

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover  
Director, Federal Bureau of Investigation

DATE: April 12, 1962

FROM: *SA* S. A. Andretta  
Administrative Assistant Attorney General

SUBJECT: "Outstanding" Performance Rating

This refers to your recommendation for an "Outstanding" performance rating for Mr. Clyde A. Tolson for the period April 1, 1961 through March 31, 1962.

The rating has been approved and in accordance with the Department's Performance Rating Plan a copy of the justification should be furnished to Mr. Tolson.

*Letter to Mr. Tolson  
4/12/62  
SA*

*12*

REC-146

67-9524-390	
Searched	Indexed
1 APR 13 1962	

*E. A. Tamm*

UNITED STATES GOVERNMENT

# Memorandum

Tolson	_____
Belmont	_____
Mohr	_____
Callahan	_____
Conrad	_____
DeLoach	_____
Evans	_____
Malone	_____
Rosen	_____
Sullivan	_____
Tavel	_____
Trotter	_____
Tele. Room	_____
Holmes	_____
Gandy	_____

TO : The Director

DATE: April 2, 1962

FROM : N. P. Callahan

SUBJECT: *Callahan*  
CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
OUTSTANDING ANNUAL PERFORMANCE RATING

*Byron R. White*  
*RRB*

In accordance with your instructions, there is attached an annual performance rating in duplicate covering Mr. Tolson's services from April 1, 1961, through March 31, 1962, in which he is rated Outstanding.

It is respectfully suggested that your signature be affixed to both the original and the copy of the rating reflecting you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Byron R. White for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

When the rating has been approved by the Committee and returned to the Bureau, a copy will be directed to Mr. Tolson with a letter of appreciation from you. In addition, Mr. Tolson will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500.00 for officials of Mr. Tolson's rank for Outstanding performance ratings. Incentive awards for Outstanding ratings are in accordance with provisions of the Incentive Awards Plan.

RECOMMENDATIONS:

(1) That you, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson and upon approval of the rating by the Efficiency Awards Committee of the Department, he be approved for an incentive award of \$500.00.

UNCLAS  
CONFIDENTIAL

REC-140 67-9524-389  
160K  
1 APR 13 1962

(2) That the attached memorandum go forward to Mr. White, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee.

MAY 18 1962 23

*Callahan* *OK*

*3-11*

Enclosures *sent*  
RRB:crt (2) 4-2-62

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: OFFICE OF THE DIRECTOR  
(Division) (Section, Unit)

Official Position Title: ASSOCIATE DIRECTOR

Rating Period: from APRIL 1, 1961 to MARCH 31, 1962

ADJECTIVE RATING: OUTSTANDING Employee's Initials \_\_\_\_\_  
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: J. Edgar Hoover Director 4-2-62  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating Approved by: \_\_\_\_\_  
Signature Title Date

TYPE OF REPORT

- Official
- Annual

REC-145 67-9524-384  
 Administrative Numbered  
( ) 60-Day APR 13 1962  
( ) 90-Day  
( ) Transfer  
( ) Separation from Service  
( ) Special

23

MAY 28 1962

3-11-62

**CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
FEDERAL BUREAU OF INVESTIGATION  
ENTERED ON DUTY APRIL 2, 1928**

In his position as Associate Director, Mr. Tolson has continued his sustained superior performance which without question merits the rating of Outstanding for this annual rating period April 1, 1961, through March 31, 1962.

Mr. Tolson makes a substantial, distinguished personal appearance, has a vibrant personality and is undeniably effective in his personal contacts. These attributes, together with his brilliant intellect, superior capabilities and unequalled knowledge of duties, serve to characterize him as one of the truly outstanding officials of the Bureau and the Government.

During the past year the obligations of this Bureau have continued to increase due to newly enacted legislation and acute international tensions. Nevertheless, Mr. Tolson as my highest ranking aide has assumed additional responsibilities in an extraordinarily efficient manner. His unsurpassed knowledge of our operations, garnered from thirty-four years of experience as a top-level executive, enables him to direct and coordinate the varied investigative activities throughout our fifty-five field offices and at the Seat of Government in a manner which defies comparison. Without his enormous capacity to judiciously handle the vast and highly complex responsibilities of his office I would not be able to devote sufficient attention to those matters which are not subject to delegation.

As Associate Director, Mr. Tolson is also responsible for evaluating the Bureau's budgetary needs. He has handled these matters most meticulously and his loyalty and devotion to duty have

been reflected in the dedicated manner in which material has been prepared for my use before the House Subcommittee on Appropriations. Without his invaluable assistance I would have been faced with an insurmountable problem in becoming properly prepared for these hearings.

The success realized by the Bureau during the past year, not only in the criminal field but in highly significant breakthroughs in security and espionage matters, would not have been so substantial if it were not for Mr. Tolson's superb contributions in the top-level planning and direction of these matters from the headquarters in Washington, D. C. His unerring judgment and never-failing ability to spot weaknesses as well as strong points have been of major value in strengthening our operations in all fields of endeavor.

Mr. Tolson's services to the Bureau, to the Department and to the entire Government service have been of inestimable value and his contributions to the efficient functioning of this Bureau cannot be overemphasized. It is indeed a pleasure to recognize his splendid performance with a rating of Outstanding on this annual performance report.



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

FEB 28 1962

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RE: SA Clyde A. Tolson  
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name	ESTATE	Relationship	Date
			2/27/62
Address			

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

Name	ESTATE	Relationship	Date
			2/27/62
Address			

Very truly yours,

Clyde A. Tolson  
Special Agent

*B-1-100*

67-NOV 27 1962  
APR 3 1962

73 19

Mr. Byron R. White  
Deputy Attorney General

April 2, 1962

Director, FBI

<sup>0</sup>  
CLYDE A. TOLSON  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period April 1, 1961, through March 31, 1962, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

*RRB*  
RRB:crt  
(4)

MAILED 2  
APR 2 - 1962  
COMM FBI

REC-146

9524-384  
37  
1 APR 2 1962

Based on memorandum N. P. Callahan to the Director dated 4-2-62, RRB:crt.

*23*

- Tolson \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Callahan \_\_\_\_\_
- Conrad \_\_\_\_\_
- DeLoach \_\_\_\_\_
- Evans \_\_\_\_\_
- Malone \_\_\_\_\_
- Rosen \_\_\_\_\_
- Sullivan \_\_\_\_\_
- Tavel \_\_\_\_\_
- Trotter \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holmes \_\_\_\_\_
- Gandy \_\_\_\_\_

*APR 5 10 40 AM '62*

FBI  
REC'D

*APR 5 10 40 AM '62*

*me*

MAIL ROOM  TELTYPE UNIT

FBI  
RECEIVED-DIRECTOR

Rev. 12-9-57)

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

January 8, 1962

I certify that I have ~~received~~ the following Government property for official use:  
returned

Grand Master Key

*file  
3/12*

READ  
The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

(Written Signature)

*Clyde A. Tolson*

(Typed Signature)

Clyde A. Tolson

157-NOT RECORDED  
4 JAN 11 1962

PX

FBI

Date: 12/20/61

Transmit the following in \_\_\_\_\_  
(Type in plain text or code)

Via AIRTEL \_\_\_\_\_  
(Priority or Method of Mailing)

TO: DIRECTOR, FBI (52-75765)

FROM: SAC, WFO (52-6137) (C)

UNSUB; Theft of Documents and  
Currency Attached Thereto From  
U.S. Patent Office, Dept. of  
Commerce, WDC

TGP  
(OO: WFO)

*W. L. Tolson*

Rerep of SA VERNON J. GOERTZ 12/15/61, at WDC.

This case was closed by rerep 12/15/61. It was  
opened on 12/5/60, based upon info received from the U.S.  
Dept. of Commerce to the effect that an undetermined number  
of Patent Applications were missing along with an unknown  
amount of money estimated at approximately \$133 for period  
of several months.

REC-142

67-9524-386

Continual investigation conducted until 12/15/61  
and closing rerep submitted disclosed that missing Patent  
Applications with odd amounts of cash fees attached were  
being handled in a loose and insecure manner at the Patent  
Office. This negligent handling of the applications made  
it impossible to determine either the time of theft or the  
amount of money and applications stolen until various  
applicants for patents made inquiry as to why they had not  
received a receipt from the Patent Office.

3-Bureau  
1-WFO

GRT:MJB  
(4)  
AIRTEL

*TAI handle*  
*Memo re*  
*Robert. Cochran*  
*has*  
REC-54

*52-75765-13*  
*DEC 28 1961*  
*6 has*

ORIGINAL FILED IN 52-75765-13

Approved: \_\_\_\_\_ Sent \_\_\_\_\_ M Per \_\_\_\_\_  
Special Agent in Charge

101062

WFO 52-6137

As a result of the Bureau's investigation, procedure for receipt of applications and cash was radically changed and tightened up. Use of polygraph and other investigative techniques were unproductive in determining exact amount of loss and identity of thief. In view of these facts, investigation was discontinued and case closed on 12/15/61.

During the course of the WFO inspection, the case file was reviewed and the info set forth on the administrative page was made the subject of a substantitive case write-up.

During the course of the investigation, it was determined that one of the missing applications with a \$30 fee attached was submitted by Mr. H. DE LANCY GREGORY of East Orange, N.J. Mr. GREGORY was interviewed by SA RALPH H. PERRY of the Newark Office on 6/1/61 and the results of this interview was set forth in Newark RUC letter 6/16/61.

By letter dated 7/26/61, Newark advised that GREGORY had telephonically recontacted the Newark Office on 7/11 and 21/61 and advised he was a fraternity brother and former college roommate of Associate Director CLYDE TOLSON. Newark also stated that Mr. GREGORY had made this statement when first interviewed on 6/1/61 and after reiterating this statement on 7/21/61, GREGORY also remarked that he contemplated contacting Mr. TOLSON for suggestions that he, Mr. TOLSON, might have for the further handling of this matter. This info was never forwarded to the Bureau by the Newark Division. WFO received this info 7/27/61, and included it in a closing report dated 12/15/61.

The inspection staff have requested and obtained explanations from the responsible supervisory and agent personnel in the Newark Office and WFO, in view of the possibility that Mr. GREGORY might have and might still make inquiry of Mr. TOLSON with regard to this case.

October 16, 1961

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Tolson:

I was greatly impressed with the spontaneous and enthusiastic support given by Bureau personnel to the 1961 United Givers Fund campaign which formally began on October 2, 1961. As of October 5, 1961, we were over our quota with 101 per cent. In fact, we are now over 102 per cent and the pledges are still coming in. I was highly pleased upon learning the Executive Offices, as well as each division and the Washington Field Office, exceeded their quota. This, in my opinion, reflects most favorably upon the tremendous concern for others among my associates in the Bureau.

I want to take this opportunity to congratulate you and, through you, all of the individuals for their wonderful generosity and enthusiastic support of this worthy cause.

Sincerely yours,

J. Edgar Hoover

1 - Miss Usilton (Sent Direct)

CRD:rd  
(4)

REC-138

9524-385  
6 39

MAILED 20  
OCT 16 1961  
COMM-FBI

OCT 16 4 05 PM '61  
REC'D

al. PC

- Tolson \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Callahan \_\_\_\_\_
- Conrad \_\_\_\_\_
- DeLoach \_\_\_\_\_
- Evans \_\_\_\_\_
- Malone \_\_\_\_\_
- Rosen \_\_\_\_\_
- Sullivan \_\_\_\_\_
- Tavel \_\_\_\_\_
- Winter \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Ingram \_\_\_\_\_
- Gandy \_\_\_\_\_

MAIL ROOM  TELETYPE UNIT

60



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.  
JUL 18 1961

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RE: SA CLYDE A. TOLSON  
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name	ESTATE	Relationship	Date
			7/17/61

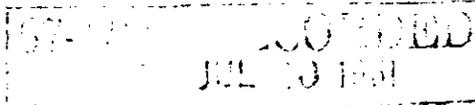
Address

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

Name	ESTATE	Relationship	Date
			7/17/61

Address

Very truly yours,



*Clyde A. Tolson*  
Special Agent 3- met

Mr. Byron R. White  
Deputy Attorney General

April 3, 1961

Director, FBI

**CLYDE A. TOLSON**  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1960, through March 31, 1961, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

*[Handwritten signature]*  
NEM:afh  
(4)

*Personally delivered  
to Mr. White's office  
mem  
4/3/61*

Tolson \_\_\_\_\_  
Parsons \_\_\_\_\_  
Mohr \_\_\_\_\_  
Belmont \_\_\_\_\_  
Callahan \_\_\_\_\_  
Conrad \_\_\_\_\_  
DeLoach \_\_\_\_\_  
Evans \_\_\_\_\_  
Malone \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tavel \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Ingram \_\_\_\_\_  
Gandy \_\_\_\_\_

NOTE: Based on memo from N. P. Callahan to Director, 4-3-61, NEM:afh.

*42* *[Handwritten signature]* *[Handwritten signature]*

MAIL ROOM  TELETYPE UNIT

UNITED STATES GOVERNMENT

# Memorandum

Tolson	_____
Parsons	_____
Mohr	_____
W.C. Sullivan	_____
Callahan	_____
Conrad	_____
DeLoach	_____
Evans	_____
Malone	_____
Rosen	_____
Tavel	_____
Trotter	_____
Tele. Room	_____
Ingram	_____
Gandy	_____

*W.C.S.*

TO : The Director

DATE: April 3, 1961

FROM : N. P. Callahan *mpc*

SUBJECT: **CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
OUTSTANDING ANNUAL PERFORMANCE RATING**

In accordance with your instructions, there is attached an annual performance rating in duplicate covering Mr. Tolson's services from April 1, 1960, through March 31, 1961, in which he is rated Outstanding.

It is respectfully suggested that your signature be affixed to both the original and the copy of the rating reflecting you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Byron R. White for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

When the rating has been approved by the Committee and returned to the Bureau, a copy will be directed to Mr. Tolson with a letter of appreciation from you. In addition, Mr. Tolson will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500.00 for officials of Mr. Tolson's rank for Outstanding performance ratings. Incentive awards for Outstanding ratings are in accordance with provisions of the Incentive Awards Plan.

