORK ASSOCIATION FOR THE BLIND • ELDORADO 5-2100  
111 EAST 59TH STREET, NEW YORK 22, N. Y.

Sept. 25, 1956

Dear Mr. Hoover:

I am writing an article in which I am devoting a small part to Mr. Clyde Tolson of your department. Frankly, all I have been able to find out about him is what I have read in Who's Who's and similar publications. Unfortunately, this is not quite enough.

Therefore, upon the suggestion of your New York office I am sending along this request. Would you please furnish me with one or two anecdotes concerning Mr. Tolson--that would in no way encroach upon the privacy of the gentlemen or your organization. Some major case, perhaps, that he had a hand in. Or some occurrence that endeared him to you and the department, without, of course, embarrassing him.

May I further explain my position. Although I am a public information officer of the Lighthouse, I am also a free lance writer. For this particular story, I have been assigned by the editors of Pageant Magazine. In the November, 1955 issue of Argosy Magazine, I wrote an article on anti-Communist movements in Rumania. In a forthcoming issue of that same magazine (probably Dec. or Jan.) there will appear under my by-line a story on the methods used by the Russians to get defectors to redefect. In other words, I am a great believer in the F.B.I and C.I.A. and as such perhaps you will be persuaded to agree with my request for the anecdotes on Mr. Tolson.

Thank you for your cooperation. May I add that I need the material by the 2d of October to meet Pageant's deadline.

Very sincerely,  
*Gilbert Costa*  
GILBERT COSTA  
PUBLIC INFORMATION

*not  
Oct 9-27-56*

*John Cooper*  
EX-109

SEP 26 1956  
RECORDED-5074-33356-39

OCT 1 1956

### LIGHTHOUSE SERVICES

Social Service and Adjustment  
Federal Social Service  
Vocational Aid  
Prevention of Blindness  
Home Visitation and  
Counseling  
Specialized Services for Blindness

Research  
Ophthalmological Foundation  
Training and Education  
Vocational Counseling  
Psychological Services  
Eye Tests

Machine Dictation and Transcriptions  
Typing  
Preschool Counseling  
Nursery School  
Music School  
Acrobatics  
Recreation  
Braille Print and Transcription

EX-109

Business and Industry Placements  
Part-time Work Center  
Recreation  
Arts, Medical and Creative  
Dramatics

Public Education  
Public Information  
Public Relations  
Publicity

FD-281a (Rev. 2-20-56)

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

9-10-56

I certify that I have ~~received~~ the following Government property for official use:  
returned

1 Grand Master Key

67-NOV 10 1956  
10 SEP 20 1956

JLB

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

*C. A. Tolson*  
Clyde A. Tolson

Lab  
7/24/56

August 1, 1956

PERSONAL AND CONFIDENTIAL

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

It gives me great pleasure to advise you that your salary has been increased to \$20,000 per annum, effective July 1, 1956. This was made possible as a result of the Federal Executive Pay Act of 1956.

Sincerely,

MA:lab  
(2)

Aug 1 1956  
RECEIVED READING ROOM  
FBI  
U.S. DEPT. OF JUSTICE  
9 52 4

SENT TO THE  
DIRECTOR  
FBI  
AUG 1 1956

Pay adjustment covering Executive position of Mr. Tolson specifically provided for in Federal Executive Pay Act of 1956.

- Tolson \_\_\_\_\_
- Nichols \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mason \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Nease \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

19

97

gza  
[Handwritten signatures and initials]

April 18, 1956

Personal and Confidential

Mr. Clyde Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

I am certainly happy to let you know that you have been afforded an over-all rating of Outstanding covering your performance for the period April 1, 1955, to March 31, 1956, and that the Department has given its approval to this rating under the Attorney General's Performance Rating Plan. You are being furnished with a copy of the rating with this letter in accordance with the regulations pertaining to Outstanding ratings.

It is a real pleasure for me to again extend to you this recognition. Your exceptional services to the Bureau cannot be measured by monetary standards; however, I have approved a cash award for you in the amount of \$500.00 in view of the invaluable contributions you have continued to make to the carrying out of our heavy responsibilities. You will receive a check for this amount, less withholding tax, at an early date.

With best wishes and kind regards,

Sincerely,

J. Edgar Hoover

9 524-349

145

- Mr. Tolson \_\_\_\_\_
- Mr. Nichols \_\_\_\_\_
- Mr. Boardman \_\_\_\_\_
- Mr. Belmont \_\_\_\_\_
- Mr. Mason \_\_\_\_\_
- Mr. Mohr \_\_\_\_\_
- Mr. Parsons \_\_\_\_\_
- Mr. Rosen \_\_\_\_\_
- Mr. Tamm \_\_\_\_\_
- Mr. Trotter \_\_\_\_\_
- Mr. Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Mr. Holloman \_\_\_\_\_
- Miss Gandy \_\_\_\_\_

Enclosure  
CRD:mol (3)  
67-9524

Award #406-56

Based on memo Edwards to Mohr 4/18/56 CRD:mol

75

CRG

SENT FROM L. O.
TIME 1:30 PM
DATE 4-18-56
BY <i>Personality</i>

*presented by J. Edgar Hoover*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: April 18, 1956

FROM : H. L. Edwards *HL*

SUBJECT: **CLYDE A. TOLSON**  
**ASSOCIATE DIRECTOR**  
**OUTSTANDING PERFORMANCE RATING**

Tolson	_____
Nichols	_____
Boardman	_____
Belmont	_____
Mason	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Nease	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Reference is made to your memorandum to the Director dated April 5, 1956, in which it was pointed out that Mr. Tolson was given an OUTSTANDING performance rating for the period from April 1, 1955, through March 31, 1956. His rating was forwarded to the Department to be approved by the Efficiency Awards Committee, and after Departmental approval, Mr. Tolson was to be furnished with the copy of the rating. You also informed that when we received word from the Department of approval of the rating, an appropriate communication would be prepared to Mr. Tolson furnishing him with the copy as well as notification of the Director's approval of a \$500 Incentive Award for his outstanding performance.

By memorandum dated April 17, 1956, from Mr. Andretta the Director was advised that Mr. Tolson's OUTSTANDING performance rating had been approved and a copy of the justification should be furnished to him.

As you will recall, authority has been delegated to the Director by the Attorney General to approve cash awards to Bureau personnel in amounts up to and including \$500. Awards in excess of \$500 must still be referred to the Department for approval of the Committee on Awards. Under the approved table utilized in determining the amount of awards to be given under the Incentive Awards Program, it is felt that Mr. Tolson's services should be classified for the purposes of this award as of major value and broad application, which category justifies an award of from \$500 to \$725.

RECOMMENDATIONS:

It is recommended

RECORDED-44

9524-348

1) that Mr. Tolson be advised of the official approval of <sup>45</sup> his OUTSTANDING performance rating and be furnished a copy of the rating in accordance with the Department's instructions.

*H. L. Edwards*

Enclosures

*ERD*  
RECORDED: mol  
(2)

*14*  
APR 25 1956

87

*HL*  
↓  
(OVER)

RECOMMENDATIONS (continued)

2) that Mr. Tolson be granted a cash award in the amount of \$500.00. If you approve, the letter to him and authorization for the award are attached.

*W. Edwards*

*J. W. [unclear]*  
4/18 *J. W. [unclear]*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 4/5/56

FROM : J. P. MOHR

SUBJECT: <sup>0</sup>CLYDE A. TOLSON  
Associate Director  
OUTSTANDING ANNUAL PERFORMANCE RATING

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Bohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

There is attached a memorandum dated April 5, 1956 to Mr. William P. Rogers, Deputy Attorney General, transmitting the annual performance rating on Mr. Tolson covering his services from April 1, 1955 to March 31, 1956, in which he is being given an adjective rating of OUTSTANDING by you.

Your signature is required on the original and the copy attached showing you as the Rating Official. After Departmental approval by the Efficiency Awards Committee of the Department, Mr. Tolson will be furnished with the copy of the rating.

When we receive word from the Department that the rating has been approved, an appropriate communication will be prepared to Mr. Tolson furnishing him with the copy as well as notification of your approval of a \$500 Incentive Award for his outstanding performance.

### RECOMMENDATIONS

1. It is recommended that you as the Rating Official sign the original and copy of the OUTSTANDING efficiency rating for Mr. Tolson for the rating period ending March 31, 1956.

2. It is recommended that the attached memorandum go forward to Mr. Rogers transmitting the OUTSTANDING rating for final approval by the Efficiency Awards Committee of the Department.

RECORDED

9524-347

145

JPM:DW

(2)

Enclosure *sent 4-5-56*

47 APR 25 1956

*3. edit*

*113*





UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.  
February 13, 1956

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship \_\_\_\_\_ Date 2/13/56  
Address \_\_\_\_\_

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE Relationship \_\_\_\_\_ Date 2/13/56  
Address \_\_\_\_\_

*3/BWB*

FEB 13 1956

Very truly yours,

*Ceyda A. Johnson*  
Special Agent

# Office Memorandum • UNITED STATES GOVERNMENT

Mr. Tolson	.....
Mr. Nichols	.....
Mr. Boardman	.....
Mr. Belmont	.....
Mr. Parsons	.....
Mr. Rosen	.....
Mr. Tamm	.....
Mr. Nease	.....
Mr. Winterrowd	.....
Tele. Room	.....
Mr. Holloman	.....
Miss Gandy	.....

TO : Mr. J. Edgar Hoover  
Director, Federal Bureau of Investigation

DATE: April 17, 1956  
A-8

FROM : *[Signature]* S. A. Andretta  
Administrative Assistant Attorney General

SUBJECT:

*H.L. [Signature]*

This refers to your memorandum of April 5, 1956, transmitting an "Outstanding" performance rating for Mr. Clyde A. Tolson, covering the period April 1, 1955 through March 31, 1956.

The rating has been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished Mr. Tolson.

*Memo Edwards to Mohr  
4/18/56 CRD:md*

9 524-345  
145

*Letter & authorization  
for cash award*

*4/18/56 CRD:md  
1'D*

**EXP. PROC.**

47 APR 20 1956

APR 17 1956

*J. [Signature]*

October 14, 1955

Mr. Joseph H. Lesh  
Assistant to the Deputy Attorney General  
United States Department of Justice  
Washington, D. C.

Dear Mr. Lesh:

Thank you for your thoughtful letter of October 10, 1955, concerning the recent United States Attorneys Conference and your letter of October 11, 1955, regarding the report of the FBI for Fiscal Year 1955.

Rest assured that we in the FBI enjoyed assisting at the time of the Conference. I am advising Messrs. C. A. Tolson, L. B. Nichols, Alex Rosen, G. C. Gearty, and C. J. Moran of your generous remarks.

I am indeed pleased that you have found our report for the Fiscal Year 1955 both interesting and instructive.

Sincerely yours,

- ✓ cc - Personnel File of Mr. Tolson, with copy of incoming-10/10/55
- cc - Personnel File of Mr. Nichols, with copy of incoming 10/10/55
- cc - Personnel File of Mr. Rosen, with copy of incoming 10/10/55
- cc - Personnel File of Mr. Gearty, with copy of incoming 10/10/55
- cc - Personnel File of Mr. Moran, with copy of incoming 10/10/55
- cc - Mr. Tolson, with copy of incoming - 10/10/55
- cc - Mr. Nichols, with copy of incoming - 10/10/55
- cc - Mr. Rosen, with copy of incoming - 10/10/55
- cc - Mr. Gearty, with copy of incoming - 10/10/55
- cc - Mr. Moran, with copy of incoming - 10/10/55



Office Memorandum • UNITED STATES GOVERNMENT

Mr. Tolson	_____
Mr. Nichols	_____
Mr. Boardman	_____
Mr. Belmont	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Nease	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

TO : MR. MOHR *HM*

FROM : CLYDE TOLSON

SUBJECT :

DATE: 7/25/56

*CTC*  
*Dayton*  
*Jacampsey*

For record purposes, you are advised that as of August 1, 1956, my address will be changed to Apartment 1316, 4000 Massachusetts Avenue, N. W., Washington 16, D. C.

CT:DSS

*46* (34)

*v.*

SEARCHED \_\_\_\_\_ INDEXED \_\_\_\_\_  
 SERIALIZED \_\_\_\_\_ FILED \_\_\_\_\_  
 JUL 26 1956  
 FBI - WASHINGTON

*3/CTC*

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON 25, D. C.

FORM APPROVED  
BUDGET BUREAU NO. 50-1064

STANDARD FORM 50  
REV. APRIL 1951  
PROMULGATED BY  
U. S. CIVIL SERVICE COMMISSION  
CHAPTER XI, FEDERAL PERSONNEL MANUAL

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. - MISS - MRS. - FIRST - MIDDLE INITIAL - LAST) MR. CLYDE A. TOLSON		2. DATE OF BIRTH 5-22-00		3. JOURNAL OR ACTION NO. F. B. I. 2977		4. DATE 7-31-56																					
This is to notify you of the following action affecting your employment:																											
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PAY ADJUSTMENT				6. EFFECTIVE DATE 7-1-56		7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY EXCEPTED BY LAW																					
FROM Associate Director \$17,500 per annum Assoc. Director's Office D. C.				8. POSITION TITLE Associate Director		TO Associate Director \$20,000 per annum																					
9. SERVICE, SERIES, SALARY, GRADE				10. ORGANIZATIONAL DESIGNATIONS																							
11. HEADQUARTERS				Same Same																							
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL				<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL																							
12. FIELD OR DEPT'L				12. FIELD OR DEPT'L																							
13. VETERAN'S PREFERENCE				14. POSITION CLASSIFICATION ACTION																							
<table border="1"> <tr> <th>NONE</th> <th>WWII</th> <th>OTHER</th> <th>5-PT.</th> <th colspan="2">10-POINT</th> </tr> <tr> <td>X</td> <td></td> <td></td> <td></td> <td>DISAB.</td> <td>OTHER</td> </tr> </table>				NONE	WWII	OTHER	5-PT.	10-POINT		X				DISAB.	OTHER	<table border="1"> <tr> <th>NEW</th> <th>VICE</th> <th>I. A.</th> <th>REAL.</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>				NEW	VICE	I. A.	REAL.				
NONE	WWII	OTHER	5-PT.	10-POINT																							
X				DISAB.	OTHER																						
NEW	VICE	I. A.	REAL.																								
15. SEX M		16. RACE		17. APPROPRIATION S. & E., FBI 18. FROM: Same 19. TO: Same		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes																					
				19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:																					
APPROVED <i>J. E. Hoover</i> DIRECTOR, F. B. I.				<p>REMARKS:</p> <p>This action is being taken in accordance with Federal Executive Pay Act of 1956. (Public Law #854, approved 7-31-56)</p> <p><i>Hoover</i> (19)</p>																							
SIGNATURE OR OTHER AUTHENTICATION																											

1: PERSONNEL FILE

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: 0  
CLYDE A. TOLSON

Where Assigned: DIRECTOR'S OFFICE  
(Division) (Section, Unit)

Payroll Title: Associate Director

Rating Period: from April 1, 1955 to March 31, 1956

ADJECTIVE RATING: OUTSTANDING Employee's Initials  
Outstanding, Satisfactory, Unsatisfactory

Rated by: J. Edgar Hoover Director 3/31/56  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating approved by: \_\_\_\_\_  
Signature Title Date

TYPE OF REPORT

Official  
 Annual

Administrative  
 60-day  
 Transfer  
 Separation from service  
 Special

9-524-347

145

J. Edgar Hoover

CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
EOD 4/2/28  
DIRECTOR'S OFFICE

For the annual rating period from 4/1/54 through 3/31/55 Mr. Tolson was rated OUTSTANDING. He has continued to occupy the same position and because his work performance has continued at an equal or even higher level of efficiency, he again deserves the rating of OUTSTANDING for the annual rating period from 4/1/55 through 3/31/56.

Justification in support follows:

There have been substantial increases in responsibilities without any increase in the top-level executive staff. Efficient handling of these additional burdens has been possible largely through the outstanding efficiency and extraordinary effort and judgment of Mr. Tolson as Associate Director, including much sacrifice of personal time and foregoing of leave, plus constant planning in the interest of maximum efficiency and economy. Additional delegations of responsibilities to me as Director have necessitated increased reliance upon the Associate Director to administer many of the Bureau's top-level duties and responsibilities in order to relieve me for handling the essential items which cannot be delegated. Increases in our work load have come about through much new legislation, numerous new programs of the Executive Branch, and sustained increasing emphasis on security because of the acute international situation. All of these have created tremendous problems for the Associate Director, who has primary responsibility for top-level budget and personnel matters, training and inspection matters, as well as for screening top policy and procedures covering both the administrative and investigative phases of the Bureau's work. He also coordinates top policy direction of various service units of the Bureau including the Records and Communications Division, the Identification Division and the technical laboratory.

Mr. Tolson's outstanding performance is attributable to a combination of his 28 years of Bureau experience, most of which has been in top-level executive, supervisory and administrative capacities; his extraordinary personal qualifications of perception, judgment, keen understanding, and great interest in public service and the work of the Federal Bureau of Investigation; his selfless devotion and loyalty to his official duties and responsibilities; and his complete awareness of all pending problems, both actual and potential. It is impossible to estimate the value of his services in terms of replacement.

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

5/1/56

I certify that I have received the following Government property for official use:  
~~XXXXXXXXXX~~

SPECIAL TRANSPORTATION PASS #2

38

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

**FILE**

3-M

PER pat

Very truly yours,

*[Signature]*

Assoc. Director C. A. Tolson

1

UNITED STATES DEPARTMENT OF JUSTICE  
OFFICE OF THE DEPUTY ATTORNEY GENERAL  
WASHINGTON, D. C.

October 10, 1955

Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
Department of Justice  
Washington, D. C.

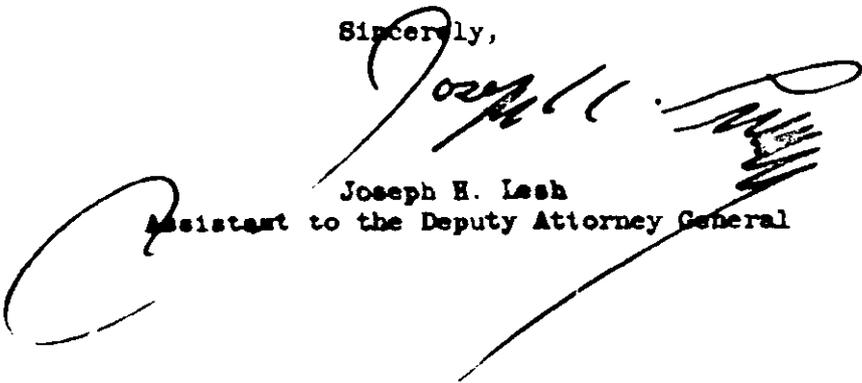
Dear Mr. Hoover:

I want you to know how much I appreciated the very fine help that was given to us by the FBI during our United States Attorneys Conference last week. In particular, I would like to single out Mr. Tolson, Mr. Nichols, Mr. Rosen, Mr. Gearty and Mr. Moran.

I enjoyed seeing you at the Reception but I was sorry that we could not have had a little more of a visit.

Very best wishes.

Sincerely,



Joseph H. Lesh

Assistant to the Deputy Attorney General

Mr. J. Edgar Hoover  
Director, Federal Bureau of Investigation  
S. A. Andretta  
Assistant Attorney General

April 22, 1955  
A-8

*S. A. Andretta*

This refers to your memorandum of April 13, 1955 transmitting an "Outstanding" performance rating for Mr. Clyde A. Tolson, covering the period April 1, 1954 through March 31, 1955 for approval.

The rating has been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished Mr. Tolson.

*J*

*Per instructions from Dept. this memo and attached material to be filed in Bureau personnel file of Mr. Tolson.*

*E. J. Hyman  
5/13/55*

RECORDED  
MAY 15 2 15 PM '55  
Mr. Andretta  
Office file  
Personnel files  
Extra

U.S. DEPARTMENT OF JUSTICE  
MAY 15 2 12 PM '55

47  
18 MAY 19 1955

DO NOT RECORDED  
*A/M*

Office Memorandum • UNITED STATES GOVERNMENT

TO : Committee on Awards

FROM : S. A. Andretta  
Secretary, Committee on Awards

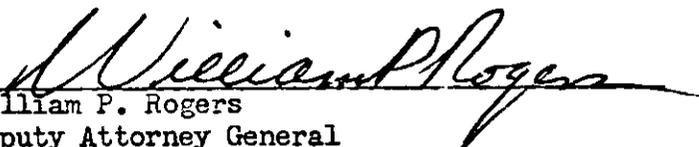
DATE: April 14, 1955  
A-8

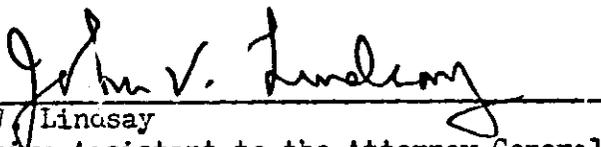
SUBJECT: 

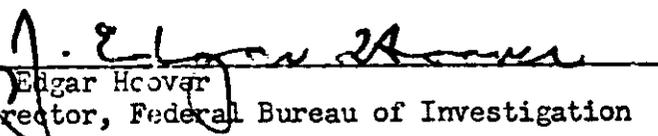
There is attached a recommendation from the Director of the Federal Bureau of Investigation together with the report of performance rating and detailed justification for a rating of "Outstanding" for Mr. Clyde A. Tolson of the Bureau.