RECOMMENDATIONS:

1) That you, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson and upon approval of the rating by the Efficiency Awards Committee of the Department, he be approved for an incentive award of \$500.00.

67-4524-317  
SEARCHED  
SERIALIZED  
INDEXED  
APR 11 1961

2) That the attached memorandum go forward to Mr. White, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee.

ENCLOSURE *1 per*

*W.C.S.*

*W.C.S.*  
Enclosures  
NEM:afh  
(2) *afh*

*OK*

*3-11*

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: Director's Office  
(Division) (Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1960 to March 31, 1961

ADJECTIVE RATING: OUTSTANDING Employee's Initials \_\_\_\_\_  
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: J. Edgar Hoover Director 4-3-61  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating Approved by: \_\_\_\_\_  
Signature Title Date

TYPE OF REPORT

- Official
- Annual

- Administrative
- 60-Day
- 90-Day
- Transfer
- Separation from Service
- Special

61-9524-285  
Searched \_\_\_\_\_  
APR 7 1961

42

3-adj

**CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
ENTERED ON DUTY APRIL 2, 1928  
DIRECTOR'S OFFICE**

Mr. Tolson earned an Outstanding performance rating for the period April 1, 1959, through March 31, 1960, as he did for the same period in 1955, 1956, 1957, 1958 and 1959. The splendid manner in which he has continued to perform his numerous duties as Associate Director certainly entitles him to an Outstanding rating for the current performance rating period.

Mr. Tolson has been called upon to shoulder a major share of the ever-increasing responsibilities of the Bureau. This he has done in an extraordinarily efficient manner thereby making it possible for me as Director to concentrate on those responsibilities not susceptible to delegation. He has the outstanding capability, intelligence and balance necessary to judiciously administer the affairs of the Bureau. He has continued to meticulously supervise our budget and has tirelessly directed our planning to assure maximum economy with the highest degree of efficiency. He is truly the watchdog of the Bureau's budget.

Mr. Tolson is a leading authority on Bureau policy matters as they relate to all phases of our work, both administrative and investigative. He is certainly deserving of special praise for the continued success the Bureau has enjoyed during the past year in the criminal intelligence field and in the solution of cases of national implication such as the Kidnaping cases involving Melvin Davis Rees, Jr.; Joseph Corbett, Jr., and Frank Marrone. These cases had tremendous ramifications and required adroit top-level planning, supervision and direction from headquarters in Washington. Mr. Tolson played a vital role in the success realized in these cases.

Mr. Tolson symbolizes all of the finest qualifications desired of a top Government official. He has always been superior in his judgment, positive and penetrative in his thinking and decisive in his actions. There

are few officials in the Government service today who have exceeded him in ability, efficiency and devotion to duty. He has devoted nearly thirty-three years of his life to the Government and to making our Nation a better one in which to live. The Bureau is deeply indebted to him for the selfless manner in which he has always championed its best interests. I am indeed grateful for his invaluable services and can state without hesitation that he has performed every aspect of his work in an outstanding manner during the rating period and has certainly earned for himself this Outstanding performance rating.

April 5, 1961

PERSONAL

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

I am very pleased to advise you that your performance during the period from April 1, 1960, to March 31, 1961, has been rated Outstanding and this rating has been approved by the Efficiency Awards Committee of the Department. There is enclosed a copy of this rating which you may retain.

In recognition of the inestimable value your services have been to the Bureau I am also pleased to advise you that I have approved an incentive award for you in the amount of \$500.00. A check is enclosed in the amount of \$410.00, which represents this award less withholding tax. I do not want the occasion to pass without telling you that I deeply appreciate your dedicated service to the FBI and your valued and continued assistance to me.

Sincerely,

SENT FROM D. O.  
TIME 11:20 AM  
DATE 4-5-61  
BY [Signature]

APR 5 11 02 AM '61  
FBI  
REC'D-READING ROOM

- Tolson \_\_\_\_\_
- Parsons \_\_\_\_\_
- Mohr \_\_\_\_\_
- Belmont \_\_\_\_\_
- Callahan \_\_\_\_\_
- Conrad \_\_\_\_\_
- DeLoach \_\_\_\_\_
- Evans \_\_\_\_\_
- Malone \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tavel \_\_\_\_\_
- Trotter \_\_\_\_\_
- W.C. Sullivan \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Ingram \_\_\_\_\_
- Gandy \_\_\_\_\_

Enclosures

1 - Miss Usilton (Sent Direct)

LRH:afh

NOTE: Salutation per file.

MAIL ROOM  TELETYPE UNIT

[Handwritten signatures and initials]

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. J. Edgar Hoover  
Director, Federal Bureau of Investigation

DATE: April 4, 1961

*S. A. Andretta*  
FROM : S. A. Andretta  
Administrative Assistant Attorney General

SUBJECT: "Outstanding" Performance Rating

This refers to your recommendation for an "Outstanding" performance rating for Mr. Clyde A. Tolson for the period April 1, 1960 through March 31, 1961.

The rating has been approved and in accordance with the Department's Performance Rating Plan a copy of the justification should be furnished to Mr. Tolson.

*Letter to  
Mr. Tolson  
4/5/61  
jwh*

REC-40 67- 9524- 82	
Searched	Indexed 157
3 MAR 1961	

*3-jwh*



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RE: SA CLYDE A. TOLSON  
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name	ESTATE	Relationship	Date
Address			8/18/60

The following person is designated as my beneficiary under the Chas. S Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name	ESTATE	Relationship	Date
Address			8/18/60

67-1102-115  
10 AUG 22 1960

Very truly yours,

Clyde A. Tolson  
Special Agent

**PART A**  
ALL WHO REGISTER MUST FILL IN THIS PART.

1. NAME (LAST) (FIRST) (MIDDLE INITIAL) 2. DATE OF BIRTH (MONTH) (DAY) (YEAR)

TOLSON CLYDE A. 5 22 1900

3. Are you now married? YES  NO

4. YOUR MAILING ADDRESS (NUMBER AND STREET) (CITY AND ZONE NUMBER) (STATE)

Apartment 1316  
4000 Massachusetts Avenue, N. W., Washington 16, D.C.

5. SEX MALE  FEMALE

6. Are you covered by, or is any family member listed below covered by or enrolling in, a plan under the Federal Employees Health Benefits Act of 1959 (through the enrollment of another United States or District of Columbia Government employee or annuitant)? YES  NO

7. Place an "X" in proper box to show your annual basic salary range.

UNDER \$4,000  \$4,000 TO \$5,999  \$6,000 TO \$9,999  \$10,000 OR OVER

**PART B**  
FILL IN THIS PART IF YOU WISH TO ENROLL IN A HEALTH BENEFITS PLAN.

1. I elect to enroll in a health benefits plan as shown below. I authorize deductions to be made from my salary, compensation, or annuity to cover my share of the cost of the enrollment. (Copy the information requested below from inside cover of brochure of the plan you select.)

NAME OF PLAN: SAMBA  
OPTION (HIGH OR LOW):  
ENROLLMENT CODE NUMBER: 4 4 1

2. In space below list all eligible family members without exception: List your wife or husband first, then your unmarried children under age 19, including legally adopted children, and stepchildren and illegitimate children who live with you in a regular parent-child relationship. Include also any unmarried child over 19 who became disabled before age 19 and who, because of the disability, is incapable of self-support. (Attach a doctor's certificate for a disabled child age 19 or over.)

NAMES OF FAMILY MEMBERS	DATE OF BIRTH (Month, Day, Year)	NAMES OF FAMILY MEMBERS	DATE OF BIRTH (Month, Day, Year)
Wife or Husband	1		6
	2		7
	3		8
	4		9
	5		10

3. If you are a female (employee or annuitant)—does the family listed above include a husband who is incapable of self-support by reason of mental or physical disability which can be expected to continue for more than one year? (If answer is "Yes," attach a doctor's certificate.) YES  NO

**PART C**  
FILL IN THIS PART IF YOU WISH NOT TO ENROLL OR IF YOU WISH TO CANCEL YOUR ENROLLMENT.

PLACE AN "X" IN ITEM 1 OR ITEM 2, WHICHEVER APPLIES AND ANSWER ITEM 3

1. I elect not to enroll in any plan under the Health Benefits Act.

2. I elect to cancel my present enrollment under the Health Benefits Act.

3. The reason for my election is (Place an "X" in proper box):

(a) I am covered by a plan under the Health Benefits Act through the enrollment of my husband, wife, or parent.  1

(b) I am covered by a health insurance plan which is not under the Health Benefits Act.  2

(c) Any other reason.  3

**PART D**  
FILL IN THIS PART IF YOU WISH TO CHANGE YOUR ENROLLMENT.

I elect to change my enrollment as shown by the enrollment number and other information in Part B.

1. Enrollment code number of present plan.

2. Number of event which permits change. (See table on back of duplicate for proper number.)

3. Date of event which permits change.

MONTH DAY YEAR

**PART E**  
ALL WHO REGISTER MUST FILL IN THIS PART.

WARNING.—Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both. (18 U.S.C. 1001.)

June 1, 1960  
(YOUR SIGNATURE—DO NOT PRINT) (DATE)

**PART F**  
TO BE COMPLETED BY AGENCY.

1. NAME AND ADDRESS OF EMPLOYING OFFICE

C. R. Davidson  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON 25, D. C.

2. DATE RECEIVED IN EMPLOYING OFFICE: 6-3-60

3. EFFECTIVE DATE OF ELECTION

4. PAYROLL OFFICE NO.: 15-02-0001

5. PAYROLL ACTION (INITIALS AND DATE):

**REMARKS**  
FOR USE ONLY BY ANNUITANTS AND AGENCY.

AIR MAIL  
54270  
4-14-70

# INSTRUCTIONS FOR EMPLOYEES AND ANNUITANTS

(READ CAREFULLY BEFORE COMPLETING FORM)

## GENERAL INSTRUCTIONS

### COMPLETION OF FORM

1. All employees eligible to enroll must complete and file a Health Benefits Registration Form with their employing office.
2. Use only typewriter or ballpoint pen. Sign Part E and submit all copies to your employing office. Do not detach.
3. If you wish to enroll, fill in Parts A, B, and E.
4. If you do not wish to enroll or if you are enrolled and wish to cancel your enrollment without joining another plan, fill in Parts A, C, and E.
5. If you wish to change your enrollment from self only to self and family (or the reverse) or if you wish to change from your present plan or option to another plan or option, fill in Parts A, B, D, and E.
6. If you need information or help, consult the person or office which usually advises you on personnel matters. You can also obtain information and assistance from any office of the U.S. Civil Service Commission.

### ANNUITANTS

1. If you are an annuitant under the Civil Service Retirement System, the Bureau of Retirement and Insurance, U.S. Civil Service Commission, Washington 25, D.C., acts as your "employing office."
2. If your annuity is being paid by a system other than the Civil Service Retirement System, the agency which authorizes payment of your annuity acts as your "employing office."
3. If you are in receipt of monthly compensation under the Federal Employees' Compensation Act and have been found unable to return to duty, the Bureau of Employees' Compensation, Department of Labor, Washington 25, D.C., acts as your "employing office."
4. In filling out the registration form show in the box labeled "Remarks," your annuity (or compensation) claim number, and the name of the agency which acts as your "employing office."

### MEDICAL CERTIFICATES

1. If you enroll for self and family and the family includes a husband or a child over age 19 who is incapable of self-support because of mental or physical disability, you must attach a certificate signed by a doctor which gives the following information:
  - A. The name of your husband or child.
  - B. The nature of your husband's or child's disability.
  - C. The period of time the disability has existed.
  - D. The probable future course and duration of the disability.
  - E. The doctor's name and address.
2. The decision of your employing office concerning the disability is final and unless your husband's or child's disability is considered permanent, the doctor's certificate may have to be renewed from time to time.
3. In the case of a disabled child under age 19 whose disability is expected to continue beyond age 19, a doctor's certificate should be filed with your employing office on or before the child's nineteenth birthday; otherwise, he may no longer be covered as a member of the family.

### EFFECTIVE DATE

1. If you register to enroll before July 1, 1960, your enrollment will be effective on the first day of your first pay period in July 1960, provided you were in a pay status at any time during the preceding pay period (six pay periods for substitutes in the postal field service).
2. If you register to enroll or change your enrollment after June 30, 1960, your enrollment or change will generally be effective on the first day of the first pay period which begins not less than 14 days after your registration form is received by your employing office, provided you were in a pay status at any time during the preceding pay period (six pay periods for substitutes in the postal field service).

## SPECIFIC INSTRUCTIONS

### PART A

If your wife or husband works for the Government, you may each enroll for self only or one of you may enroll for self and family. No person may be enrolled both as an employee or annuitant AND as a member of a family. (If you are covered as a member of the family through the enrollment of your spouse or parent, you must register, but you cannot elect to enroll.)

### PART B

1. The enrollment code number you fill in shows the plan and option in which you will be enrolled. It also shows whether you are enrolling for self only, self and family, or whether you are enrolling for your family as a female employee with a nondependent husband. Be sure you copy the name of the plan and the enrollment code number from the brochure correctly.

2. If you enroll in a comprehensive plan (group-practice or individual-practice), be sure you are in the geographic area served by the plan; otherwise, your enrollment may be void and you may not be entitled to benefits.

3. If you enroll in an employee organization plan, you must be a member of the organization which sponsors the plan. Your membership will be verified. If you are not a member in good standing, your enrollment will be void and you will not be entitled to benefits.

4. After you file the registration form, you do NOT have to report future changes in your family or in your address to your employing office, although the plan in which you enroll may ask you to supply directly with this information.

### PART C

1. If you elect not to enroll, you will have other REGULAR opportunities to join a plan. The first regular opportunity will be between October 1 and 15 of 1961. The Civil Service Commission will prescribe additional regular opportunities to enroll at least once every three years.
2. If you do not enroll in a plan (or cancel your enrollment), you may later have a SPECIAL opportunity to enroll, as explained under Part D.
3. You may register to cancel your enrollment at any time. A cancellation is effective on the last day of your pay period following the one in which the cancellation is received by your employing office.