The recommendation is submitted for your consideration in accordance with the performance rating plan approved for the Department which requires that all recommendations for "Outstanding" ratings must be approved by the Committee on Awards.

Approved:

  
William P. Rogers  
Deputy Attorney General

  
John V. Lindsay  
Executive Assistant to the Attorney General

  
J. Edgar Hoover  
Director, Federal Bureau of Investigation

1955

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. S. A. Andretta  
Administrative Assistant Attorney General

DATE: April 13, 1955

*JAP*

FROM : Director, FBI

SUBJECT: CLYDE A. TOLSON  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

Assistant
Budget Office
Accts. Branch
Personnel Br.
Services Br.
Records Br.
Procurement Sec.

Transmitted herewith is an annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1954, to March 31, 1955, wherein he has been afforded an adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. It will be appreciated if you will promptly advise me when this rating has been approved so that it can be considered official.

Enclosure

RECEIVED  
OFFICE OF THE  
ATTORNEY GENERAL  
APR 15 1955

APR 14 10 28 AM '55  
FEDERAL BUREAU OF INVESTIGATION  
U.S. DEPARTMENT OF JUSTICE

PERSONNEL OFFICE  
APR 14 1 03 PM '55  
RECEIVED

**FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE**

**REPORT OF PERFORMANCE RATING**

Name of Employee: CLYDE A. TOLSON

Where Assigned: DIRECTOR'S OFFICE  
(Division) (Section, Unit)

Payroll Title: Associate Director

Rating Period: from April 1, 1954 to March 31, 1955

ADJECTIVE RATING: OUTSTANDING Employee's Initials  
Outstanding, Satisfactory, Unsatisfactory

Rated by: J. Edgar Hoover Director 3/31/55  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating approved by: \_\_\_\_\_  
Signature Title Date

**TYPE OF REPORT**

Official  
 Annual

Administrative  
 60-day  
 Transfer  
 Separation from service  
 Special

CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
EOD 4-2-28  
DIRECTOR'S OFFICE

During the previous rating period the performance of Mr. Tolson was rated outstanding and he has continued to perform his duties as Associate Director during the present rating period on the same high plane. His performance in every phase of the duties assigned to him has been particularly outstanding.

(A) As Associate Director of the Federal Bureau of Investigation, Mr. Tolson has primary responsibility for determining the needs of the Bureau from a budget standpoint. He has carefully analyzed the various operations of the Bureau in determining the budget limits to be set for these operations. He has consistently displayed an outstanding knowledge and understanding of the Bureau's budget matters.

(B) As Associate Director, he also has primary responsibility for the proper distribution and assignment of personnel. As a result of his exceptional knowledge of the work to be performed in the various field divisions and at the Seat of Government he has been able to assign personnel where their services are most needed. He has also fulfilled his responsibility of assigning executive personnel both at the Seat of Government and in the field in an outstanding manner. This has been possible through his exceptional knowledge of Bureau personnel as well as the needs of the service from a personnel standpoint.

(C) As Associate Director, it is his responsibility to supervise and oversee the Bureau's training and inspection programs. He possesses a keen insight into the Bureau's needs with the result that he has been able to materially assist in the improvement of our inspection and training programs. He has been able to analyze facts presented to him in such a manner that weaknesses and strong points in the Bureau's service are quickly spotted, thereby permitting him to make appropriate recommendations regarding action to be taken. Invaluable streamlining procedures with resultant savings to the Bureau have resulted from his outstanding knowledge of the Bureau's operations.

(D) As Associate Director, he has further responsibility for supervising various service units of the Bureau such as the Records and

Communications Division, the Identification Division, and the Technical Laboratory. Even though his other duties have been particularly heavy he has followed closely on developments in these divisions. His superior knowledge of the work and responsibilities of each division has made it possible for him to render extremely valuable assistance in the handling of the work in these divisions.

(E) As Associate Director, he passes on Bureau policy and procedures of the investigative division as well as the administrative and service divisions. He has consistently sought opportunities for improving the Bureau's investigative procedures and techniques and has been able to render invaluable assistance to the Bureau's investigative staff. His ability to analyze facts pertaining to criminal, civil, and internal security investigative matters has been particularly outstanding and he has been able to render prompt decisions and issue instructions concerning such matters in a concise manner. His assistance in these fields has been exemplary and deserving of special recognition.

Throughout the rating period, Mr. Tolson has performed many hours of voluntary overtime service without regard for his personal convenience. He is depended upon by me for valuable assistance at all times.

I rate him outstanding in all phases of his activities.

Clyde R. Tolson 4/4/56

*CPW*

MEMORANDUM FOR THE DIRECTOR

Last year Mr. Tolson was rated **OUTSTANDING** on his annual efficiency report and in accordance with the regulations under the Incentive Awards Program, he was given a \$500 cash award.

**OUTSTANDING** efficiency ratings must be approved by the Department and the employee is furnished a copy of such a rating. Under the Incentive Awards Program, an **OUTSTANDING** rating would be tantamount to sustained work performance meriting an incentive award.

If you desire, we will again prepare the necessary justification for an **OUTSTANDING** rating for Mr. Tolson and upon its approval by the Department, the necessary justification for an incentive award for \$500 will be prepared. An award of \$500 is the maximum award which you may approve for an employee in the Bureau. Anything in excess of that would require the Attorney General's approval.

*J. P. Mohr*  
J. P. MOHR

*Yes by all means.*  
*H.*

RECORDED-34

9 524-343

145

142

*CPW*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover  
 Director, Federal Bureau of Investigation

FROM : S. A. Andretta  
 Administrative Assistant Attorney General

SUBJECT: *Adm*

DATE: April 22, 1955

Mr. Tolson	✓
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Ladd	
Mr. Parsons	
Mr. Rosen	
Mr. Tamm	
Mr. Sizoo	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

*N. L. Edwards*

*Edwards*

This refers to your memorandum of April 13, 1955 transmitting an "Outstanding" performance rating for Mr. Clyde A. Tolson, covering the period April 1, 1954 through March 31, 1955 for approval.

The rating has been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished Mr. Tolson.

18 MAY 19 1955  
 56

*memo from C. P. Mohr  
 to Director  
 JPM - date 4-24-55*

67-9524-342

APR 22 1955

Searched \_\_\_\_\_  
 Numbered 54

2 MAY 16 1955

FEDERAL BUREAU OF INVESTIGATION

*3*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: April 28, 1955

FROM : J. P. Mohr

SUBJECT: **0**  
CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
OUTSTANDING PERFORMANCE RATING

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

You will recall Mr. Tolson received an Outstanding performance rating covering his services from April 1, 1954 to March 31, 1955 and on April 13, 1955 the rating was transmitted to the Department for the approval of the Committee on Awards. This action was in accordance with the Attorney General's Performance Rating Plan.

In a memorandum from Mr. S. A. Andretta, Administrative Assistant Attorney General, dated April 22, 1955 the Bureau was advised that Mr. Tolson's rating had been approved and that a copy of the rating should be made available to him.

Mr. Tolson in being rated outstanding on each and every aspect of his performance over a one-year period has met one of the standards for a cash award under the new Incentive Awards Program. Based on an evaluation of Mr. Tolson's services as of major value and general application to the Bureau's work he would be entitled to a cash award of from \$725 to \$1000. In this connection you will recall that authority has been delegated to you by the Attorney General to approve cash awards to Bureau personnel in amounts up to and including \$500. Awards in excess of \$500 must still be referred to the Department for approval of the Committee on Awards.

Although Mr. Tolson received an Outstanding performance rating last year he was not recommended to receive a meritorious salary increase since the legislation governing such increases was limited to classified employees. The new program covers all employees and officials of the Bureau regardless of grade and salary and there appears to be no reason why his services should not be recognized in the form of a cash award.

JPM:bak  
(2)56  
18 MAY 19 1955

67-9524-341
Searched _____
Numbered 54
2 MAY 16 1955
FEDERAL BUREAU OF INVESTIGATION

RECOMMENDATIONS:

It is recommended:

(1) That Mr. Tolson be advised of the official approval of his Outstanding performance rating and be furnished a copy of the rating in accordance with the Department's instructions.

OK  
Letter to Mr. Tolson  
4/29/55  
EPI/aw

(2) That Mr. Tolson be granted a cash award in the amount of \$500 with his services being classified for purposes of this award as of major value and broad application which category justifies an award of from \$500 to \$725. The granting of an award in this amount would not require departmental approval.

*[Handwritten signature]*

OK  
Award for  
4/29/55  
EPI/aw

April 29, 1955

Personal and Confidential

Mr. Clyde Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

It is indeed a pleasure to advise you that your performance during the period from April 1, 1954 to March 31, 1955, has been rated Outstanding and this rating has been approved by the Department under the provisions of the Attorney General's Performance Rating Plan. I am enclosing a copy of the rating for your personal file in accordance with the regulations pertaining to Outstanding ratings.

I am happy to be able to advise you of this recognition of your invaluable services to me and to the Bureau during the past year. As a further token of appreciation for your exemplary performance, I have approved a cash award for you in the amount of \$500.00 and a check for this amount, less withholding tax, will be forwarded to you in the near future.

With best wishes and kind regards,

Sincerely,

350  
4-29-55  
BY [Signature]

HUMAN DEVELOPMENT SECTION

Enclosure

EJI:ilw/dw  
(3) 2 10 6H.22  
Award 146-55

Based on memo from Mr. Mohr to the Director 4/28/55

JPM:bak

56  
MAY 19 1955

67-9524-340  
Searched  
Numbered 54  
MAY 16 1955  
FEDERAL BUREAU OF INVESTIGATION

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Harbo \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: DIRECTOR'S OFFICE  
(Division) (Section, Unit)

Payroll Title: Associate Director

Rating Period: from April 1, 1954 to March 31, 1955

ADJECTIVE RATING: OUTSTANDING Employee's Initials  
Outstanding, Satisfactory, Unsatisfactory

Rated by: J. Edgar Hoover Director 3/31/55  
Signature Title Date

Reviewed by: J. P. Mohr Assistant Director MAY 16 1955  
Signature Title Date

Rating approved by: \_\_\_\_\_  
Signature Title Date

TYPE OF REPORT

- (x) Official
- (x) Annual

67-9524-339  
Administrative  
( ) Searched  
( ) 60-day  
( ) Numbered 17  
( ) Transfer  
( ) Separation from service  
( ) Special  
MAY 11 1955  
FEDERAL BUREAU OF INVESTIGATION

68  
53 MAY 17 1955

CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
EOD 4-2-28  
DIRECTOR'S OFFICE

During the previous rating period the performance of Mr. Tolson was rated outstanding and he has continued to perform his duties as Associate Director during the present rating period on the same high plane. His performance in every phase of the duties assigned to him has been particularly outstanding.