### PART D

1. You will have your first REGULAR opportunity to change your enrollment from self only to family, or the reverse, or to change from one plan or option to another between October 1 and 15 of 1961. The Civil Service Commission will prescribe additional regular opportunities to change your enrollment at least once every three years.
2. You may have one or more SPECIAL opportunities to change your enrollment; or, if you previously elected not to enroll, you may have a SPECIAL opportunity to enroll in a plan. These SPECIAL opportunities are granted for certain specified reasons (for example, a change in your marital or family status), and the change must be made within a specified time limit. A table explaining the various opportunities to change appears on the back of the duplicate of the registration form.

### PART E

If you are registering for an employee or annuitant under a written authorization from him to do so, sign your name and attach the written authorization.

April 7, 1960

PERSONAL

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

It is my pleasure to advise you that your services have merited an Outstanding rating for the period April 1, 1959, to March 31, 1960, which has been approved by the Efficiency Awards Committee of the Department. A copy of this rating is enclosed which you may retain.

I am also very happy to advise you that in recognition of your invaluable services to me and to the Bureau I have approved an incentive award for you in the amount of \$500.00. There is enclosed a check in the amount of \$410.00, which represents this award less withholding tax. This award is richly deserved as you have been unremitting in your assistance to me, not only during the past year but for many years. Your splendid services are deeply appreciated.

SENT FROM D. O.

TIME 4:11 PM  
DATE 4/7/60  
BY [Signature]

Sincerely,

[Signature]

[Signature]

CRD  
EW

- Tolson \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Belmont \_\_\_\_\_
- Callahan \_\_\_\_\_
- DeLoach \_\_\_\_\_
- Malone \_\_\_\_\_
- McGuire \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- W.C. Sullivan \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Ingram \_\_\_\_\_
- Gandy \_\_\_\_\_

Enclosures (2)

LRH:hwc

(3)

67-9524 Award #427-60

Based on memo Mr. Callahan to The Director 4-1-60 NPC:hwc.

Salutation per personnel file.

94

num

381  
54

MAIL ROOM  TELETYPE UNIT

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover  
Director, Federal Bureau of Investigation

DATE: April 7, 1960

*[Signature]*  
FROM: S. A. Andretta  
Administrative Assistant Attorney General

SUBJECT: "Outstanding" Performance Rating

This refers to your recommendation for an "Outstanding" performance rating for Mr. Clyde A. Tolson for the period April 1, 1959 through March 31, 1960.

The rating has been approved and in accordance with the Department's Performance Rating Plan a copy of the justification should be furnished to Mr. Tolson.

*Letter Mr. Tolson  
4/7/60  
mem*

REC-143

380  
57

*3-gem*

APR 13 1960

Mr. Lawrence E. Walsh  
Deputy Attorney General

April 1, 1960

Director, FBI

*O*  
CLYDE A. TOLSON  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1959, through March 31, 1960, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

*D*  
NPC:hwc  
(4)

NOTE: Based on memo from Mr. Callahan to Director, 4-1-60, NPC:hwc.

- Tolson \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Belmont \_\_\_\_\_
- Callahan \_\_\_\_\_
- DeLoach \_\_\_\_\_
- Malone \_\_\_\_\_
- McGuire \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- W.C. Sullivan \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Ingram \_\_\_\_\_
- Gandy \_\_\_\_\_

*Rec'd R Room  
4:31 p.m. - 4-1-60  
94  
Per DeLoach  
to Mr. Callahan  
to Dep. A.G. Walsh  
4/1/60*

*379  
07*

*[Signature]*

MAIL ROOM  TELETYPE UNIT

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: Director's Office  
(Division) (Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1959 to March 31, 1960

ADJECTIVE RATING: OUTSTANDING Employee's Initials  
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: [Signature] Director 4-1-60  
Signature Title Date

Reviewed by: [Signature] Deputy Asst. 4/4/60  
Signature Title Date

Rating Approved by: \_\_\_\_\_  
Signature Title Date

TYPE OF REPORT

- Official
- Annual

- Administrative
- 60-Day
- 90-Day
- Transfer
- Separation from Service
- Special

REC-14

376  
57

99

3-1-60

MAR 10 1960

**CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
ENTERED ON DUTY APRIL 2, 1928  
DIRECTOR'S OFFICE**

Mr. Tolson was rated Outstanding on his 1955, 1956, 1957, 1958 and 1959 annual performance ratings. He has continued to discharge his many and varied responsibilities in a superior manner and is most assuredly deserving of the rating of Outstanding for the annual rating period beginning April 1, 1959, and extending through March 31, 1960.

Every passing year brings a substantial increase in the responsibilities of the Bureau and Mr. Tolson, as Associate Director and my top aide, has willingly and ably shouldered a major share of the increased responsibilities thereby relieving me as Director so that I might devote greater attention to the many matters that are not susceptible to delegation. Efficient handling of the ever-increasing responsibilities of the Bureau has been possible largely through the outstanding efficiency, superior judgment and extraordinary effort of Mr. Tolson, including many personal sacrifices. As always, he has continued to display unusual talents in every area of responsibility delegated to him, meeting each new challenge with refreshing determination and competence and setting an inspiring example for his associates.

Mr. Tolson has primary responsibility for determining the needs of the Bureau from a budget standpoint. He has consistently displayed an outstanding knowledge and understanding of the Bureau's budget matters meticulously analyzing every phase of our operations to insure that they are carried out with maximum efficiency and economy. His judicious handling of his multiple executive duties in directing top-level policy and operations at the Seat of Government and in the field has been outstanding. His acute awareness of the constantly changing domestic and international situations has permitted him to shoulder major responsibilities relating to criminal, security and civil matters within our jurisdiction. The continuing acuteness of the international situation, coupled with new legislation and additional programs of the executive branch, has made it necessary for the Bureau to assume increased obligations. Mr. Tolson has played a vital role in insuring that these additional responsibilities are

smoothly discharged. The success realized by the Bureau in highly significant cases during the rating period would not have been nearly so substantial if it were not for Mr. Tolson's major contributions in the top-level planning, supervision and direction of these cases from the headquarters in Washington. His judgment has been unerring and his remarkable insight into every phase of our operations and ability to take the right course of action in matters of major significance clearly reflect the most profound thinking.

Mr. Tolson has dedicated the most important years of his life to the service of his country. He is completing 32 years of service in the Federal Bureau of Investigation in important executive, supervisory and administrative positions. His value to the Bureau, the Department and to the entire Government service cannot be measured; however, it may be stated without reservation that the success realized by the Bureau through the years has been due to a substantial degree to his superior capabilities; his unusual capacity for work; his keen intellect; his unequalled knowledge of the Bureau's operations, policies and procedures and his dedicated determination to carry out his responsibilities to the very best of his ability. He possesses all of the attributes desired of an outstanding Government executive and without him the Bureau would truly suffer. He has performed every aspect of his work in a superior manner and has certainly earned for himself an Outstanding performance rating.

UNITED STATES GOVERNMENT

# Memorandum

Tolson \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Callahan \_\_\_\_\_  
 DeLoach \_\_\_\_\_  
 Malone \_\_\_\_\_  
 McGuire \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Ingram \_\_\_\_\_  
 Gandy \_\_\_\_\_

TO : The Director

DATE: April 1, 1960

FROM : N. P. Callahan *mic*

SUBJECT: CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
OUTSTANDING ANNUAL PERFORMANCE RATING

In accordance with your instructions, there is attached an annual performance rating in duplicate covering Mr. Tolson's services from April 1, 1959, through March 31, 1960, in which he is rated Outstanding.

It is respectfully suggested that your signature be affixed to both the original and the copy of the rating reflecting you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Lawrence E. Walsh for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

When the rating has been approved by the Committee and returned to the Bureau, a copy will be directed to Mr. Tolson with a letter of appreciation from you. In addition, Mr. Tolson will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500.00 for officials of Mr. Tolson's rank for Outstanding performance ratings. Incentive awards for Outstanding ratings are in accordance with provisions of the Incentive Awards Plan.

RECOMMENDATIONS:

1. That you, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson and upon approval of the rating by the Efficiency Awards Committee of the Department, he be approved for an incentive award of \$500.

*Rating approved  
by Dept 4-7-60  
JH H*

*Ret'd  
auth 4-7-60  
JH*

2. That the attached memorandum go forward to Mr. Walsh, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee.

Enclosures

NPC:hwc *mic*

(2)

*99  
4-7-60  
JH H*

*JH  
4/1/60  
JH*

*377  
57*

*377*

*110*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : J. Edgar Hoover, Director  
Federal Bureau of Investigation

DATE: April 4, 1960

FROM : Lawrence E. Walsh  
*LEW* Deputy Attorney General

SUBJECT: Clyde Tolson, Associate Director, F.B.I.  
Outstanding Performance Rating

Mr. Tolson	_____
Mr. DeLoach	_____
Mr. Mohr	_____
Mr. Bishop	_____
Mr. Casper	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. Felt	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Sullivan	_____
Mr. Tavel	_____
Mr. Trotter	_____
Tele. Room	_____
Miss Gandy	_____

If we can't get instantaneous unanimity on this, red tape will have reached an all time high. *McDaniel*

*78*

**SEARCHED**

67- 376  
6 APR 11 1960 28

*3 = rem*

March 3, 1960

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Tolson:

I am writing to commend, through you, the personnel in your office for the outstanding attitude displayed in reporting for duty today despite the extremely adverse weather conditions.

Those who reported did so at great personal inconvenience and I wish you would convey my sincere appreciation to them for their exceptional loyalty and devotion to duty.

Sincerely yours,

J. Edgar Hoover

MAILED 19  
MAR 3 - 1960  
COMM-FBI

MAR 3 4 25 PM '60  
READING ROOM

AFH:hwc;gt  
(3)

Note: Approximately 97% of the Bureau's normal working group in Washington, including WFO, reported for duty this morning notwithstanding the extremely adverse weather conditions.

64 375 64

- Tolson \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Belmont \_\_\_\_\_
- Callahan \_\_\_\_\_
- DeLoach \_\_\_\_\_
- Malone \_\_\_\_\_
- McGuire \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- W.C. Sullivan \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Ingram \_\_\_\_\_
- Gandy \_\_\_\_\_

MAIL ROOM  TELETYPE UNIT

37  
[Handwritten signatures and initials]

# POTOMAC PATTER.

The FBI's Associate Director Clyde Tolson, who is J. Edgar Hoover's No. 1 aide, has solved what he calls a "dangerous" case—but on his own time.

To wit, Mr. Tolson has done something about the Case of the Stubborn Bottle Cap, which often is so willful it causes the bottle to break when it's being opened.

Mr. Tolson has patented a lever-type, non-prying, non-breaking bottle cap. It resulted from a cut he suffered some time ago in a losing battle with a bottle that broke in his hand.

Mr. Tolson's cap has a little lever on the side. Flip it, and the bottle is open. Flip it back, and the contents are resealed for later use.

Next case.

## A 'Wind'?

Democrats can't see any good even in liberal Republicans. Over at the Democratic National Committee the other day somebody mentioned that Gov. Nelson Rockefeller of New York never drinks anything alcoholic but Dubonnet on the rocks.

"What is he," snapped one unreconstructed party wheel, "a wino?"

## Ezra's Sure

Even Agriculture Secretary Ezra Benson seems to have some doubts about his farm policies. In a newsletter put out by the Committee for Constitutional Government, Mr. Benson by-lines a piece titled: "The Farm PROGRAM Can Be Solved."

## Clean-Sweep Hubert

Husbands are going to rise up and throw Sen. Hubert Humphrey out of their club if he doesn't reform. Mrs. Humphrey was saying the other day that on his infrequent days off, the Minnesota Democrat likes to clean the basement and the attic of his North Chevy Chase home.

## Letters, Letters

The Republican National Committee is not about to let those people get away who were unable to attend the big cross-country "Dinner With Ike" recently. Letters have gone out to the absent faithful, informing them that they still can "join in saying 'Thank you, Mr. President,'" merely by sending in their contribution now. In return, the names of contributors will be inscribed in a fancy "Thank You, Mr. President" book.

## Ike Trip Note

Mr. Eisenhower, by the way, seems to be as delighted as a small boy about his forthcoming journey to South America. He's always stumping pals by asking them if they know how Montevideo, the capital of Uruguay, got its name.

When they show their ignorance, Ike explains that the name is a result of the cry uttered by one of Magellan's sailors as the explorer's ship sailed in to the River Plate.

"Look, I see a mountain!" the gob yelled—and since he was speaking Portuguese it came out "Monte vide eu!"

## Enjoys Being Alone

Probably the most refreshing thing about Mrs. Stuart Sy-

- Tolson \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Belmont \_\_\_\_\_
- Callahan \_\_\_\_\_
- DeLoach \_\_\_\_\_
- Malone \_\_\_\_\_
- McGuire \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- W.C. Sullivan \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Ingram \_\_\_\_\_
- Gandy \_\_\_\_\_

*Boyle*

- The Washington Post and \_\_\_\_\_
- Times Herald \_\_\_\_\_
- The Washington Daily News 11
- The Evening Star \_\_\_\_\_
- New York Herald Tribune \_\_\_\_\_
- New York Journal-American \_\_\_\_\_
- New York Mirror \_\_\_\_\_
- New York Daily News \_\_\_\_\_
- New York Post \_\_\_\_\_
- The New York Times \_\_\_\_\_
- The Worker \_\_\_\_\_
- The New Leader \_\_\_\_\_
- The Wall Street Journal \_\_\_\_\_
- Date \_\_\_\_\_

FEB 6 1960

PERMITTED

*3 med*

*Keep up with the trivia from the upper reaches of Our Town. Each Saturday, The News publishes these conversation pieces, diligently winnowed from masses of the same gathered by Andrew Tully and Jerry Bennett—cavesdroppers par excellence.*

ington, whose Senator hubby is running for President, is her un-Washington frankness.

Discussing her home life the other day, Mrs. Symington remarked that she and her husband tried to save at least a couple of nights a week just to stay home.

"But I'm against total togetherness," she added. "I really enjoy being home alone all day. I get so many things done—and undone."

### **Wrong Numbers**

A secretary for Rep. Bill Widnall (R., N. J.) recently phoned the research office of the Library of Congress and asked for an account of "the economic progress of the United States from Colonial times to the present."

The voice on the other end of the line quickly replied, "I'm very happy to tell you that you have the wrong number."

### **Marked Partyites**

A General Motors reception turned out to be the season's most hazardous cocktail party. Some carpeting came loose and tripped guests carrying drinks up a short flight of stairs. Those who managed to avoid this obstacle still stumbled over the long bottom branches of a potted palm at the top of the stairs.

No one was hurt. But victims could be easily identified the rest of the evening by the large liquor stains on their backs.

### **Not Burlesque**

Sen. Hiram L. Fong (R., Hawaii) told partygoers recently that the 50th state's capitol building is the palace where native kings and queens used to reign. "Hawaii is the only state in America," he explained, "where a tourist can say, 'I'm going over to the Palace,' and not mean a hotel or burlesque theater."

### **Rosy or Black?**

Rep. Ken Hechler (D., W. Va.) of the House Space Committee likes to ask colorful questions. When questioning Air Force Chief of Staff Thomas White about America's position in the space race, he put on a pair of rose colored sun glasses.

"Do you see things this way, General," he asked, "or like this?" Then he removed the rosy specs and put on a pair of black ones.

### **Punchy, Anyway**

Defense Department wags are talking about the partygoing strategist who was being hounded by his teetotaler mother-in-law to stop drinking. So one day he spiked her orange juice with vodka and called the concoction "realiatory punch."

GOVERNMENT PATENTS BOARD  
OFFICE OF THE CHAIRMAN  
DEPARTMENT OF COMMERCE BUILDING, WASHINGTON 25, D.C.

*File*  
*✓*  
*2/24/60*

Case No.: GPB 4-3  
Inventor : Clyde A. Tolson  
Invention: A Closure for Use and Re-Use on Soft Drink Bottles  
and Similar Containers

The inventor was employed as Associate Director of the Federal Bureau of Investigation, Washington, D. C.

The report contains a written statement of the inventor that this invention, a device which permits sealing and resealing a container of the soft drink type during partial use of its contents, was invented and developed by him during non-working hours without contribution by the Government. In this statement, he expressed the view that the invention was not related to his official duties and that the Government had no rights therein.

The agency, in its determination, agrees with the above view of the inventor and further expresses a lack of interest in the invention. It is obvious that, in his position as Associate Director of the Federal Bureau of Investigation, his duties did not contemplate the making of the subject invention, that it was not related to, nor could it have been expected to arise therefrom.

Upon the basis of the information submitted, the Government is not equitably entitled to any rights in the invention.

Therefore, the Chairman concurs in the determination of the Federal Bureau of Investigation that, pursuant to paragraph 1(d) of Executive Order 10096, the entire right, title and interest in and to the invention shall be left in the inventor, subject to law.

*Robb S. McLaughlin*  
Robb S. McLaughlin  
Chairman

2 January 19, 1960

SE-110

374  
32



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RE: SA Clyde A. Tolson  
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name	ESTATE	Relationship	Date
Address			February 5, 1960

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name	ESTATE	Relationship	Date
Address			February 5, 1960

FEB 8 1960

Very truly yours,  
*Clyde A. Tolson*  
Special Agent

# J. Edgar Hoover's Highest Aide Invents a Resealable Bottle Cap

Device to Save Carbonation  
Equipped With Handle for  
Opening and Closing

By STACY V. JONES

Special to The New York Times.  
WASHINGTON, Jan. 22—

The No. 2 man in the Federal Bureau of Investigation was awarded a patent this week for a bottle cap. It doesn't require an opener, and can be resealed to keep carbonation from escaping.

Clyde A. Tolson, associate director of the F. B. I., is the inventor. He once cut his finger on a bottle, and decided there must be a better way to open one. After experimenting with several models, he applied for a patent.

The cap has a handle on one side that can be pulled up with the little finger. The handle is pressed down again for resealing. To assure the patron that he is getting fresh soda or pop, a plastic or paper outer seal can be added.

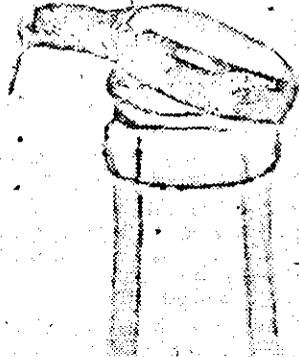
For six months the inventor kept in his office a bottle equipped with his cap, and although he opened it many times the carbonation stayed in. A friend obligingly blew one bottle up as a test, and the cap stayed on. Samples have been submitted to a number of manufacturers.

Mr. Tolson is a member of the bar. Born in Missouri, he took a business college course and in 1919 came to Washington, where he was confidential secretary to three Secretaries of War—Newton D. Baker, John W. Weeks and Dwight F. Davis. By attending evening classes, he earned his bachelor of arts and law degrees from George Washington University.

In 1923 he became a special



Clyde A. Tolson



The Tolson bottle cap

agent for the F. B. I., and after successive promotions was made associate director in 1947. He serves as immediate assist-

Continued on Page 31, Column 3

ent to the director, J. Edgar Hoover. This week's patent (No. 2,921,709) is his first.

## Flying Landing Gear

Engineers for the Goodyear Aircraft Corporation, Akron, Ohio, have invented what might be called a flying landing gear. It is an auxiliary craft that carries a larger airplane piggy-back during take-off and landing.

The purpose is to relieve long-range bombers of the weight of their own landing gear. The saving in fuel, and consequent increase in range, is calculated in the patent (2,921,756) at from 15 to 20 per cent, and considerable reduction in the length of take-off is expected.

The power, or auxiliary plane, has an oversized landing gear and a cradle on which the larger plane rests. The upper plane, which has no landing gear, is temporarily attached to the auxiliary by a hydraulically operated boom. When he gains enough altitude, the pilot of the main plane can release his "switch engine" which would return to its base. He will need it again—or one similar—when he wants to land.

The inventors, Darrel C. Bor-den and Edward Wolf, have jet power in mind for both planes, but say the auxiliary might have turbo-prop drive. The composite aircraft has been proposed to the Defense Department but so far has not been ordered.

## Sunburning Doll

A newly patented doll is subject to sunburn but quickly recovers. Charles Albert Wagner of Baltimore and Herman Block Wagner of Perkasio, Pa., the inventors, have created a doll skin that, they say, is tough but sensitive to light. The material is a skin-tinted plastic impregnated with a dithizone compound.

Under a few minutes' sun or artificial light, the chemical turns dark brown. Back in the shade, the original color returns (patent 2,921,407.)

- Tolson \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Belmont \_\_\_\_\_
- Callahan \_\_\_\_\_
- DeLoach \_\_\_\_\_
- Malone \_\_\_\_\_
- McGuire \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- W.C. Sullivan \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Ingram \_\_\_\_\_
- Gandy \_\_\_\_\_

*file*  
*copy*

- The Washington Post and \_\_\_\_\_
- Times Herald \_\_\_\_\_
- The Washington Daily News \_\_\_\_\_
- The Evening Star \_\_\_\_\_
- New York Herald Tribune \_\_\_\_\_
- New York Journal-American \_\_\_\_\_
- New York Mirror \_\_\_\_\_
- New York Daily News \_\_\_\_\_
- New York Post \_\_\_\_\_
- The New York Times 26
- The Worker \_\_\_\_\_
- The New Leader \_\_\_\_\_
- The Wall Street Journal \_\_\_\_\_
- Date \_\_\_\_\_

18  
JAN 23 1960

JAN 23 1960

### Half-Suit of Armor

A patent for a shield, or one-sided suit of armor, to be used as protection against atomic or other blasts, was issued this week shortly after its inventor's death. As described in Patent 2,921,317, it can be carried telescoped in a briefcase and pulled out quickly in time of emergency. The wearer is then to stand against a wall or lie on the pavement until the danger is over. If he has to run, the shield will protect his back from flying debris.

The inventor, Harold C. Tiff of Averill Park, N. Y., successfully developed several hard, stainless metal alloys used in dentistry and surgery. The materials suggested for the shield include metal, plastic, or shatter-resistant glass containing lead.

### Hairdo Selector

A woman who changes her hair style may find too late that it isn't becoming, and have to wait until her hair grows out again. To avoid such disappointments, Frank S. Reeves of Louisville offers to let a girl see what she'll look like without recourse to scissors.

He uses a one-minute camera to photograph the subject, places the print in a holder, and turns a strip of film over it to display a series of hairdos in place. She can pick the coiffure she likes best.

According to Patent 2,921-

387, which is assigned to Dial-a-Style, Inc., of Evansville, Ind., the invention can also be used for men's hair styling and toupe design.

### Airborne Lawn Sprinkler

An invention patented by two Californians might make small boys enthusiastic about watering the lawn. A toy helicopter at the end of a piece of tubing, it sprinkles as it flies.

The helicopter's rotor blades keep it aloft. Water plays on the blades of a turbine inside the helicopter body, and a shaft from the turbine wheel turns the rotors. A nozzle aimed downward sprays the grass and shrubs.

The inventors, Dwight G. Westover and Wyman L. Larson of Monrovia, say in patent 2,921,743 that they have used soft aluminum tubing about fifteen feet long to advantage. This is stiff enough to give the operator some control over the helicopter's movements but can be rolled into a coil for storage.

*Patent Office records rarely show whether an invention is in production. To get a copy of a patent, send the number and 25 cents to the Commissioner of Patents, Washington 25, D. C. (Design patents are 10 cents each.) To reach an inventor or assignee, if the address given is insufficient, write him in care of the Commissioner of Patents, being sure to cite the patent number.*



**WALTER WINCHELL**



**FBI's Tolson  
Patents New  
Bottle Top**

*Reprints  
Files  
file  
10*

**BETTY HUTTON**, The Gay Divorcee, has a new Beaumance, Coaster I. Axelrod . . . Judy Holliday's is Lorin Price, producer of "Alley of the Sunset" . . . Actress Juleen Compton and producer H. Clurman will be sealed next month . . . Lola Albright, ex-wife of Jack Carson, is John Vivyan's exclusive skewp . . . J. Edgar Hoover's aide, Clyde Tolson, who invented a bottle top two years ago, just got the patent. It maintains carbonation indefinitely and can be opened by the pressure of a finger . . . They say the "Heartbreak House" cast speak to each other only on stage. Just One Big Mad all around . . . Don't invite Sec'y of State Christian Herter and former ditto Dean Acheson to the same attache-casemaker . . . Aly Kahn danced all night at Roy M. Cohn's Stork Club whoop-dee-doo . . . Toots Shor's new estabLUSHment will have a private dining room. Suggested name: Toos Suite.

★ ★ ★  
**LOOKA HERE**, don't you dare call Debbie Reynolds Debbie. She dislikes the name. Her original tag is Mary. have a private dining room. Suggested name: Toot's Suite.

"THE MIAMI HERALD"  
December 16, 1959  
Miami, Florida

*DOES 10/16/59*



**Clyde Tolson**  
... *sideline*



**Betty Hutton**  
... *sidekick*



**Lola Albright**  
... *skewp*

prob'ly will be "Fiorello!" and "Miracle Worker" . . . Rex Harrison would have interviewers believe the "Sexy Remy" phrase was coined by a sarcastic temptress whose charms he resisted. Actually, it was coined by a byline for personal reasons . . . Never-give-up-note: Katie Hepburn was fired from nine Broadway shows . . . Anita Ekberg, who is a big girl, weighs only 120 . . . Movie specs have been flying the most banners this year. They have supplanted musicals as top coin-getters . . . "That Old Feeling" has been revived. The ballad rates a reprise. One of the torchiest.

★ ★ ★

STENO RECORDS  
15

120

**CHARLES LAUGHTON** has sprouted whiskers and now looks like the jolliest Santa . . . Censorship is like this: In Europe, nudity from the waist up is okay for flickers, but episodes showing violent fist fights are severely blue-penciled . . . The soon-due reissue of "Gone With the Wind" will zoom the film's gross beyond \$60 million . . . Moss Hart's "Act One" movie deal gives him \$250,000 plus a share of the film's profits. A golden typewriter . . . "Rosemary," an upcoming flicker, will cause mucho comment. It is the story of a prostitute — based on an actual person . . . Not one of the new Santamental tunes comes close to "White Christmas."

★ ★ ★

The N.Y. Times, which poo-pooz the Lower Forms of Art, is going in for punning. Sample from a Nov. 28 TV review: "There's no Yule like an old Yule" . . . Elizabeth Watts (she is The Madam in "Destry," the B'way hit) is in the Social Register . . . Hazel Andrews and d.j. T. O'Brien will be rivited on Saturday . . . Bob Neal, the girl-trapper, caught Elaine Dunn's act 10 times, but can't get a date with her. Her fella is that fussy . . . The Bobby Sherwoods were Himaged. Their 2nd Blessed-Event . . . Nina Foch's bridegroom is 23.

★ ★ ★

**THE HIGHEST PAID** member of an off-Broadway show is the press-agent. Gets thrice a performer's wage. His salary is \$137.50 (by union rules) and actors get \$45 . . . They don't get there overnight, kiddies. Craig Stevens made 40 films and appeared in over 60 teevee programs before he Made It as Peter Gunn . . . Two top H'wood producers (movie and teevee), Ross Hunter and William Orr — were actors and flops . . . Newsweek quoted Maurice Chevalier's oh-so-charming intro when Marlene opened in Patee. He told the audience: "Please don't love her quite as much as I do."

★ ★ ★

**HOW** can you argue with Broadway? "Gypsy," "Fiorello!" and "Tenth Man" are big clix. And you know what they say when they caution you about alienating friends o' votes: "Never argue about sex, politics or religion!" The themes of those three hits . . . This is what New York means to an actor. Will Able earns \$1,500 weekly in summer stock. He is one of four appearing in "Twice Over Nightly" at the Quadrille. His salary: \$90 . . . Backers who parlayed their investments with producer I. Merrick (in the last two years) have prospered 20 to 1 . . .