(A) As Associate Director of the Federal Bureau of Investigation, Mr. Tolson has primary responsibility for determining the needs of the Bureau from a budget standpoint. He has carefully analyzed the various operations of the Bureau in determining the budget limits to be set for these operations. He has consistently displayed an outstanding knowledge and understanding of the Bureau's budget matters.

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Throughout the rating period, Mr. Tolson has performed many hours of voluntary overtime service without regard for his personal convenience. He is depended upon by me for valuable assistance at all times.

I rate him outstanding in all phases of his activities.



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

May 3, 1955

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship \_\_\_\_\_ Date 5/3/55  
Address \_\_\_\_\_

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE Relationship \_\_\_\_\_ Date 5/3/55  
Address \_\_\_\_\_

*Handwritten initials and scribbles*

MAY 4 1955

Very truly yours,

*Ceyde A. Tolson*  
Special Agent

*244*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: 4/12/55

FROM : H. L. Edwards *HL*

SUBJECT: <sup>0</sup>CLYDE A. TOLSON  
Associate Director  
Outstanding Performance

*H. L. Edwards*

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

There is attached for transmittal to the Department an annual performance rating on Mr. Tolson covering his services from April 1, 1954, to March 31, 1955, in which he was afforded an adjective rating of Outstanding by the Director. This procedure is in accordance with the Attorney General's performance rating plan, which provides that all Outstanding ratings be approved by the Efficiency Awards Committee of the Department before they become official.

Appropriate copies of the report have been made for retention in the Bureau's files.

RECOMMENDATION:

It is recommended that the attached performance rating on Mr. Tolson be transmitted to the Department for approval. A letter of transmittal is attached for use if this recommendation is approved.

*Accts  
4-13-55*

*HL  
4/13*

*✓*

Enclosures (2)  
EJI:alh  
(2)

*OK*

67-9524-338	
Searched	_____
Numbered	_____ <i>3/10</i>
6 APR 15 1955	
FEDERAL BUREAU OF INVESTIGATION	

*4/13*

*91*

26 APR 19 1955

Mr. S. A. Andretta  
Administrative Assistant Attorney General

April 13, 1955

Director, FBI

0  
CLYDE A. TOLSON  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

Transmitted herewith is an annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1954, to March 31, 1955, wherein he has been afforded an adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. It will be appreciated if you will promptly advise me when this rating has been approved so that it can be considered official.

*Alh*  
Enclosure

EJI:alh  
(4)

Based on memo to Mohr from Edwards dated 4/12/55, EJI:alh

67-9524-337	
Searched _____	RECEIVED
Number _____	APR 13 1955
FEDERAL BUREAU OF INVESTIGATION	

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Harbo \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

58 APR 15 1955

COMM - FBI  
APR 13 1955  
MAILED 26

*Alh*

*702*



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

Dallas 2, Texas

In Reply, Please Refer to  
File No.

March 30, 1955

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Boardman	<input type="checkbox"/>
Mr. Nichols	<input type="checkbox"/>
Mr. Belmont	<input type="checkbox"/>
Mr. Ladd	<input type="checkbox"/>
Mr. Tamm	<input type="checkbox"/>
Mr. Sizoo	<input type="checkbox"/>
Mr. Winterrowd	<input type="checkbox"/>
Tele. Room	<input type="checkbox"/>
Mr. Holloman	<input type="checkbox"/>
Miss Gandy	<input type="checkbox"/>

*Clyde A. Tolson* ✓ *JAC*

PERSONAL

Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

1. *Not F.P.S.*  
2. *J. Edgar Hoover*

Dear Mr. Hoover:

The agents assigned Dallas join me in expressing deep appreciation to you, Mr. Tolson, and Mr. Mohr for your able presentation of the request for supplemental appropriation to cover the Fringe Benefits funds for agent personnel for the period April 1 to June 30, 1955.

All of us recognize the prompt and energetic action taken by you to insure that the agent personnel of the Bureau are recognized in such a material way under the provisions of this statute.

Respectfully,

*W. A. Murphy*  
W. A. MURPHY  
Special Agent in Charge

WAM:JFB

*Handwritten notes and stamps:*  
RECEIVED PERSONNEL SECTION  
APR 1 1955  
RECEIVED  
RECEIVED

67-80152-416
Searched <i>11/11/55</i>
Numbered <i>20</i>
6 APR 4 1955
FEDERAL BUREAU OF INVESTIGATION

THREE

26 APR 21 1955

File  
✓

# FBI Directors' Aide Avoids Public Notice; One of Busiest in Service

WASHINGTON, Oct. 3 — One of the more important persons as far as domestic security is concerned, in this city of "big names" is a man little known to the public.

Clyde A. Tolson, 53, Missouri-born bachelor, likes it that way.

For years, he has been top aide to FBI Chief J. Edgar Hoover. Since 1947, he has borne the title of associate director of the Federal Bureau of Investigation. The job he holds is even more important than the title.

Although a constant companion of his boss, Tolson has deliberately managed to avoid publicity and public notice. Retiring and reserved, he prefers to remain in the background.

### BUSIEST OF MEN

Yet he is one of the busiest and most active men in the government. As the FBI's top executive officer, he supervises the day-to-day nation-wide activities of the G-men and serves as chairman of the FBI executives conference which submits major policy recommendations for Hoover

on his arrest of some of the most dangerous kidnapers and bank-robbers of the 1930's.

Tolson first entered the government service as a War Department clerk in 1918, three years after he was graduated from Laredo, Mo., high school. Two years later, he was made confidential secretary to the Secretary of War. He served as confidential secretary to Secretaries Newton D. Baker, John W. Weeks and Dwight E. Davis for eight years while attending George Washington University.

### MUTUALLY RESPECTED

While in law school, Tolson met Hoover, who had been appointed FBI director a few years previously. Each impressed the other. Their mutual respect decided Tolson's fate. In 1928, he became an FBI special agent.

He first was assigned to the FBI's Boston office, then was transferred to Washington headquarters where he was promoted to inspector in 1929 and to assistant FBI director in 1930. Hoover assigned Tolson to accompany him on special missions. Tolson accompanied Hoover

on his arrest of some of the most dangerous kidnapers and bank-robbers of the 1930's.

Tolson was made assistant to Hoover in 1938. In 1942, he and Hoover supervised the FBI's round-up of Roger Touhy and his gang, the notorious Detroit kidnapers who escaped from an Illinois penitentiary.

Four years later, Tolson was named the FBI's associate director a title unique in the FBI's history. His associates say he has a photographic memory, sound judgment and the ability to go directly to the heart of the problem.

Tolson has received many accolades, but, in FBI circles, the most coveted is this tribute by Hoover:

"I regard him as my strong right arm."

- San Diego Union 10-4-53
- San Diego Evening Tribune
- Peoples Daily World
- La Mesa Pictorial
- Oceanside Daily Blade Tribune
- Santa Ana Register
- Imperial Valley Weekley
- Calexico Chronical
- Corona Daily Independent
- Perris Progress
- Riverside Daily Press
- Riverside Enterprise
- San Date Palm
- Escondido Daily Times-Advocate

23

NOV 5 1953

WT-207-10-11-53  
H

✓

October 28, 1954

Mr. Louis W. Cassels  
6815 Wahly Drive  
Bethesda, Maryland

Clyde Tolson

Dear Mr. Cassels:

I thought it was very kind of you to let us see the profile you prepared on Mr. Tolson for a forthcoming issue of Nation's Business Magazine.

From an investigative standpoint, I must say you did a most creditable job in the short period of time which was allotted to you and I thoroughly concur with the many fine things you have to say about Mr. Tolson. He has been my strong right arm and has contributed so much to the development of the Bureau.

With best wishes and kind regards,

Sincerely yours,

/s/J. Edgar Hoover

74-34-303-25

LEN:MP

RECORDED - IC

18 NOV 8 1954

74-9524-336
SEARCHED
INDEXED 91
12 NOV 5 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: 9/6/54

FROM : CLYDE TOLSON

SUBJECT: FEDERAL EMPLOYEES GROUP LIFE INSURANCE

I wish to hereby designate my estate as my beneficiary on the recently issued Federal Employees Group Life Insurance policy.

CT:DSS

*Clyde Tolson*

*Witnesses:*

*J. P. Mohr  
858 D. Svy St.  
Arlington, Va.*

*M. Callahan  
1301 Buchanan St. N.E.  
Washington 17 D.C.*

*3-1-54*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: July 2, 1954

FROM : Mr. Mohr

SUBJECT: POSITION CLASSIFICATION MATTERS  
AUTHORITY TO SIGN JOB DESCRIPTION SHEETS

- Tolson
- Ladd
- Nichols
- Belmont
- Mohr
- Tracy
- Winters
- Tele. Rm.
- Holloman
- Miss Gandy

*Handwritten:* [Signature] AXTILSON

*Handwritten:* L.L. [Signature]

*Handwritten:* Conlon

*Handwritten:* J.H. [Signature]

In reply to your inquiry as to whether authority exists for you to sign job description sheets as Associate Director in lieu of the existing practice of having such sheets signed by the Director you are advised that such authority does not exist because the Attorney General's order of December 27, 1951, which delegated authority to classify positions to the Bureau expressly stated that "the above delegation of authority is made to you personally as Director of the Federal Bureau of Investigation". I do not feel that any effort should be made at this time to secure an additional authorization from the Attorney General permitting the Associate Director to sign these job sheets. For ready reference I am attaching a photostatic copy of the Attorney General's order in question.

I do suggest, however, that instead of having these job descriptions sent to the Director for signature as is presently being done, that we revert to the former practice of having them signed in the reading room after approval in your office.

I therefore recommend that the suggested change be authorized immediately after which arrangements will be made to return to the former practice of having job descriptions signed in the reading room.

*Handwritten:* I agree  
7-3

*Handwritten:* 7/10/54  
Attorney General

*Handwritten:* noted in Reading Room  
89 JUL 16 1954

REC'D RECORDS DIV  
JUL 16 1954  
FBI  
RECORDS - MOHR

02-5036  
JUL 2 1954  
RECORDS - MOHR



Office of the Attorney General  
Washington, D.C.

December 27, 1951

ORDER NO. \_\_\_\_\_

Supplement No. \_\_\_\_\_

MEMORANDUM TO MR. HOOVER

DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

Per your request for delegation of authority to handle appointments to all positions in the Federal Bureau of Investigation, classification of positions and auditing your own vouchers, please be advised that I am delegating the authority to you to appoint all personnel, with the exception of Assistant Directors, which appointments will continue to be cleared through this office. The authority is also given to you to handle all classifications of positions to grades provided by the Classification Act of 1949, insofar as such authority has been delegated to the Department of Justice pursuant to the provisions of said Act.