DESIGNATION OF BENEFICIARY  
FEDERAL EMPLOYEES' GROUP LIFE  
INSURANCE ACT OF 1954

**IMPORTANT**  
Read instructions  
on back of duplicate  
before filling in this form

INFORMATION CONCERNING THE INSURED:

NAME (Last)	(First)	(Middle)	DATE OF BIRTH (Month, day, year)
Tolson	Clyde	Anderson	May 22, 1900

DEPARTMENT OR AGENCY IN WHICH EMPLOYED (If retired, so state and give "CSA" or "CSI" number):

S. Department of Justice Federal Bureau of Investigation  
(Department or agency) (Bureau) (Division)

I, the employee or annuitant identified above, canceling any and all previous Designations of Beneficiary under the Federal Employees' Group Life Insurance Act heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any amount of GROUP LIFE INSURANCE and GROUP ACCIDENTAL DEATH INSURANCE due and payable at my death. I understand that this Designation of Beneficiary will remain in full force and effect, with respect to any amount payable, unless or until canceled by me in writing, or until such time as I become insured in a department or agency other than the above, or until such time as I become insured as a retired employee, in which event this Designation of Beneficiary shall terminate.

INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES:

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Estate of Insured			

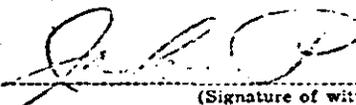
I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. I understand that this Designation of Beneficiary shall be void if none of the designated beneficiaries is living at the time of my death.

I hereby specifically reserve the right to cancel or change any Designation of Beneficiary at any time without knowledge or consent of the beneficiary.

January 26, 1960  
(Date of execution—month, day, year)

Clyde Anderson Tolson  
(Signature of insured)

WITNESSES TO SIGNATURE (A witness is ineligible to receive payment as a beneficiary):

 3427 North Edison Street Arlington, Virginia  
(Signature of witness) (Number and street) (City, zone number, and State)

 401 Sligo Avenue Silver Spring, Maryland  
(Signature of witness) (Number and street) (City, zone number, and State)

PRINT OR TYPE NAME AND ADDRESS OF INSURED

Mr. Clyde Anderson Tolson  
Apartment 1316  
4000 Massachusetts Avenue, Northwest  
Washington, D. C.

THIS SPACE RESERVED FOR RECEIVING AGENCY

REC'D-PERSONNEL  
JAN 27 1960

(Indicate department by whose receipt)

**IMPORTANT.**—The filing of this form will completely cancel any Designation of Beneficiary under the Federal Employees' Group Life Insurance Act you may have previously filed. Be sure to name in this form all persons you wish to designate as beneficiaries of any group life and accidental death insurance payable under that act at your death.

## EXAMPLES OF DESIGNATIONS

### HOW TO DESIGNATE ONE BENEFICIARY

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Mary E. Brown*	214 Central Avenue, Muncie, Ind.	Niece	All

### HOW TO DESIGNATE MORE THAN ONE BENEFICIARY

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Alice M. Long	509 Canal Street, Red Bank, N. J.	Aunt	One-fourth
Joseph P. Brady	360 Williams Street, Red Bank, N. J.	Nephew	One-fourth
Catherine L. Rowe	792 Broadway, Whiting, Ind.	Mother	One-half

### HOW TO DESIGNATE A CONTINGENT BENEFICIARY

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
John M. Parrish, if living	810 West 180th Street, New York, N. Y.	Father	All
Otherwise to: Susan A. Parrish	810 West 180th Street, New York, N. Y.	Sister	All

### HOW TO CANCEL A DESIGNATION OF BENEFICIARY SO THAT AMOUNT DUE WILL BE PAYABLE AS PROVIDED IN THE LAW

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Cancel prior designations			

\*Do not write name as M. E. Brown or as Mrs. John H. Brown.  
 \*\*Be sure that the shares to be paid to the several beneficiaries add up to 100 percent.

RECEIVED

November 27, 1959

Honorable Robt S. McLaughlin  
Chairman  
Government Patents Board  
Room 5106  
Commerce Building  
Washington 25, D. C.

*Miss F. Cooper telephonically  
advised that this case being  
assigned G.P.B # 4-3  
12/1/59 JWC*

My dear Mr. McLaughlin:

Pursuant to the provisions of Executive Order 10096 relating to inventions made by Government employees, there is attached hereto a copy of a communication from Mr. Clyde Tolson, Associate Director of this Bureau, describing briefly an invention made by him.

I have reviewed the information contained therein and I concur with the statement that the invention did not involve Government time, that the Government made no contribution to the invention, and that the invention and development of the device are in no manner contemplated by or related to the official duties of Mr. Tolson.

Accordingly, the FBI has no interest in this invention, and it is my opinion that the Government has no element of right or title to the invention.

*9524-372*

*20750*

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

MAILED 30  
NOV 27 1959  
COMM-FBI

- Tolson \_\_\_\_\_
- Belmont \_\_\_\_\_
- DeLoach \_\_\_\_\_
- McGuire \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- W.C. Sullivan \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

Enclosures (2)

*132*  
*JWC/mek*  
*JWC*  
**ENCLOSURE**

*V*  
*P*

4 DEC 2 1959

MAIL ROOM  TELETYPE UNIT

Opp. FIG. 1  
215 87

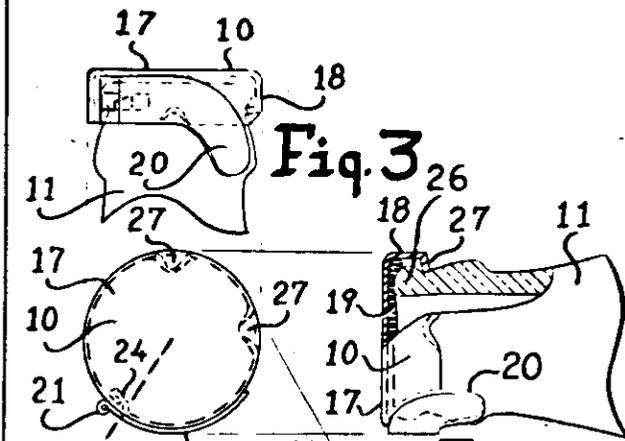


Fig. 3

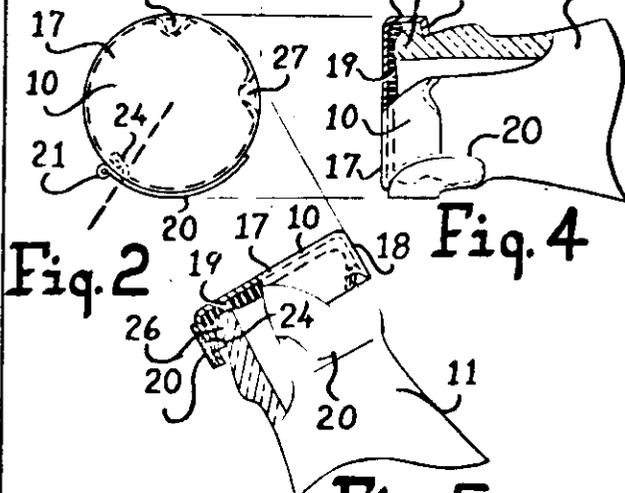


Fig. 2

Fig. 4

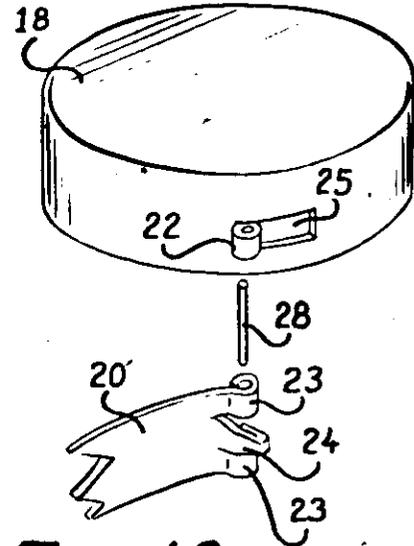


Fig. 10

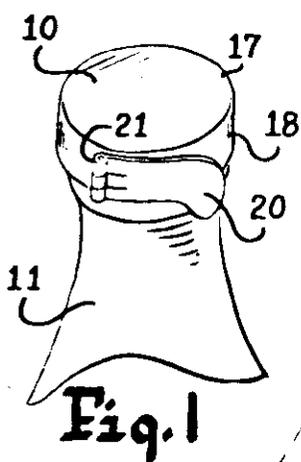


Fig. 1

Fig. 5

Fig. 6

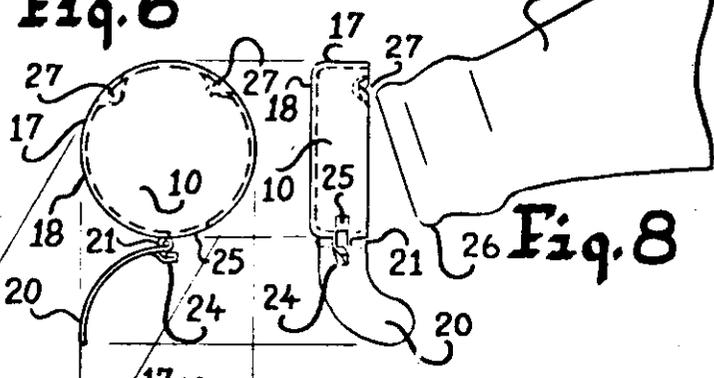


Fig. 8

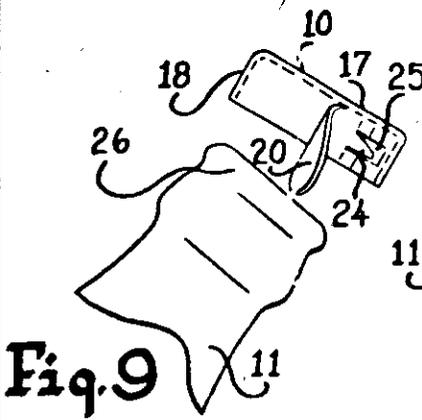


Fig. 9

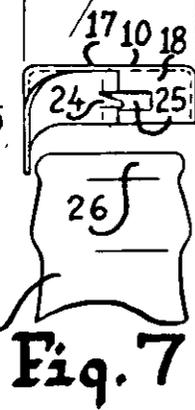


Fig. 7

INVENTOR.

Clyde A. Tolson

ENCLOSURE 67-4524-372

November 27, 1959

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

This is to advise that I have invented, for use on soft drink bottles or similar containers, a closure of a type permitting re-use for repeated manual unsealing and resealing of the container, as might be required, for example, during partial use of the container's contents. A drawing showing pertinent details of this device is attached hereto.

Since this device was invented and developed by me entirely upon my own time, without contribution by the United States Government, and since it is in no manner related to my official duties within the Federal Bureau of Investigation, it is my view that the United States Government has no rights, to title or otherwise, to this invention.

Respectfully,

Clyde A. Tolson  
Associate Director

Enclosure

IWC/mek (8)

ENCLOSURE 67-9524372



**UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION**

WASHINGTON 25, D. C.

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RE: SA CLYDE A. TOLSON  
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name	ESTATE	Relationship	Date
			9/23/59
Address			

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name	ESTATE	Relationship	Date
			9/23/59
Address			

Very truly yours

*Clyde A. Tolson*  
Special Agent

SEP 24 1959

SEP 24 1959

May 4, 1959

PERSONAL

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

It is with considerable pleasure that I advise you of the approval by the Efficiency Awards Committee of the Department of an Outstanding annual performance rating covering your services from April 1, 1958, to March 31, 1959. There is attached a copy of this rating which you may retain.

I have also approved an incentive award for you in appreciation of your continued outstanding services and there is enclosed a check in the amount of \$410.00, which represents an award of \$500.00 less withholding tax. You are certainly deserving of this special recognition which is small compensation for the dedicated service you have continued to render the Bureau. I am most appreciative of your superior services.

-371  
53

MAILED 2  
MAY 4 1959  
COMM-FBI

Sincerely,

J. Edgar Hoover

*[Handwritten signature]*

Enclosures (2)

LRH:cm *LRH*

(3)

67-9524 *C. P. ...*

- Tolson \_\_\_\_\_
- Belmont \_\_\_\_\_
- DeLoach \_\_\_\_\_
- McGuire \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- W.C. Sullivan \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

Based on memo from Mr. Mohr to the Director dated 4-8-59. JPM:k:sa

Salutation per personnel file.

MAIL ROOM  TELETYPE UNIT

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: Director's Office  
(Division) (Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1958 to March 31, 1959

ADJECTIVE RATING: OUTSTANDING Employee's Initials  
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: [Signature] Director 4-8-59  
Signature Title Date

Reviewed by: [Signature]    
Signature Title Date

Rating Approved by:     
Signature Title Date

TYPE OF REPORT

- Official
- Annual
- Administrative
- 60-Day
- Transfer
- Separation from Service
- Special

67-370  
Searched  
MAY 6 1959

22  
MAY 8 1959

3-111

**CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
ENTERED ON DUTY APRIL 2, 1928  
DIRECTOR'S OFFICE**

Mr. Tolson was rated Outstanding on his 1955, 1956, 1957 and 1958 annual performance ratings and has maintained an even higher level of performance during the current rating period beginning April 1, 1958, and extending through March 31, 1959.

Mr. Tolson possesses all of the attributes necessary for discharging to perfection the heavy responsibilities of his office. He, as Associate Director and my highest ranking aide, must shoulder the very heaviest responsibilities of the Bureau. He has the outstanding capacity, intelligence and balance necessary for judicially administering the affairs of the Bureau. Although he has always displayed exceptional talents in every area of responsibility delegated to him, he has during the rating period exhibited these talents to an even greater degree than in the past. Mr. Tolson possesses infinite wisdom which manifests itself in the onerous responsibilities he is compelled to assume. Without his astute handling of a tremendous amount of the executive functions of the Bureau, I would not be able to devote my attention to all of those matters which do not lend themselves to delegation.

Mr. Tolson is a foremost authority on Bureau policy matters as they relate to all phases of our work such as intelligence, criminal, identification, training, personnel, budget, etc. He, literally is the watchdog of the Bureau's budget being constantly alert to ways to effect an even greater economy in our operations. I lean to him for expert guidance in the preparation of material for my use before the House Appropriations Subcommittee each year. As the manifold responsibilities of the Bureau increase each year, Mr. Tolson's responsibilities increase proportionately, thus requiring even greater efforts on his part. He meets each new challenge with refreshing determination and confidence that inspire his associates to strive to emulate him. The success realized by the Bureau in serving the public in its statutory obligations would not have been nearly as substantial if it were not for the role played by Mr. Tolson in planning and directing our policies, procedures and operations. He symbolizes all of the finest qualities desired of a high ranking Government official. He has always been superior in his judgment, positive and penetrative in his thinking and decisive, yet judicious, in his actions. These qualities have been most pronounced in the outstanding manner in which he has administered the responsibilities of his position. Having completed over 31 years

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of service in the Bureau, Mr. Tolson has dedicated the most important years of his life to the betterment of the Government's service and the primary objective of the Bureau, to make this Nation a better one in which to live. This organization is deeply indebted to him for the selfless manner in which he has always promoted its best interests. His most outstanding objective has always been to discharge the responsibilities of his position to the very best of his ability with the interest of the Bureau always uppermost in mind. He has realized this objective with the highest degree of eminence. I am grateful for his invaluable services and I can state without fear of contradiction that there are few officials in the Government's service today who have exceeded him in ability, efficiency and devotion to duty. Throughout the entire rating period Mr. Tolson has performed every aspect of his work in an outstanding manner and certainly has earned for himself this Outstanding performance rating.

Tolson ✓  
 Belmont ✓  
 DeLoach ✓  
 McGuire ✓  
 Mohr ✓  
 Parsons ✓  
 Rosen ✓  
 Tamm ✓  
 Trotter ✓  
 W.C. Sullivan ✓  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

### BIG TEST FOR CHARGER TOLSON

# Backbone Tops Field For Laurel's Wilwyn

By JOSEPH B. KELLY  
Star Racing Editor

Skies cleared at Laurel today after yesterday's torrential rains which left the track under water, but there was still a chance the footing would be dry for tomorrow's initial weekend program and the first running of the \$25,000-added Wilwyn Handicap.

Backbone, a son of Worden II, the second Washington, D. C., International winner, will have no Vertex to chase as he did last Saturday in the Campbell Handicap and is the early favorite to whip a dozen or so rivals in the test at a mile and 70 yards.

The Wilwyn, named in honor of Laurel's first International winner, also will answer the question about the capabilities of Charger Tolson, an undefeated 4-year-old who keeps taking on tougher horses each start.

Owned by the Texas-based Muecan-Byars Stable, Charger Tolson, a son of Royal Charger and Sequence, a Count Fleet Mare, had all the earmarks of being a \$65,000 yearling purchase lemon until he finally got to the races at Bowie.

A series of ailments kept Charger Tolson in the barn during his two and three-year-old seasons. But a couple of good workouts at Bowie convinced his trainer, Raymond Higgins, that the colt, named for Clyde Tolson, J. Edgar Hoover's assistant, finally was ready for a race.

Charger Tolson passed his first test easily and then went on to win two more races at Bowie. In his last start, he whipped a fair brand of sprinters, including Tee Shirt, who dropped a nose decision in Wednesday's Capital Handicap.

This will be Charger Tolson's first race over a distance of ground and, as in his three victories, Apprentice Larry Reynolds will be in the saddle. Charger Tolson probably will be the second starting high-

weight at 114 pounds, 6 less than Backbone, who will be ridden by Bob Ussery.

Jockey Howard Grant recovered quickly from his "shook-up" condition yesterday when he returned to familiar surroundings after appearing before about 65 of the fair sex at Laurel's first Ladies Day seminar.

He failed in the first race with Trading, but bounced back in the second aboard Our Host to polish off a \$69.40 daily double (11 and 2.)

The balance of the program was a washout for Grant, however, as were all nine races for the favorite players.

At the seminar, Grant did not make a speech. Bill Jaeger, Laurel's publicity director, solved this problem for the crew-cut 19-year-old by switching the advertised talk to a question-and-answer forum. Also helping Grant with his public speaking jitters was his stable manager, Sam (The Genius) Lewin, who threw in assists on some of the tougher questions.

A crowd of 10,143 ignored the most miserable day of the Maryland season yesterday and wagered \$862,102 on Laurel's second program of the year.

The racing industry, represented by the Maryland Racing Council, was scheduled to make a strong protest at a special hearing in Annapolis today to block the bill which would junk the present Racing Commission in favor of a five-man board.

Jockey Arthur Chambers drove Detan to victory in the ninth race yesterday to move into a tie with Grant after two days of competition. Each has three winners.

Air Pilot, a late scratch from last Saturday's Campbell, breezed five furlongs in 1:05 2/5 yesterday in a prep for tomorrow's Wilwyn. Grant will ride the 5-year-old gelding, who is looking for mud.

*file*

- The Washington Post and Times Herald \_\_\_\_\_
- The Washington Daily News \_\_\_\_\_
- The Evening Star E-2 \_\_\_\_\_
- New York Herald Tribune \_\_\_\_\_
- New York Journal-American \_\_\_\_\_
- New York Mirror \_\_\_\_\_
- New York Daily News \_\_\_\_\_
- New York Post \_\_\_\_\_
- The New York Times \_\_\_\_\_
- The Worker \_\_\_\_\_
- The New Leader \_\_\_\_\_
- The Wall Street Journal \_\_\_\_\_
- Date \_\_\_\_\_

APR 3 1959

*5. 1/11*  
*BEASLEY*

67-NOP-116-211111  
3 APR 22 1959

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# Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: April 8, 1959

FROM : J. P. Mohr

SUBJECT: **CLYDE A. TOLSON**  
**ASSOCIATE DIRECTOR**  
**OUTSTANDING ANNUAL PERFORMANCE RATING**

*C. Ray Dames*  
*CRD*

Tolson	_____
Belmont	_____
DeLoach	_____
Mohr	_____
Walters	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

In accordance with your instructions, there is attached an annual performance rating in duplicate covering Mr. Tolson's services from April 1, 1958, through March 31, 1959, in which he is rated Outstanding.

It is respectfully suggested that your signature be affixed to both the original and the copy of the rating reflecting you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Lawrence E. Walsh for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

When the rating has been approved by the Committee and returned to the Bureau, a copy will be directed to Mr. Tolson with a letter of appreciation from you. In addition, Mr. Tolson will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500 for officials of Mr. Tolson's rank for Outstanding performance ratings. Incentive awards for Outstanding ratings are in accordance with provisions of the Incentive Awards Plan.

RECOMMENDATIONS:

1. That you, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson and upon approval of the rating by the Efficiency Awards Committee of the Department, he be approved for an incentive award of \$500.

2. That the attached memorandum go forward to Mr. Walsh, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee.

*OK*

*JPM*  
9524-367  
APR 13 1959

Enclosures *ent 4-9-59*  
JPM:ksa  
(2)

*OK*

*3-11-59*

Mr. Lawrence E. Walsh  
Deputy Attorney General  
Director, FBI

April 9, 1959

CLYDE A. TOLSON  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1958, through March 31, 1959, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

67-9524-368  
SEARCHED \_\_\_\_\_ INDEXED \_\_\_\_\_  
SERIALIZED \_\_\_\_\_ FILED \_\_\_\_\_  
APR 10 1959  
FBI - NEW YORK

JPM:ksa *ksa*  
(4)

NOTE: Based on memo from Mr. Mohr to Director, 4/8/59. JPM:ksa

MAILED 2  
APR 9 1959  
COMM-FBI

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
DeLoach \_\_\_\_\_  
McGuire \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

MAIL ROOM  TELETYPE UNIT

*JPM*

APR 10 1959  
FBI - NEW YORK

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UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RE: SA CLYDE A. TOLSON  
(type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship \_\_\_\_\_ Date 10/7/58  
Address \_\_\_\_\_

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name 74 ESTATE Relationship \_\_\_\_\_ Date 10/7/58  
Address \_\_\_\_\_

OCT 13 1958

Very truly yours,  
*Clyde A. Tolson*  
Clyde A. Tolson  
Special Agent

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Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: July 15, 1958

FROM : J. P. MOHR

*John Edgar Hoover*  
*Clyde A. Tolson*

SUBJECT: BIWEEKLY SALARY CHECKS OF  
DIRECTOR AND ASSOCIATE DIRECTOR

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Stanton	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

*W. C. Sullivan*

Public Law 85-462, approved 6/20/58, providing increases in pay for all employees paid under the Classification Act contained a new pay computation formula for obtaining the hourly, daily, weekly, biweekly, and other rates for all employees in the Federal Government, except the heads of agencies, elected officials, Federal Judges, and certain other specific employees. The new formula provides for first computing the hourly pay by dividing the annual salary rate by 2080 hours (260 pay days in year multiplied by 8 hours) and multiplying the hourly rate thus obtained by 8, 40, or 80 as the case may be to get the daily, weekly, or biweekly pay. In addition, any fraction of a cent in any computation is converted to a whole cent. The old formula provided for obtaining the biweekly rate by dividing the annual rate by 26 pay periods; the biweekly rate divided by 80, adjusted to the nearest cent provided the hourly rate, and the daily rate was obtained by multiplying the hourly rate by 8.

The new formula simplifies many pay computations, however, in many instances it results in employees receiving in a year slightly more than the annual rates of pay. This matter has been discussed with officials in the office of the General Counsel, GAO, who advised that such higher payments are legal. The new pay formula was recommended to Congress by that office, with the full knowledge it would result in such higher payments in some instances; estimated total yearly payments in excess of annual rates for entire Government approximately \$4, 500, 000; GAO felt additional cost would be more than offset by savings through simplification of pay computations; bulk of excess payments caused by the conversion of fractional cents to whole cents.

For information purposes the effect of the new pay computation formula may be seen in the biweekly salary payments for the Director and the Associate Director under the old and new formulas, as shown in attached tabulations.

RECOMMENDATION:

717 561-335

Note. Submitted only for informational purposes. 148

Enclosure

*Williams*

(9)

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*[Signature]*

*[Signature]*

DIRECTOR

	<u>Old</u>	<u>New</u>	<u>Difference</u>
<u>Gross Biweekly Pay</u> (before deductions)	\$846.15	\$846.40 (A)	\$0.25
(Note: Total annual payments for 26 pay periods)	(\$21,999.90)	(\$22,006.40) (A)	(\$6.50)
<u>Deductions:</u>			
1 - Retirement	\$55.00	\$55.02	\$0.02
2 - Federal Income Tax	306.13	306.13	--
3 - D. C. Income Tax	26.54	26.54	--
4 - Insurance	5.00	5.00	--
Total Deductions	<u>\$392.67</u>	<u>\$392.69</u> (A)	<u>\$0.02</u>
Net Biweekly Pay	<u>\$453.48</u>	<u>\$453.71</u> (A)	<u>\$0.23</u>

ASSOCIATE DIRECTOR

	<u>Old</u>	<u>New</u>	<u>Difference</u>
<u>Gross Biweekly Pay</u> (before deductions)	\$769.23	\$769.60 (A)	\$0.37
(Note: Total annual payments for 26 pay periods)	(\$19,999.98)	(\$20,009.60) (A)	(\$9.62)
<u>Deductions:</u>			
1 - Retirement	\$ 50.00	\$50.02 (A)	\$0.02
2 - Federal Income Tax	271.36	271.36	--
3 - D. C. Income Tax	23.67	23.67	--
4 - Insurance	5.00	5.00	--
Total Deductions	<u>\$350.03</u>	<u>\$350.05</u> (A)	<u>\$0.02</u>
Net Biweekly Pay	<u>\$419.20</u>	<u>\$419.55</u> (A)	<u>\$0.35</u>

67-561-335

May 9, 1958

PERSONAL

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

I have the distinct pleasure of advising of the approval by the Efficiency Awards Committee of the Department of an Outstanding annual performance rating covering your services from April 1, 1957, to March 31, 1958. Attached is a copy of this rating which you may retain.

4524-367

In further acknowledgment and appreciation of your sustained outstanding performance I have approved an incentive award for you which you have certainly earned. There is enclosed a check in the amount of \$410.00, which represents an award of \$500.00 less withholding tax. I realize this is small recognition for the exceptional services rendered by you over the last year but I hope it will serve as a reminder of the tremendous contributions you have made to the continued growth and efficiency of the Bureau.

REC'D-READING ROOM  
FBI  
MAY 9 11 15 AM '58

You have been a most indefatigable and inspirational worker, a truly valued executive and I hope we will have the benefit of your superior services for years to come.

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Nease \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- Clayton \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_

Sincerely,  
*15/8 Edgson Hoover*

Enclosures (2)  
CRD:ksr (3) 67-9524 Award #377-58  
Based on memo Mr. Mohr to The Director, 5/8/58, JPM:mjs

MAIL ROOM

SENT FROM D. O.	1200
TIME	12:00
DATE	5-9-58
BY	JPM

# Office Memorandum • UNITED STATES GOVERNMENT

TO : J. Edgar Hoover, Director,  
Federal Bureau of Investigation

DATE: May 5, 1958

FROM : *AM* S. A. Andretta  
Administrative Assistant Attorney General

SUBJECT: "Outstanding" performance ratings

*Balance of Spring -  
10/1/57 - 1/1/58*

This refers to your recommendations for "Outstanding" performance ratings for Mr. *W. A. Olson*, Mr. *John A. Wear*, and Mr. *Donald J. Parsons* for the period covering April 1, 1957 through March 31, 1958.

The ratings have been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished to each of the above employees.

033-396

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*17-033 396*

*Letters to  
Messrs. Olson,  
Wear & Parsons  
5/8/58  
hh*

April 9, 1958

Mr. Lawrence E. Walsh  
Deputy Attorney General

Director, FBI

**CLYDE A. TOLSON**  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1957, through March 31, 1958, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

JPM:mjs  
(4)

NOTE: Based on memo from Mr. Mohr to Director, 4/8/58. JPM:mjs

*Personally delivered to Mr. Strawinski in back of his office. Will expedite and follow up. 4/10/58*

9524-366

4

*JPM*

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Nease \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- Clayton \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

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MAIL ROOM

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: Director's Office  
(Division) (Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1957 to March 31, 1958

ADJECTIVE RATING: OUTSTANDING Employee's Initials  
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: J. Edgar Hoover Director 4/8/58  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating Approved by: \_\_\_\_\_  
Signature Title Date

TYPE OF REPORT

- Official
- Annual
- Administrative
- 30-Day
- Transfer
- Separation from Service
- Special

9524-365

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2. Feb 1958

**CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
ENTERED ON DUTY APRIL 2, 1928  
DIRECTOR'S OFFICE**

Mr. Tolson earned an Outstanding performance rating for the period April 1, 1954, through March 31, 1955, and for the same period in 1955 and 1956 as well as in 1956 and 1957. Since then his performance has continued on an even higher level of efficiency and without question he again merits a rating of Outstanding for the annual rating period from April 1, 1957, through March 31, 1958.