The functions of the auditing of the Federal Bureau of Investigation vouchers and the maintenance of general ledger accounts covering the Federal Bureau of Investigation's appropriations, heretofore performed by the Administrative Division of the Department, are hereby transferred to you. It will be appreciated if any of the present personnel assigned to the audit section could be given consideration for appointment with the Bureau.

The above delegation of authority is made to you personally as the Director of the Federal Bureau of Investigation.

*J. Howard ...*  
Attorney General

JAN 25 1952

*Memo to Casella  
1/3/52*

*16*  
*1-25-52*

June 9, 1954

PERSONAL AND CONFIDENTIAL

Mr. Clyde Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

It is with a great deal of pleasure that I advise you that you have been given an Outstanding performance rating for the period April 1, 1953 to March 31, 1954.

I am happy to advise you that the Department in conformance with their performance rating plan has approved this Outstanding rating, which you justly deserve. In accordance with the regulations, there is enclosed a copy of the justification for your personal file.

I am very happy to make this copy available to you and to again express to you my appreciation for the fine service which you have rendered to the Bureau not only during the past rating year but for many years previously.

With best wishes and kind regards,

Sincerely,  
J. Edgar Hoover

9524-335

180

RECEIVED DIRECTOR  
U. S. DEPT. OF JUSTICE  
JUN 9 9 29 AM '54

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Harbo \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

Enclosure

MAILED 2  
JUN 9 1954  
COMM - FBI

*John Jones*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover  
 Director, Federal Bureau of Investigation

FROM : S. A. Andretta  
 Administrative Assistant Attorney General

SUBJECT: Performance rating of Mr. Clyde A. Tolson

DATE: June 7, 1954  
 A-8

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Boardman	<input checked="" type="checkbox"/>
Mr. Nichols	<input checked="" type="checkbox"/>
Mr. Belmont	<input checked="" type="checkbox"/>
Mr. Parsons	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Tamm	<input checked="" type="checkbox"/>
Mr. Sizoo	<input checked="" type="checkbox"/>
Mr. Winterrowd	<input checked="" type="checkbox"/>
Tele. Room	<input checked="" type="checkbox"/>
Mr. Holloman	<input checked="" type="checkbox"/>
Miss Gandy	<input checked="" type="checkbox"/>

This refers to your memorandum of May 17, 1954 transmitting an "outstanding" performance rating for Mr. Clyde A. Tolson, covering the period April 1, 1953 through March 31, 1954 for approval.

The rating has been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished Mr. Tolson.

*Letter to Mr Tolson 6/9/54*

JUN 16 1954

9524-334  
44

**EXP. PROC.**  
JUN 8 1954

*[Handwritten signature]*

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: 0 Tolson, Clyde A.

Where Assigned: Director's Office  
(Division) (Section, Unit)

Payroll Title: Associate Director

Rating Period: from 4-1-53 to 3-31-54

ADJECTIVE RATING: Outstanding  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

Rated by: J. Edgar Hoover Director 3-31-54  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating approved by: \_\_\_\_\_  
Signature Title Date

TYPE OF REPORT

- Official
- Annual
- Administrative
- 60-day
- Transfer
- Separation from service
- Special

*[Handwritten signature]*

CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
EOD 4-2-28  
DIRECTOR'S OFFICE

During the rating period Mr. Tolson has continued to perform his duties as Associate Director in an exceptionally outstanding manner. His performance in every phase of the duties assigned to him has been particularly outstanding.

(A) As Associate Director of the Federal Bureau of Investigation, Mr. Tolson has primary responsibility for proper evaluation of the Bureau's needs budgetwise. He has carefully analyzed the various needs of the Bureau in determining budget limits to be set for the various activities of the Bureau. His understanding of the Bureau's budget needs has been particularly outstanding.

(B) As Associate Director, he also has primary responsibility for proper distribution and assignment of personnel. Through his knowledge of the work confronting the various Divisions at the Seat of Government and Divisions in the field he has been able to assign personnel where their services are most needed. It is also his responsibility to assign executive personnel both at the Seat of Government and in the field. His knowledge of Bureau personnel and the needs of the service is such that his assignments have been outstanding.

(C) As Associate Director, it is his responsibility to supervise and oversee the Bureau's training and inspection programs. He possesses a keen insight to the Bureau's needs with the result that he has been able to materially assist in the improvement of our inspection and training programs. He has ability, through an analysis of the facts presented to him, to spot weaknesses as well as strong factors in the Bureau's service, and to make appropriate recommendations as to action to be taken. Due to his knowledge of the Bureau's operations and an analysis of the facts presented, he has been able to inaugurate streamlining procedures which have resulted in economizing in the Bureau's operations.

(D) As Associate Director, he has further responsibility for supervising various service units of the Bureau such as the Records and Communications Division, the Identification Division, and the Technical Laboratory. Even though his duties

have been particularly heavy he has kept himself abreast of developments in these Divisions. He has been able to be of tremendous assistance in the handling of the work in these Divisions as a result of his superior knowledge of the work and responsibilities of each Division.

(E) As Associate Director, he passes on Bureau policy and procedures, not only relating to administrative and service divisions of the Bureau but also those of the investigative divisions. He is continuously alert to opportunities to improve the Bureau's investigative procedures and techniques, resulting in his being able to render invaluable assistance to the Bureau's investigative staff. Mr. Tolson has a faculty to quickly analyze facts in investigative matters, whether they be of a criminal, civil, or internal security nature, and to render prompt decisions and issue instructions in a concise manner. His assistance in this particular phase of the Bureau's activities has been exceptionally noteworthy.

Throughout the rating period, as in past years, Mr. Tolson has rendered long hours of voluntary overtime service. He is depended upon by me for valuable assistance at all times.

I rate him outstanding in all phases of his activities.

Mr. S. A. Andretta  
Administrative Assistant Attorney General

May 17, 1954

Director, FBI

0  
CLYDE A. TOLSON  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

Transmitted herewith is an annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1953, through March 31, 1954, wherein he has been afforded an adjective rating of "Outstanding."

In accordance with the existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. It will be appreciated if you will promptly advise me when this rating has been approved so that it can be considered official.

Attachment

EJI:jbe

9524-332

101

RECORDED-7

MAY 13 11 25 AM '54

MAILED 6  
MAY 17 1954  
COMM. - FBI

- Tolson \_\_\_\_\_
- Ladd \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Clegg \_\_\_\_\_
- Glavin \_\_\_\_\_
- Harbo \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tracy \_\_\_\_\_
- Gearty \_\_\_\_\_
- Mohr \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Miss Gandy \_\_\_\_\_

5137-2 38  
MAY 20 1954

Handwritten initials and signatures, including "HUR" and a large flourish.

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: May 17, 1954

FROM : H. L. Edwards *HL*

SUBJECT: *D* *HL*  
CLYDE A. TOLSON  
Associate Director  
Outstanding Performance

Tolson	<input checked="" type="checkbox"/>
Ladd	<input checked="" type="checkbox"/>
Nichols	<input checked="" type="checkbox"/>
Belmont	<input type="checkbox"/>
Clegg	<input type="checkbox"/>
Glavin	<input type="checkbox"/>
Harbo	<input type="checkbox"/>
Rosen	<input checked="" type="checkbox"/>
Tracy	<input type="checkbox"/>
Mohr	<input type="checkbox"/>
Trotter	<input type="checkbox"/>
Winterrowd	<input type="checkbox"/>
Tele. Room	<input type="checkbox"/>
Holloman	<input type="checkbox"/>
Miss Gandy	<input type="checkbox"/>

*OK*  
There is attached for transmittal to the Department an annual performance rating on Mr. Tolson covering his services from April 1, 1953, to March 31, 1954, in which he was afforded an adjective rating of Outstanding by the Director. This procedure is in accordance with the Attorney General's performance rating plan, which provides that all outstanding ratings be approved by the Efficiency Awards Committee of the Department before they become official.

Appropriate copies of the report have been made for retention in the Bureau's files.

RECOMMENDATION

It is recommended that the attached performance rating on Mr. Tolson be transmitted to the Department for approval. A letter of transmittal is attached for use if this recommendation is approved.

*103*  
*HL* EJI:ak  
Attachments (2) Sent. 5-17-54

9524-321

25

38  
89 MAY 20 1954

*3-PA*  
*HL*

CERTIFICATE

0

CLYDE A. TOLSON \_\_\_\_\_  
 Name (Please type or print) Office or Division

1. Are you now or have you ever been a member of, contributed to, affiliated or associated with, any organization listed on the attachment to this certificate?

NO  
 Answer "Yes" or "No"

2. If your answer is "Yes" state the name of the organization, dates of membership and extent of participation. An explanation regarding membership in any of these organizations may be attached hereto on a separate sheet of paper, if you desire to explain the circumstances of your membership.

<u>Name</u>	<u>Address</u>	<u>From</u>	<u>To</u>	<u>Office Held</u>
-------------	----------------	-------------	-----------	--------------------

CERTIFICATION

I hereby certify that the above information is correct and complete to the best of my knowledge and belief. I make this statement with the understanding that it will be used by the Department of Justice in carrying out the provisions of Executive Order 10450 and with knowledge that any false statement or omission of material fact may be sufficient cause for my dismissal or rejection of my application, and, further, may be cause for punishment as a violation of law including Section 1001, Title 18, U. S. Code.

April 12, 1954

(Date)

Clyde A. Tolson

(Usual Signature)

152  
 APR 23 1954

67-NOT RECORDED-9

*[Handwritten signature]*

March 23, 1954

ORGANIZATIONS DESIGNATED BY THE ATTORNEY GENERAL OF THE  
UNITED STATES PURSUANT TO EXECUTIVE ORDER 10450.

Abraham Lincoln Brigade  
Abraham Lincoln School, Chicago, Illinois  
Action Committee to Free Spain Now  
Alabama People's Educational Association (See Communist  
Political Association)  
American Association for Reconstruction in Yugoslavia, Inc.  
American Branch of the Federation of Greek Maritime Unions  
American Christian Nationalist Party  
American Committee for European Workers' Relief (See Socialist  
American Committee for Protection of Foreign Born Workers Party)  
American Committee for the Settlement of Jews in Birobidjan, Ind.  
American Committee for Spanish Freedom  
American Committee to Survey Labor Conditions in Europe  
American Committee for Yugoslav Relief, Inc.  
American Council for a Democratic Greece, formerly known as  
the Greek American Council; Greek American Committee  
for National Unity  
American Council on Soviet Relations  
American Croatian Congress  
American Jewish Labor Council  
American League Against War and Fascism  
American League for Peace and Democracy  
American Lithuanian Workers Literary Association (also known  
as Amerikos Lietuviu Darbininku Literaturos Draugija)  
American National Labor Party  
American National Socialist League  
American National Socialist Party  
American Nationalist Party  
American Patriots, Inc.  
American Peace Crusade  
American Peace Mobilization  
American Poles for Peace  
American Polish League  
American Polish Labor Council  
American Rescue Ship Mission (a project of the United  
American Spanish Aid Committee)  
American-Russian Fraternal Society  
American Russian Institute, New York, also known as the  
American Russian Institute for Cultural Relations with  
the Soviet Union  
American Russian Institute, Philadelphia  
American Russian Institute of San Francisco  
American Russian Institute of Southern California, Los Angeles

American Slav Congress  
 American Women for Peace  
 American Youth Congress  
 American Youth for Democracy  
 Armenian Progressive League of America  
 Associated Klans of America  
 Association of Georgia Klans  
 Association of German Nationals (Reichsdeutsche Vereinigung)  
 Association of Lithuanian Workers  
 (also known as Lietuviu Darbininku Susivienijimas)  
 Ausland-Organization der NSDAP, Overseas Branch of Nazi Party  
 Baltimore Forum  
 Black Dragon Society  
 Boston School for Marxist Studies, Boston, Massachusetts  
 Bulgarian American People's League of the United States of  
 America  
 Bridges-Robertson-Schmidt Defense Committee  
 California Emergency Defense Committee  
 California Labor School, Inc., 321 Divisadero Street,  
 San Francisco, California  
 Carpatho-Russian People's Society  
 Central Council of American Women of Croatian Descent,  
 Also known as Central Council of American Croatian Women,  
 National Council of Croatian Women  
 Central Japanese Association (Beikoku Chuo Nipponjin Kai)  
 Central Japanese Association of Southern California  
 Central Organization of the German-American National  
 Alliance (Deutsche-Amerikanische Einheitsfront)  
 Cervantes Fraternal Society  
 China Welfare Appeal, Inc.  
 Chopin Cultural Center  
 Citizens Committee to Free Earl Browder  
 Citizens Committee for Harry Bridges  
 Citizens Committee of the Upper West Side (New York City)  
 Citizens Emergency Defense Conference  
 Citizens Protective League  
 Civil Rights Congress and its affiliated organizations,  
 including:  
     Civil Rights Congress for Texas  
     Veterans Against Discrimination of Civil Rights  
     Congress of New York  
 Columbians  
 Comite Coordinador Pro Republica Espanola  
 Committee to Aid the Fighting South  
 Committee for Constitutional and Political Freedom  
 Committee to Defend Marie Richardson  
 Committee for the Defense of the Pittsburgh Six  
 Committee for a Democratic Far Eastern Policy  
 Committee for Nationalist Action  
 Committee for the Negro in the Arts  
 Committee for Peace and Brotherhood Festival in Philadelphia  
 Committee for the Protection of the Bill of Rights  
 Committee to Uphold the Bill of Rights

Committee for World Youth Friendship and Cultural Exchange  
Commonwealth College, Mena, Arkansas  
Communist Party, U. S. A., its subdivisions, subsidiaries  
and affiliates.

Communist Political Association, its subdivisions, subsidiaries  
and affiliates, including:

Alabama People's Educational Association  
Florida Press and Educational League  
Oklahoma League for Political Education  
People's Educational and Press Association of Texas  
Virginia League for People's Education  
Congress of American Revolutionary Writers  
Congress of American Women  
Connecticut Committee to Aid Victims of the Smith Act  
Connecticut State Youth Conference  
Council on African Affairs  
Council of Greek Americans  
Council for Jobs, Relief and Housing  
Council for Pan-American Democracy  
Croatian Benevolent Fraternity  
Dai Nippon Butoku Kai (Military Virtue Society of Japan  
or Military Art Society of Japan)  
Daily Worker Press Club  
Daniels Defense Committee  
Dante Alighieri Society (between 1935 and 1940)  
Dennis Defense Committee  
Detroit Youth Assembly  
Emergency Conference to Save Spanish Refugees (founding  
body of the North American Spanish Aid Committee)  
Families of the Baltimore Smith Act Victims  
Families of the Smith Act Victims  
Federation of Italian War Veterans in the U. S. A., Inc.  
(Associazione Nazionale Combattenti Italiani,  
Federazione degli Stati Uniti d'America)  
Finnish-American Mutual Aid Society  
Florida Press and Educational League (See Communist  
Political Association)  
Frederick Douglass Educational Center  
Freedom Stage, Inc.  
Friends of the New Germany (Freunde des Neuen Deutschlands)  
Friends of the Soviet Union  
Garibaldi American Fraternal Society  
George Washington Carver School, New York City  
German-American Bund (Amerikadeutscher Volksbund)  
German-American Republican League  
German-American Vocational League (Deutsche-Amerikanische  
Berufsgemeinschaft)  
Harlem Trade Union Council  
Hawaii Civil Liberties Committee

Heimuska Kai, known as Nokubei Heiteki G. usha Kai,  
 Zaibel Nihonjin, Heiyaku Gimusha Kai, and Zaibel Heimusha  
 Kai (Japanese residing in America Military Conscripts  
 Association)  
 Hellenic-American Brotherhood  
 Hinode Kai (Imperial Japanese Reservists)  
 Hinomaru Kai (Rising Sun Flag Society -- a group of Japanese  
 War Veterans)  
 Hokubei Zaigo Shoke Dan (North American Reserve Officers  
 Association)  
 Hollywood Writers Mobilization for Defense  
 Hungarian-American Council for Democracy  
 Hungarian Brotherhood  
 Independent Socialist League  
 Industrial Workers of the World  
 International Labor Defense  
 International Workers Order, its subdivisions, subsidiaries  
 and affiliates  
 Japanese Association of America  
 Japanese Overseas Central Society (Kaigai Dobo Chuo Kai)  
 Japanese Overseas Convention, Tokyo, Japan, 1940  
 Japanese Protective Association (Recruiting Organization)  
 Jefferson School of Social Science, New York City  
 Jewish Culture Society  
 Jewish People's Committee  
 Jewish People's Fraternal Order  
 Jikyoku Iinkai (The Committee for the Crisis)  
 Joint Anti-Fascist Refugee Committee  
 Joint Council of Progressive Italian-Americans, Inc.  
 Joseph Weydemeyer School of Social Science, St. Louis,  
 Missouri  
 Kibei Seinen Kai (Association of U. S. Citizens of Japanese  
 Ancestry who have returned to America after studying in Japan)  
 Knights of the White Camellia  
 Ku Klux Klan  
 Kyffhaeuser, also known as Kyffhaeuser League (Kyffhaeuser  
 Bund), Kyffhaeuser Fellowship (Kyffhaeuser Kameradschaft)  
 Kyffhaeuser War Relief (Kyffhaeuser Kriegshilfswerk)  
 Labor Council for Negro Rights  
 Labor Research Association, Inc.  
 Labor Youth League  
 League of American Writers  
 Lictor Society (Italian Black Shirts)  
 Macedonian-American People's League  
 Mario Morgantini Circle  
 Maritime Labor Committee to Defend Al Lannon  
 Massachusetts Minute Women for Peace  
 Maurice Braverman Defense Committee

Michigan Civil Rights Federation  
 Michigan School of Social Science  
 Nanka Teikoku Ganyuuan (Imperial Military Friends Group  
 or Southern California War Veterans)  
 National Association of Mexican Americans (also known as  
 Asociacion Nacional Mexico-Americana)  
 National Blue Star Mothers of America (not to be confused with  
 the Blue Star Mothers of America organized in February 1942)  
 National Committee for the Defense of Political Prisoners  
 National Committee for Freedom of the Press  
 National Committee to Win the Peace  
 National Conference on American Policy in China and the  
 Far East (a conference called by the Committee for a  
 Democratic Far Eastern Policy)  
 National Council of Americans of Croatian Descent  
 National Council of American-Soviet Friendship  
 National Federation for Constitutional Liberties  
 National Labor Conference for Peace  
 National Negro Congress  
 National Negro Labor Council  
 Nationalist Action League  
 Nationalist Party of Puerto Rico  
 Nature Friends of America (since 1935)  
 Negro Labor Victory Committee  
 New Committee for Publications  
 Nichibei Kogyo Kaisha (The Great Fujii Theatre)  
 North American Committee to Aid Spanish Democracy  
 North American Spanish Aid Committee  
 North Philadelphia Forum  
 Northwest Japanese Association  
 Ohio School of Social Sciences  
 Oklahoma Committee to Defend Political Prisoners  
 Oklahoma League for Political Education (See Communist  
 Political Association)  
 Original Southern Klans, Incorporated  
 Pacific Northwest Labor School, Seattle, Washington  
 Palo Alto Peace Club  
 Partido del Pueblo of Panama (operating in the Canal Zone)  
 Peace Information Center  
 Peace Movement of Ethiopia  
 People's Drama, Inc.  
 People's Educational Association (Incorporated under name  
 Los Angeles Educational Association, Inc.), also known as  
 People's Educational Center, People's University,  
 People's School  
 People's Educational and Press Association of Texas  
 People's Institute of Applied Religion  
 People's Radio Foundation, Inc.  
 Philadelphia Labor Committee for Negro Rights  
 Philadelphia School of Social Science and Art  
 Photo League (New York City)  
 Political Prisoners' Welfare Committee

Polonia Society of the IWO  
Progressive German-Americans, also known as Progressive  
German-Americans of Chicago  
Proletarian Party of America  
Protestant War Veterans of the United States, Inc.  
Provisional Committee of Citizens for Peace, Southwest Area  
Puertorriquenos Unidos (Puerto Ricans United)  
Quad City Committee for Peace  
Revolutionary Workers League  
Romanian-American Fraternal Society  
Russian American Society, Inc.  
Sakura Kai (Patriotic Society, or Cherry Association--  
composed of veterans of Russo-Japanese War)  
Samuel Adams School, Boston, Massachusetts  
Santa Barbara Peace Forum  
Schappes Defense Committee  
Schneiderman-Darcy Defense Committee  
School of Jewish Studies, New York City  
Seattle Labor School, Seattle, Washington  
Serbian-American Fraternal Society  
Serbian Vidoudan Council  
Shinto Temples  
Silver Shirt Legion of America  
Slavic Council of Southern California  
Slovak Workers Society  
Slovenian-American National Council  
Socialist Workers Party, including American Committee  
for European Workers' Relief  
Socialist Youth League  
Sokoku Kai (Fatherland Society)  
Southern Negro Youth Congress  
Suiko Sha (Reserve Officers Association, Los Angeles)  
Tom Paine School of Social Science, Philadelphia, Pennsylvania  
Tom Paine School of Westchester, New York  
Tri-State Negro Trade Union Council  
Ukrainian-American Fraternal Union  
Union of American Croatsians  
Union of New York Veterans  
United American Spanish Aid Committee  
United Committee of Jewish Societies and Landsmanschaft  
Federations, also known as Coordination Committee of  
Jewish Landsmanschaften and Fraternal Organizations  
United Committee of South Slavic Americans  
United Harlem Tenants and Consumers Organization  
United May Day Committee  
United Negro and Allied Veterans of America  
Veterans of the Abraham Lincoln Brigade

Veterans Against Discrimination of Civil Rights Congress  
of New York (See Civil Rights Congress)  
Virginia League for People's Education (See Communist  
Political Association)  
Voice of Freedom Committee  
Walt Whitman School of Social Science, Newark, New Jersey  
Washington Bookshop Association  
Washington Committee to Defend the Bill of Rights  
Washington Committee for Democratic Action  
Washington Commonwealth Federation  
Washington Pension Union  
Wisconsin Conference on Social Legislation  
Workers Alliance (since April 1936)  
Workers Party, including Socialist Youth League  
Yiddisher Kultur Farband  
Young Communist League  
Yugoslav-American Cooperative Home, Inc.  
Yugoslav Seamen's Club, Inc.