Mr. Tolson, as Associate Director and my top aide, has been compelled to assume the major portion of the ever-increasing responsibilities of the Bureau. As the burdens and responsibilities of the Bureau have increased, his share of these burdens and responsibilities has increased in direct proportion. He has displayed an extraordinary ability to analyze the most complex and important problems that arise and must be handled judiciously at the very highest level in the Bureau. By assuming a tremendous share of the executive functions of the Bureau, he relieves me, as Director, in order that I might focus more attention on those matters not susceptible of delegation.

Mr. Tolson has been an aggressive and tireless worker in the meticulous supervision of the Bureau's budget, and he personally directs our planning to make certain our operations are carried out with the highest degree of efficiency and economy. His acute awareness of domestic and international situations has permitted him to shoulder major responsibilities pertaining to matters in the security, criminal, and civil fields over which the Bureau has jurisdiction. Additional legislation and programs of the executive branch have required the Bureau to assume increased obligations, and Mr. Tolson has played a major role in insuring that these additional responsibilities are smoothly discharged. During the rating period the success realized by the Bureau in cases of major significance has been quite extraordinary, and this success in most instances can be attributed to the key role assumed by Mr. Tolson in his direction of top-level planning and supervision in Washington. His judgment has been unerring. His

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insight into the vital operations of the Bureau has been most remarkable, and his ability always to take the right course of action in matters of major significance clearly reflects the most profound thinking.

Mr. Tolson recently completed his thirtieth year of service in the Bureau, most of which time has been in top-level executive, supervisory and administrative positions. His value to the Bureau has increased in tremendous proportions with each passing year, and is undoubtedly due to his enormous capacity for work; his unequalled knowledge of the Bureau's procedures, policies, and operations; his keen intellect; and his dedicated determination to serve the Bureau to the very best of his ability. Mr. Tolson's value to the Bureau, the Department, and the entire Government service is immeasurable, and without him in the prominent, top-level position which he occupies the Bureau could not have enjoyed the success it has. He personifies all the attributes desired of an outstanding Government executive, and he certainly has earned for himself an Outstanding performance rating, as direct evidence of his meritorious performance.

# Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: April 8, 1958

FROM : J. P. Mohr

SUBJECT: *J.P.C. Ray*  
CLYDE A. TOLSON  
ASSOCIATE DIRECTOR

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Clayton	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

## OUTSTANDING ANNUAL PERFORMANCE RATING

Pursuant to your instructions, there is attached an annual performance rating covering Mr. Tolson's services from April 1, 1957, through March 31, 1958, in which he has been given the adjective rating of Outstanding.

It is respectfully suggested that your signature be affixed to the original and copy of the rating, which are attached, showing you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Lawrence E. Walsh for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

Upon return of the approved rating from the Department, a copy will be furnished to Mr. Tolson, together with a letter of appreciation from you. In addition, he will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500 for officials of Mr. Tolson's rank for Outstanding performance ratings. This is in accordance with provisions of the Incentive Awards Plan.

### RECOMMENDATIONS:

It is recommended that

9594-364

1. You, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson, and upon approval of rating he be approved for incentive award of \$500.

2. The attached memorandum go forward to Mr. Walsh, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee of the Department.

Enclosures  
JPM:mjs 43  
(2)

*Sent 4/10/58*  
*Letter to Mr. Tolson 5/1/58*

*JK*  
*[Signature]*  
*S. [Signature]*

FD-281a (Rev. 2-20-56)

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

4-21-58

I certify that I have ~~EXAMINED~~ the following Government property for official use:  
returned

Special Transportation Pass #2

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

FILE

3-M

PER rwk

Very truly yours,

*Coyde J. Tolson*  
C. A. Tolson

9 MAY 1 1958

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# Walter Winchell of New York 16

## Man About Town

The Earl of Suffolk and lovely Joan Collins have been painting Movietown red at Ben Blue's jam-packed laugh-riot spot. Ben goes under the ether for major surj at California hosp this week. Movie and TV stars subbing... The column's "find" (brunettiful Carmen Phillips, a Lou Walters showgel a few months ago) has her initial role in MGM's "Party Girl" (Pasternak officiating) opposite Lee J. Cobb. He plays a gangster—Carmen's his Girl Friday-gunnoll... F. Costello now owns a co-op apartment in midtown. May peddle his Sands Point mansion... Anna Massey (lovely dghter of stars Raymond Massey and Adrienne Allen) is expected to become the bride of actor Brett Huggins this Spring... Russell Patterson's ditto (Roselle) and Hit Parade star Thomas Leonetti make a handsome coosome at the Warwick's Raleigh Room. (End of plug)... The leading pursuitor of Janet Burgess (ex-Latin Quarter eyeful) is a renowned Lullionaire silent screen star... The Lindbergh of Italy (Maner Lualdi) is on the verge of a dirge from his wife Cicci. She will wed a wealthy Italo-industrialist... Our Sinatra-Bacall reports, we see, have been confirmed.

Rita Hayworth takes Prince Aly Khan to the courts again any day. Alleging arrears to support their image... Sammy Davis, Jr., Rhonda Fleming, Anita Ekberg, Jackie Coogan, the Ritz Bros., Keenan Wynn, Billy Gray and talented Saints and Sinners author Sid Kuller (plus One Guess) were the first to volunteer as guest stars for ailing Ben Blue at his popular place... One of the younger off-Broadway producers (he co-produced an ex-Bway hit) was picked up on suspicion of rape.

Rowan & Martin star at the Mocambo June 10th. Roberta Sherwood return-dates there April 11th. Her best colyumist friend will be there at each perf... Frances Faye (The Frantic One) records messages for her trio of poodles when she tours... Helen Kane, now a feature on the De Castro Sisters' Moulin Rouge (H'wood), starrer, claims it is about time that credit was flung at AGVA, the actor's union. She says they paid all costs when she was hit by the big "C" years ago. Now a doll, again. Thanks (Helen adds) to Margie Coates and that group's welfare fund... Peggy Maley's large click in the next-to-last Desilu (WW File) show was so good the Hollywood biggies still gab about it.

Song star Rosalind Paige ankled MGM rekkids in a huff. (Down, girl!)... Don't invite Jeannette McDonald and snag writer Geo. Frazier to the same littree freeloader party... Eileen Barton gave Academy Award champ songsmith Sammy Cahn a solar telescope. Grateful for the swelegant act he auth'd for her... Mrs. Gus Edwards' new book merits Random House or any publisher's attention. The title: "I Love to Remember." The thrilling saga of my first show-biz boss (Gus Edwards), composer of "Sunbonnet Sue," "School Days," "By the Light of the Silvery Moon" and scads of other song hits. Mrs. Edwards (still a girl in her 80s) carries a likeness of Walter Winchell in her motor car license wallet and when a traffic cop stops her she shows it and says: "Know who this is?"... The officer invariably grunts: "Who's it supposed to be, Eisenhower?"... "No," says Mrs. Edwards, "that's my adopted son, Walter"... She always gets the ticket.

- Tolson
- Boardman
- Belmont
- Mohr
- Nease
- Parsons
- Rosen
- Tamm
- Trotter
- Clayton
- Tele. Room
- Holloman
- Gandy

*filed  
Jan*

*Clyde Tolson*

*SEE Pg 2*

- Wash. Post and Times Herald \_\_\_\_\_
- Wash. News \_\_\_\_\_
- Wash. Star \_\_\_\_\_
- N. Y. Herald Tribune \_\_\_\_\_
- N. Y. Journal-American \_\_\_\_\_
- N. Y. Mirror 10
- N. Y. Daily News \_\_\_\_\_
- N. Y. Times \_\_\_\_\_
- Daily Worker \_\_\_\_\_
- The Worker \_\_\_\_\_
- New Leader \_\_\_\_\_

145  
APR 15 '58

67-NOT RECORDED-5  
PHS. FILES

APR 7 1958

*146*

The official gov't report (CAA) on Todd's ill-fated "Lucky Liz" goes like this: "The plane was never in tip-top flight condition"... Don't miss the April 16th "This Is Your Life" TV program, please. (It's not whom you think!)... Barbara Heller (Ben Blue's female Alec Guinness) has distinguished herself via the Ida Lupino, Dean Martin and Eddie Fisher-George Gobel shows. The "Tonight" show wants her now that she has scaled the heights via her own mountain-climbing... All Washington is talking about a popular Senator (from the Northeast) and a certain redhead, an ex-Wac... Lana Turner, Stephen Crane and their daughter Cheryl in the Beverly Hills Police Station looked more dead than the slain lover boy... Said several members of the Movietown papers to us: "That kid doesn't know it, but she performed a public service."

Norma Douglas' latest Unique platter rates the quick attention of all disc jox. "Be It Resolved" is the title. We prefer the flip side: "Joe He Gone." Toe-tappy beat... The WW File (Desilu) resumes April 15th via Mr. and Mrs. Desi Arnaz' newly-acquired RKO H'wood studios. The new series will be network'd in the Fall, mebbe sooner... WW has been signed by ABC to resume newscasting (largest network hook-up in history, 363 radio stations plus 134 ABC-TV depots). Starting date pending on sponsor... Att'n Michel Quinn (also known as Mickey Cohen): You need a manager... We suspect he is attracting front-page publouseity to help sell his life saga now being auth'd by Ben Hecht, a master at headline-making.

Coast artist Walter Keane is en route to an exhibition in Paece. Talented chap... "Tell Me Your Troubles" (by Joe Bushkin) is a hit song, if ever we enjoyed one. Sinatra heard it once and will echo it for Capitol Records... People who do not depend on what'll happen next week are investing in Palm Springs, Calif., property. Pat Boone, Elena De Vinci, John Haskell, frixample... Ruth Olay (Mercury's newest vocallure) has a new album named "Olay" which rates orchids. She was Ralph Edwards' Girl Friday two years ago... Red Buttons (embraced by Hollywood via the Academy Award experts) stars at the Concord on Decoration Day. Don't miss this talented man... Look mag's tribute to Sinatra should reconcile them... Clyde Tolson (G-Man Hoover's right-hander) celebrated his 30th ann'y as a G-Man last week. (Happy 30 more, Clyde)... Overheard at the House of Blondes: "How long do you have to wait to be a success on Broadway?"... "You mean, how long do you have to starve?"... Eavesdropped at the Tender Trap: "Boring? She's a member of dulccholics anonymous!"

Getting up close to Lana Turner and daughter, Cheryl and the child's father (Steve Crane) at the Beverly Hills Police Station was a painful assignment. There is no definition in the dictionaries for the word agony which tortured them all from 10 p.m. Friday until we left them at Los Angeles Juvenile Hall at 1:30 the following afternoon... The Column wishes to advertise the wonderful cooperation between Clinton H. Anderson, the popular Police Chief of Beverly Hills, Calif., and his entire staff with the large press corps... We told our City Editor (over the ld phone) we had never witnessed such liaison between police and press in New York... This pattycake, Chief Anderson, even though we were put out of the police car after permission was granted to ride with Cheryl and a Policewoman to represent the entire newspaper crowd... The Beverly Hills City Attorney had us dispossessed from our front row pew alleging "in case of accident and you got hurt we would be violating our insurance policy, etc"... Telegram from Lana Turner and Stephen Crane: "Thank you for the courtesy and consideration you and the other newspapermen and photographers have shown our daughter Cheryl. We are most appreciative."

April 2, 1958

PERSONAL

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

Congratulations on your thirtieth year of FBI service which you celebrate today. To remind you of this noteworthy anniversary I am privileged to present your Thirty-Year Service Award Key, hoping it will serve as a cherished token of our great appreciation of your distinguished help for these many years.

In a truer sense, I feel this occasion calls for the organization to congratulate itself on its good fortune in having you as one of its highest ranking career executives. I am especially qualified to fully appreciate what your efforts have meant to the FBI and to me. In simplest terms, I can only say that the FBI story has been tremendously enriched by your talents and toils. Everyone in the Bureau and all whom it serves owe you immeasurable gratitude.

May the future equally bless the Bureau by vesting in you the health and inclination to continue in its service for many years to come.

Sincerely,

9524-262

56

56

L. B.

Enclosure

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Nease \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- Clayton \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

1 - Mr. Holloman (direct)

HLE:MAH

(5)

67-9524

Based on memo from J. P. Mohr to  
Director, 2-25-58. WSA: CW

MAIL ROOM

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: 2-25-58

FROM : J. P. MOHR

SUBJECT: *Clyde A. Tolson*  
CLYDE A. TOLSON  
Associate Director  
SERVICE AWARD LETTER  
30th Anniversary - 4-2-58

- Tolson \_\_\_\_\_
- Nichols \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- Nease \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

For your information, Mr. Clyde A. Tolson celebrates his 30th Anniversary with the Bureau on 4-2-58.

Undoubtedly, you will desire to present Mr. Tolson's letter and Key personally. A suggested letter is attached.

*J.P.M.*  
*7/25*  
*Key*  
*2/25*  
*Yes*

Enclosure  
*sent direct*

1 - Mr. Holloman (direct)  
WSH:cw  
(3)

*on books  
& cards  
2/25/58  
HSE*

①

56 9-21-362  
56

9 APR 7 1958

*HSE  
Pawick*

*OW*



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RE: SA CLYDE A. TOLSON  
(type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship \_\_\_\_\_ Date 2/17/58  
Address \_\_\_\_\_

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE Relationship \_\_\_\_\_ Date 2/17/58  
Address \_\_\_\_\_

FEB 24 1958

Very truly yours,

Clyde A. Tolson  
Special Agent

3:48 PM

January 16, 1958

225. 11/10

MEMORANDUM FOR MR. TOLSON  
MR. NEASE

Honorable Robert Gray, Deputy Assistant to the President, called from the White House to offer his congratulations and to advise me that a total of five men have been selected to receive the President's Award for Distinguished Federal Civilian Service, and I was among the five listed. He stated the services would be held on January 27, Monday, at 3:00 o'clock at the White House and inquired if there was anyone I would like to attend this ceremony. I stated I would like to have the Associate Director, Mr. Clyde Tolson attend. I also expressed my appreciation for his call.