WILLIAM H. WILLIAMS

1010 Federal Office Building  
Omaha 2, Nebraska  
February 19, 1954

Mr. Tolson	
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Ladd	
Mr. Clegg	
Mr. Glavin	
Mr. Harbo	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington 25, D. C.

(y)

Dear Mr. Hoover:

I have learned that Coe College, Cedar Rapids, Iowa, is presently considering awarding honorary degrees to you and Mr. Tolson at the Spring commencement exercises. This matter is in the initial stages and is to come up for final consideration in the near future. I do not know if the college is considering awarding other degrees at this time or not. I have not been advised of this matter officially by representatives of the college but learned of it from an individual who is friendly with a member of the Board of Trustees.

The above is for your information, and in the event that I receive any inquiry, I will suggest that any communications be directed to you and Mr. Tolson.

I am enclosing a brief outline concerning Coe College, which may be of interest to you.

Sincerely yours,

*William H. Williams*

WILLIAM H. WILLIAMS  
Special Agent in Charge

ENC

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MAR 6 1954

WILLIAMS  
WILLIAMS

Noted in tele room  
2-23-54 AU

SEE COLLEGE  
CEDAR RAPIDS, IOWA

President: Howell Harris Brooks, B. A. (President since 1952)

Board of Trustees: Owen W. Elliott (1907), President  
James E. Hamilton (1895), First Vice President  
William B. Barton, Second Vice President  
Van Vechten Shaffer, Secretary  
Roy L. Curney, Treasurer  
H. V. Neece, Business Manager, Assistant Treasurer and  
Assistant Secretary  
Hesse E. Latchow (1947), Business and Assistant Business  
Manager  
Everett Obrecht (1931), Assistant Treasurer

Honorary Life Member: George Laird (1923), Retired, General Manager, Quaker  
Oats Company

HISTORY

See College was first organized in 1851 when Reverend Milliston Jones opened a school in his own home for 16 Cedar Rapids young people. In 1853 the Board of Trustees presented a gift of money to Reverend Jones to establish a permanent institution of learning in Cedar Rapids. The first building was erected in 1857 on an 18-acre tract of land which was purchased from the funds obtained from the See.

See College was finally incorporated in 1871 and in 1919 absorbed Leander Clark and Western Colleges. Since 1907 the college has participated in the Carnegie Foundation for the Advancement of Teaching. Because of this relationship with the Carnegie Corporation, the college severed its ties with the Presbyterian Church in 1907 but has maintained an informal affiliation with the Presbyterian Board of Christian Education.

ACCREDITING

See College is a charter member of the National Commission on Accrediting and is accredited by the North Central Association of Colleges and Secondary Schools.

The college also holds a membership in the Association of American Colleges, American Council of Education, Presbyterian College Union, National Conference of Church-Related Colleges, the National Collegiate Athletic Association and Mid-Western Intercollegiate Athletic Conference.

94-46396-1

DIVISIONS OF INSTRUCTION

Division of Fine Arts  
Division of Language and Literature  
Division of Philosophy, Psychology, Education and Religion  
Division of Biological Sciences  
Division of Physical Sciences and Mathematics  
Division of Social Studies  
Department of Air Science and Tactics

ENROLLMENT

1951-52 - 824 students.

DEGREE

Four years are normally required to fulfill the requirements for the two degree programs: Bachelor of Arts (B.A.), and Bachelor of Music (B.M.).

COMMENCEMENT EXERCISES

The 1952 commencement exercises are scheduled for Sunday, June 16, at 2:30 P.M.

REGISTRATION FOR DEGREE

At the 1952 Annual Commencement on June 15, 1952, the following degrees were awarded:

- 1. Bachelor of Science - Benjamin Douglas Williams
- 2. Bachelor of Music - Neil William Reed  
Harrison Ray Anderson
- 3. Bachelor of Divinity - William Blakeman Long
- 4. Bachelor of Laws - Virgil Melvin Hancher  
Carlos D. Romulo

The records of the Omaha Office are negative as to derogatory information regarding the President and members of the Board of Trustees of Coe College.

*PK*

TO : Mr. Tolson

DATE: FEB. 1., 1954

FROM : L. B. Nichols

SUBJECT:

*C. A. Tolson*

*94-309-317-358*

Jack Wilson, of Look Magazine, advised Mr. McGuire that the piece he wrote some weeks ago on Mr. Tolson, Mr. Ladd and myself would appear in next week's issue of Look Magazine, and that since Mr. Ladd is now retiring, Wilson had in mind doing a short newspaper piece rather than a magazine piece for the Minnesota papers on Lee Boardman as Mr. Ladd's successor. Wilson stated that all he would need would be a short paragraph of biographical data for a news item.

I see no objection in this and unless instructed to the contrary, I will furnish this to Wilson.

cc: Mr. Boardman  
Mr. Jones

JJM:arm

67-9524-329  
161

**MAR 9 1954**

14 MAR 3 1954

*#4*

*278*

- Mr. Tolson ✓
- Mr. Ladd
- Mr. Nichols ✓
- Mr. Belmont ✓
- Mr. Clegg
- Mr. Glavin
- Mr. Harbo
- Mr. Rosen
- Mr. Tracy
- Mr. Gearty
- Mr. Mohr
- Mr. Winterrowd
- Tele. Room
- Mr. Holloman ✓
- Miss Gandy ✓

**Watchdog of Security**  
 Clyde Tolson, little known to public as top  
 man of FBI, said today that he is  
 "watchdog" of security in this city.

By JAMES H. HOOVER  
 Lead Staff Correspondent

As the nation's top security official, Mr. Tolson's job is to watch for any possible breach of security in this city. He is the "watchdog" of the FBI, and he is the one who is responsible for the security of the city.

Mr. Tolson, who has been top man of the FBI since 1945, is the one who is responsible for the security of the city. He is the one who is responsible for the security of the city.

Mr. Tolson, who has been top man of the FBI since 1945, is the one who is responsible for the security of the city. He is the one who is responsible for the security of the city.

Mr. Tolson, who has been top man of the FBI since 1945, is the one who is responsible for the security of the city. He is the one who is responsible for the security of the city.

Clyde A. Tolson

Honolulu Advertiser  
 October 5, 1953

82 JAN 18 1954 25

INDEX  
 FEB 24 1978



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

3-122

In Reply, Please Refer to  
File No.

WASHINGTON 25, D. C.

November 4, 1953

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent, of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent. I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship \_\_\_\_\_ Date 11/4/53  
Address \_\_\_\_\_

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

NAME ESTATE Relationship \_\_\_\_\_ Date 11/4/53  
Address \_\_\_\_\_

23 NOV 10 1953 <sup>180</sup> NOV 4 1953

Very truly yours,

*Walter Clyde A. Tolson*  
Special Agent

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols

DATE: September 8, 1953

FROM : M. A. Jones

SUBJECT:

*O*  
C. A. Tolson

- Tolson \_\_\_\_\_
- Ladd \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Clegg \_\_\_\_\_
- Glavin \_\_\_\_\_
- Harbo \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tracy \_\_\_\_\_
- Gearty \_\_\_\_\_
- Mohr \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Sims \_\_\_\_\_
- Miss Gandy \_\_\_\_\_

Attached is material on Mr. Tolson which you might desire to give to James Donovan of United Press.

Attachment *See list separately*

ECK:mf

*1 copy to [unclear]*  
*[Handwritten signature]*

*82-00000-1033*  
*138*  
*134*  
*Original to [unclear]*  
*1372*

RECORDED

9504-328

157

OCT 2 1953

*[Handwritten initials]*

*[Handwritten signature]*

SEARCHED

Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: Sept. 14, 1953

FROM : L. B. Nichols

SUBJECT:

*C.A. Tolson*

- Tolson
- Ladd
- Nichols
- Belmont
- Clegg
- Glavin
- Harbo
- Rosen
- Tracy
- Gearty
- Mohr
- Winterrowd
- Tele. Room
- Holloman
- Sizoo
- Miss Gandy

With regard to the material on Mr. Tolson which was requested by James Donovan of the United Press, the plan we had was to submit the background material as reflected on the attached yellow of Mr. Jones' memorandum to me dated September 8, to Donovan after its approval by your office. This material was sent through to Mr. Tolson and was routed by him to your office. The original was furnished to Mr. Donovan today for his background information on its return to this office. Should Donovan have additional inquiries to make or desire to personally see Mr. Tolson, we will then set up an interview with Mr. Tolson at a time mutually agreeable. Donovan indicated, however, that he felt he had sufficient material on which to predicate a good profile.

*Donovan will let us see  
the copy*

*Jm*

JJM:ps:mtd

67-9524-397

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20 OCT 13 1953

*Handwritten initials and scribbles*

180  
20 OCT 15 1953

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: August 29, 1953

FROM : L. B. NICHOLS

SUBJECT:

C. A. TOLSON

- Tolson
- Ladd
- Nichols
- Belmont
- Clegg
- Glavin
- Harbo
- Rosen
- Tracy
- Gearty
- Mohr
- Winterrowd
- Tele. Room
- Holloman
- Sizoo
- Miss Gandy

James Donovan of the United Press, who covers the building here, has talked to both Mr. McGuire and me about a feature story on Mr. Tolson. In checking the United Press morgue, Donovan found nothing pertaining to Mr. Tolson's personal background and career in the Bureau, and he would like to do such a story for a weekend piece for the United Press and then to utilize it for a magazine article, possibly for a publication like Coronet. Donovan was wondering if there is any possibility of getting background data and he would also like to interview Mr. Tolson to secure such information as he could which would make a good story. He would like personal details regarding Mr. Tolson's background, his activities in the Bureau, etc. I told Donovan that I thought this was an excellent idea and we would see what could be worked out in the next few days.

It would be my recommendation that Mr. Tolson see Mr. Donovan and help him out as much as possible.

LBN:arm

This I will not do.  
It would merely  
develop into  
another expose  
type of smear  
article

I want this done  
It would be an  
other smear  
article if  
properly  
handled.

RECORDED 23

OCT 19 1953

memo  
for Tolson  
9/5/53  
Eck

180

*[Handwritten signatures and initials]*

TO: Mr. Nichols

September 29, 1953

FROM: M. A. Jones

SUBJECT: "THE INVESTIGATOR"

<sup>0</sup>  
Clyde A. Tolson

The Director has suggested that the feature story by the United Press concerning Associate Director Clyde A. Tolson and based on data furnished in a release to the United Press in Washington, D. C., be reprinted in "The Investigator."

The November, 1953, issue of "The Investigator" is presently in the make-up stage in the Exhibits Section and this particular item will be reprinted for publication in this November, 1953, issue.

LJH:ral

94-3-2-1264

ORIGINAL FILED IN

104  
20 OCT 13 1953

RECORDED - 35

67-9524-325	
Searched	171
Number	
12 OCT 9 1953	
FEDERAL BUREAU OF INVESTIGATION	

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

FROM : L. B. Nichols

SUBJECT: *Clype A. Tolson*

DATE: Sept. 23, 1953

- Tolson \_\_\_\_\_
- Ladd \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Clegg \_\_\_\_\_
- Glavin \_\_\_\_\_
- Harbo \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tracy \_\_\_\_\_
- Laughlin \_\_\_\_\_
- Mohr \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Rm. \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

Mr. James Donovan, of the United Press, stopped by tonight and left the attached copy of an article he has written regarding you.

You recall the Director approved us furnishing background material to Donovan for this purpose. Donovan asked for a glossy photograph of you. The article is very favorable and with your approval, we will furnish Donovan with a glossy photograph of your official Bureau photograph.

Attachment

cc: Mr. Jones

JJM:arm

*JJM*

*D a*  
*OK*  
*Jett*  
*9-24-53*  
*HWS*  
*155*  
**89 OCT 6 1953**

*9/23/53*  
*Donovan advised*  
*Jan*

97-9524-324

101

11 OCT 2 1953

FEDERAL BUREAU OF INVESTIGATION

*JJM*

COPY

(overniter)

Washington, Sept. --(UP)--Ask any schoolboy in America the name of the head of the FBI, and he'll snap back with the answer: J. Edgar Hoover. Everybody knows that.

But ask the same schoolboy--or even some of the most notorious know-it-alls and name-droppers around Washington--the name of the Number 2 G-man, and you're likely to draw the blank look. And the man in question likes it that way.

He is clyde a. tolson, a 53-year-old, Missouri-born bachelor who has been Hoover's top aide for years. Since 1947, he has borne the title of Associate Director of the Federal Bureau of Investigation.

Although a constant companion of his famous boss, Tolson has deliberately managed to avoid publicity and public notice. Retiring and reserved by nature, he prefers to remain in the background.

jfd more

67-9524-324

ENCLOSURE

add Tolson washington x x x in the background.

And yet, he is one of the busiest and most active men in the government. As the FBI's top executive, he supervises the day-to-day nation-wide activities of the G-men and serves as chairman of the FBI executives conference which submits major policy recommendations for Hoover's personal consideration.

Tolson was born near L<sup>o</sup>redo, Mo., on May 22, 1900. He attended L<sup>o</sup>redo public schools and graduated from L<sup>o</sup>redo High School in 1915. In high-school, he played first base and pitched for the baseball team, and threw the javelin and sprinted on the track team.

After graduation from High School, Tolson attended business college in Cedar Rapids, Ia. In 1918, he obtained a job as clerk in the office of the Chief of Staff in the War Department here. Two years later, he was made confidential secretary to the Secretary of War.

Tolson served as confidential secretary to Secretaries Newton D. Baker, John W. Weeks and Dwight F. Davis for eight years while attending George Washington University at night. He received his A. B. in 1925 and his LL. B. in 1927.

jfd more

add Tolson washington x x x x 1927.

While in Law School, Tolson met Hoover who had been appointed FBI director only a few years previously. Each impressed the other, and their mutual respect decided Tolson's fate. In 1928, he became an FBI special agent.

Tolson's rise in the FBI was meteoric. He was first assigned to the FBI's Boston office, but <sup>Charles Karpis</sup> within two years, he was transferred to Washington headquarters where he was promoted to Inspector in 1929 and to Assistant FBI Director in 1930.

Hoover soon began to assign Tolson to accompany him on special missions, and he was at Hoover's side when the FBI chief personally arrested the notorious Public enemy and bandit, Alvin' Karpis, in New Orleans in May, 1936.

Tolson also accompanied Hoover on his arrest of some of the most dangerous kidnapers and bank-robbers of the 1930's, including Harry Campbell, as associate of Karpis; John Henry Seadlund, the kidnapper of Charles S. Ross of Chicago; and Bank Robber Harry Brunette.

jfd more

add Tolson washington x x x Brunette.

1936

Tolson was made the Assistant to Hoover in 1938, and, in that capacity, he and Hoover personally supervised in 1942 the FBI's roundup of Roger Touhy and his gang, the notorious Detroit kidnapers who escaped from an Illinois Penitentiary in 1942. Hoover personally commended him for his courage on that case.

Four years after the Touhy arrests, Tolson was named the FBI's Associate Director--a title unique in the FBI's history. To that post, his associates say, he has brought a photographic memory, sound judgment and the ability to go directly to the heart of a problem.

In his private life, Tolson is a rabid sports fan. He has retained his high school love for baseball and he enjoys boxing and horse-racing. He keeps himself trim and is regarded as a neat, conservative dresser.

Tolson has received many accolades in his life, including the Alumni Achievement Award of George Washington University, but, in FBI circles, the most highly regarded is this one-sentence summation of him by Hoover:

"I regard him as my strong right arm."

jfd

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: 0  
CLYDE A. TOLSON

Where Assigned: \_\_\_\_\_  
(Division) (Section, Unit)

Payroll Title: ASSOCIATE DIRECTOR

Rating Period: from 4/1/52 to 3/31/53

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

✓

Rated by: JOHN EDGAR HOOVER DIRECTOR 3/31/53  
Signature Title Date

Reviewed by: J. Edgar Hoover \_\_\_\_\_ 3  
Signature Title Date

Rating approved by: J. Edgar Hoover \_\_\_\_\_ 3  
Signature Title Date

TYPE OF REPORT

- (2) Official
- (2) Annual

- ( ) Administrative
- ( ) 60-day
- ( ) Transfer
- ( ) Separation from service
- ( ) Special

67-9524-323  
120  
3-8-53

140  
85 JUN 5 1953

April 22, 1953

0  
Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

I thought you might like to have the  
attached Memento commemorating your twenty-fifth  
anniversary with the FBI.

It is extremely attractive, and I know  
it will prove to be a source of great pleasure in  
the years to come.

Sincerely,

J. E. H.

9524-1322

M

*[Handwritten signature]*

JTH:pa PA

- Tolson \_\_\_\_\_
- Ladd \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Clegg \_\_\_\_\_
- Glavin \_\_\_\_\_
- Harbo \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tracy \_\_\_\_\_
- Gearty \_\_\_\_\_
- Mohr \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Miss Gandy \_\_\_\_\_

80 APR 30 1953

COMM - FBI  
APR 23 1953  
MAILED 19

*[Handwritten initials]*

Mr. Tolson	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Gearty	_____
Mr. Mohr	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Mr. Sizoo	_____
Miss Gandy	_____
_____	_____
_____	_____

**Walter Winchell**

MY FAVORITE handsome G-Man crush (Clyde Tolson) celebrates his 25th year with the FBI as John Edgar's right-hander on April 2.

*Handwritten signature: W. Winchell*

*Handwritten signature: Tolson*

WASHINGTON POST-AMERICAN  
 Diamond Edition  
 Date MAR 27 1953  
 Page 89 APR 07 1953

April 2, 1953

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

Twenty-five years ago today you entered on duty with the Federal Bureau of Investigation. In acknowledgment of this anniversary, I am greatly pleased and honored to extend my warmest personal congratulations, and to present to you on behalf of the Bureau your Twenty-five-Year Service Award Key. I know it would not be possible for me as an individual nor the FBI as an organization to make an accurate estimate of the value of your services over these years, but I do hope you will receive this Key as a symbol of our gratitude and pride which arise from the fact that you have contributed your unusual talents toward the growth and progress of this organization.

It is sometimes customary to offer congratulations "for a job well done." In your case this is not enough. I would face the future tasks to be met with far less assurance if I did not believe that your wise and steady influence would be present to help meet such problems. Your faculty for concise, direct and intelligent action has consistently enabled the Bureau to discharge its many and complex obligations with greater dispatch. In this ever-expanding period of the Bureau's responsibilities, it is a great source of satisfaction to know that your many talents and wealth of experience are near at hand.

The loyalty, faithfulness and intelligence which have accompanied your period of duty serve as a living reminder of the quality of your service. Your complete devotion to duty stands and will continue to stand as an inspiration for us all. I can only hope that this Bureau and our nation will continue to benefit from your unselfish devotion to duty in the years ahead.

With best wishes and kindest personal regards,

Sincerely yours,

*personally presented by  
The Director*

UNIT FROM D. O.  
TIME 8:45 AM.  
DATE 4-2-53  
BY [Signature]

121  
[Handwritten signature]

- Tolson \_\_\_\_\_
- Ladd \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Clegg \_\_\_\_\_
- Glavin \_\_\_\_\_
- Harbo \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tracy \_\_\_\_\_
- Laughlin \_\_\_\_\_
- Mohr \_\_\_\_\_
- Tele. Rm. \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

89 APR 9 1953  
Enclosure  
WSH:jmw

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

DATE: March 3, 1953

TO : Mr. Nichols

FROM : M. A. Jones

SUBJECT: ASSOCIATE DIRECTOR TOLSON'S  
TWENTY-FIFTH ANNIVERSARY  
INVESTIGATOR

Mr. Tolson will have his anniversary on April 2, 1953.

We would like to carry the attached write-up on the inside front cover.

We would appreciate, of course, Mr. Tolson's not seeing the write-up. We plan to use his official picture, a copy of which is attached.

Attachments (2)

ECK:pa :dmr

DIRECTOR'S NOTATION "OK. H."

1-10-53

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FEDERAL BUREAU OF INVESTIGATION