67-561-330

Very truly yours,

J. Edgar Hoover

John Edgar Hoover  
Director

32  
7  
4 JAN 16 1958

cc-Mr. Holloman

JEN:EH (8)

SENT FROM D. O.	
TIME	2:48 PM
DATE	1-16-58
BY	nje

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Nease \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- Clayton \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

MAIL ROOM

21

37

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr *JPM*

DATE: 1/8/58

FROM : H. L. Edwards *HLE/jen*

SUBJECT: FOREIGN DECORATION  
OF FBI PERSONNEL

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Nease \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

By memo 12/27/57, Mr. Andretta of the Department forwarded a copy of a letter he wrote 12/27/57 to Secretary Dulles requesting the names of former Assistant to the Director L. B. Nichols and former Special Agent George J. Starr be included in a bill to authorize their acceptance of certain foreign decorations now in State Department custody.

Decorations conferred upon Federal employees by foreign Governments are held by the State Department until that Department is authorized by Act of Congress to deliver the decorations to the individual. The State Department usually holds the decorations until the individual retires from the service. A Presidential Directive requires the Secretary of State to prepare for submission to the Second Session of each alternate Congress an Omnibus Bill authorizing retired personnel to accept the decorations in question. Such a bill will be presented to the current session of Congress.

In addition to decorations for Mr. Nichols and Mr. Starr, the Department of State is also holding decorations for the Director, Mr. Tolson and Special Agents Clark D. Anderson, Joseph B. Garcia, Henry C. Johnson and Howard P. Winter.

Mr. Nichols, who just recently retired would receive the Cross of Taxiarch of our Order of the Phoenix. Mr. Nichols was advised of this honor by letter from the Ambassador of Greece, 12/10/51, stating that upon recommendation of the Greek Embassy in Washington, D. C., King Paul I of Greece had conferred the decoration upon Mr. Nichols.

67-5911-615  
SEARCHED \_\_\_\_\_  
INDEXED \_\_\_\_\_  
FEDERAL BUREAU OF INVESTIGATION

Starr retired 1/6/47. He had left the Bureau in 1942 for military service. While absent he served as an Assistant Military Attache in the American Legation at Tangier, France. For his services, Lieutenant Colonel Starr was awarded the grade Commander in the Order of Ouissam Alaouite. He was reinstated in the Bureau 5/2/46. Starr, after retiring from the Bureau, obtained employment in the State Department 3/27/47. On 8/13/56 he entered on duty with the Central Intelligence Agency. He remained there about 6 months, according to Fred Hall of CIA. His present activities are not known.

WEC:hl/jen  
(3)  
1 - Mr. Travers *145*

JAN 14 1958  
CRIME REC.  
THREE  
CLASS FILES

The Director's decoration is the Order of the Star of Roumania in the degree of Commander. This was awarded by the Roumanian Minister in Washington, D. C., in 1933 on behalf of the King of Roumania. The Director acknowledged the award at the time and transmitted the award to the State Department. State Department records further reflect the award to the Director of the rank of Commander of the Order of the Crown of Roumania in 1934.

Mr. Tolson in 1938 was awarded the Star of Roumania with the degree of Officer. He was notified of this by a Roumanian police official and the award was made on behalf of the King of Roumania and is presumably in the custody of the State Department.

The decorations of Special Agents Anderson and Garcia are the awards of Orden Del Merito Policiaco from the Cuban Government and were made in 1950. The Bureau had sent a training mission to Cuba composed of these two Agents in 1948 and they conducted courses in connection with a Cuban Police School and also acted as advisors to Cuban police officials. The graduation ceremonies were held at the police school in 1950. SA Anderson is now assigned at Havana; SA Garcia at Mexico City.

SA Henry C. Johnson is now assigned at Mexico City. He was assigned to the Office of the Legal Attache at Bogota, Colombia, during the SIS period. He was awarded the Colombia National Police Medal in 1946 at a ceremony held at the police school in Bogota. He had served as Police Liaison Agent

SA Howard P. Winter, now assigned at WFO, was assigned as Civil Attache to the American Embassy at Port-au-Prince, Haiti, during his SIS service. In 1944 he was awarded the decoration of Chevalier in the Haitian National Order of Honor and Merit, from the Police Chief at Port-au-Prince.

#### RECOMMENDATION

None. For information.

*GRC*  
*1/9*

*V*

*JHM*

*→*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR

DATE: December 26, 1957

FROM : P. G. TRAVERS *PGT*

SUBJECT: ~~FOREIGN DECORATION~~

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Clayton \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

*Wick*  
*N.L. Edwards*  
*1/16/58*

Mr. Sargent in Mr. Adler's office, Personnel, Department of Justice, called and advised that he has received a letter from the State Department listing names of Department employees who are being considered for decorations from a foreign country. Mr. Sargent did not know the substance of the decoration or type of award available. This foreign decoration under the law, according to Mr. Sargent, is available to former employees. On the list received by the Department from State were the names of the following former Bureau employees: Mr. Louis B. Nichols and Mr. George J. Starr. He stated that on this list they received from the State Department are the following present employees of the Bureau who are not eligible for the foreign decoration until they retire or leave the Government: Director, John Edgar Hoover; Mr. Clyde Tolson; Mr. Clark D. Anderson; Mr. Joseph B. Garcia; and Mr. Henry C. Johnson; and Mr. Howard P. Winter.

Mr. Sargent stated that before he answered the State Department letter he wanted to know if it was satisfactory to advise that department that Mr. Nichols and Mr. Starr are eligible to receive such foreign decoration. He pointed out that it is necessary for the State Department to submit a bill in Congress on the names of the persons who are eligible for such decoration and Congressional approval must be granted to make the applicants eligible to receive such an award.

Mr. Sargent stated that he was answering the letter today and would appreciate a prompt reply if it is satisfactory to furnish the State Department with the names of Mr. Nichols and Mr. Starr as being former employees of the Bureau.

67-39021-645

Searched \_\_\_\_\_

JAN 14 1958

FEDERAL BUREAU OF INVESTIGATION

ADDENDUM: PGT:cam 12/26/57

According to the personnel files of Mr. Nichols, it is noted a letter dated January 23, 1952, from the State Department states as follows: "The Secretary of State informs the Attorney General of the receipt of the Cross of Tarniarch of Our Order of the Phoenix, together with the related diploma,

PGT:cam  
(2) 145

~~JAN 14 1958~~

*Wick*

67-39021-645  
 FILED

conferred by the Government of Greece upon Mr. Lewis B. Nichols of the Federal Bureau of Investigation, and recently brought to the Department by a member of Mr. Nichols' staff."

The personnel files of Mr. Starr reflect that on August 30, 1946, the New York Office received a letter from the American Diplomatic Agent in Tangier advising that the Sultan of the Shereefian Empire had conferred upon Mr. Starr through the Residence General of France in Morocco the grade of Commander in the Order of Ouissam Alaouite.

RECOMMENDATION:

That Mr. Sargent be advised that Messrs. Nichols and Starr are no longer employed by the Bureau.

*Mr Sargent was advised that  
Messrs Nichols and Starr are  
former employees of the Bureau and  
ok to advise State. 11/26/57 JST*

*JST  
11/26 V. GRC  
12/27  
OK  
J*



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

There is submitted below a list of the Bureau property  
in the possession of Clyde A. Tolson :

ARTICLE	CONDITION		
	Good	Fair	Poor
Bureau Badges #4 (and #6023) Commission Card with case #2 Zipper brief case Grand Master Key Special Transportation Pass #2  .32 Cal. Colt Pocket Positive Revolver #156482 (revolver stored in Safe in Room 5524)			
<p><i>I do not have this badge</i></p> <p><i>12/6/57.</i></p> <p>PLEASE FILE IN THE PERSONNEL FILE OF CLYDE A. TOLSON, PER MR. MOHR. LWL</p>			

*noted on property control card*

Very truly yours,

*Clyde A. Tolson*  
Special Agent in Charge

*3/11*

DEC 11 1957 *48*

*20*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: November 22, 1957

FROM : G. A. NEASE *GAN*

SUBJECT: "NEW YORK JOURNAL-AMERICAN"  
ISSUE OF 11-22-57  
DON SHEARD STORY

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Clayton	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

At 2:20 P.M. today, ASAC McCabe of the New York Office telephoned and told Wick that in today's issue of the Journal-American, page 1, a by-line article by Don Sheard relates to the hinted ouster of Robert J. Mangum (colored), Deputy Police Commissioner, who tried to fix an arrest for a negress.

The article goes on to state, "Among those believed under consideration for replacement of Mangum is Clyde Tolson, former assistant to FBI Director J. Edgar Hoover." Continuing, the article says, "Tolson, Hoover, and Kennedy have been close friends since the Commissioner attended the FBI Academy and started the drive to make his department operate along FBI lines."

ACTION:

For record. We are obtaining a copy of the clipping this afternoon.

RECORDED - 24

✓ 9524-361

Searched \_\_\_\_\_  
Numbered \_\_\_\_\_

8 NOV 19 1957

FEDERAL BUREAU OF INVESTIGATION

cc-Mr. Boardman  
cc-Mr. Tamm  
cc-Mr. Jones  
REW:jmr  
(5) 31 *Jmr*

NOV 26 1957

CRIME REC.

PER. DIV.



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.  
May 7, 1957

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship \_\_\_\_\_ Date May 7, 1957  
Address \_\_\_\_\_

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE Relationship \_\_\_\_\_ Date May 7, 1957  
Address \_\_\_\_\_

*Handwritten initials: BJB*

MAY 8 1957

Very truly yours,

*Clyde A. Tolson*  
Special Agent

April 11, 1957

Personal and Confidential

Mr. Clyde A. Tolson  
Federal Bureau of Investigation  
Washington, D. C.

Dear Clyde:

It is my sincere pleasure to tell you that you have earned an Outstanding performance rating for your services covering the period April 1, 1956, through March 31, 1957. There is attached a copy of this rating which you may retain.

It also gives me extreme pleasure to advise you that in deep appreciation for your valued services I have approved an incentive award for you and there is enclosed a check in the amount of \$410.00, which represents an award of \$500.00, less withholding tax. This recognition is certainly deserving yet, actually, it is but small compensation for the superior and faithful services you have rendered the FBI and me as its Director over the years.

You have discharged your many and burdensome responsibilities with the highest possible degree of efficiency. I consider myself indeed fortunate to have a man of your competence and loyalty as my associate.

Sincerely yours,  
J. Edgar Hoover

Enclosures (2)

CC: Mr. Hereford (sent direct)

CRD:jad

(4)

Based on memo from J. P. Mohr to the Director 4-3-57 JPM:hwc

MAILED 4  
APR 11 1957  
COMM-FBI

Tolson  
Nichols  
Boardman  
Belmont  
Cason  
Mohr  
Rosen

Tele. Room  
Mr. Holloman  
Miss Gandy

67-9524-360

41

SEARCHED  
SERIALIZED  
INDEXED  
FILED

VLS

ST

# Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 4/3/57

FROM : J. P. MOHR

*C. Ray Parsons*

SUBJECT: CLYDE A. TOLSON  
Associate Director  
OUTSTANDING ANNUAL PERFORMANCE RATING

Tolson	_____
Nichols	_____
Boardman	_____
Belmont	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Nease	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

There is attached a memorandum to Mr. William P. Rogers, Deputy Attorney General, transmitting the annual performance rating on Mr. Tolson covering his services from April 1, 1956, to March 31, 1957, on which you have given him the adjective rating of OUTSTANDING.

Your signature is required on the original and copy, which are attached, showing you as the rating official. Mr. Tolson will be furnished the copy of the rating after approval by the Efficiency Awards Committee of the Department.

Upon receipt of the Department's approval of this rating an appropriate communication will be prepared to Mr. Tolson furnishing him with the copy, as well as notification that you have approved an Incentive Award of \$500.00 for his outstanding services.

### RECOMMENDATIONS

It is recommended that

1. You, as rating official, sign the original and copy of the OUTSTANDING performance rating for Mr. Tolson; and

RECORDED-1  
67-9524-359  
41

2. The attached memorandum go forward to Mr. Rogers transmitting the OUTSTANDING rating for final approval by the Efficiency Awards Committee of the Department.

*J.P. Mohr*

Enclosure sent 4-4-57  
JPM:hwc  
(2)

*JPM*

*Author of letter  
4-11-57  
hbj/jed*

*JPM*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

GIR DATE: April 1, 1957

FROM : L. B. Nichols *LB*

SUBJECT: ARTICLES IN  
NEW YORK JOURNAL AMERICAN  
APRIL 1, 1957

- Tolson —
- Nichols —
- Boardman —
- Belmont —
- Mohr —
- Parsons —
- Rosen —
- Tamm —
- Trotter —
- Nease —
- Tele. Room —
- Holloman —
- Gandy —

ASAC McCabe, New York, called to advise there were two articles in today's issue of the New York Journal American, one concerning the Director and the other concerning yourself. In Dorothy Kugallen's column, "Voice of Broadway," one paragraph is devoted to the following, "Eye Hoover for FBI Film." This paragraph goes on to state that Warner Brothers desires that the Director play himself in the forthcoming film based upon the book, "The FBI Story."

The second item is an article by E. ~~V~~ Durling entitled "Clyde Tolson--The Missouri Hawkshaw." This article reflects that the ~~Associate~~ Director of the FBI has great talent as an Investigator but also has an unusual inventive ability. The article reflects that you have invented a bottle cap and that you have been offered the sum of \$1,000,000 for the patent rights.

*nice sounding sum!*

McCabe is sending both articles to the Bureau.

ACTION:

For information.

cc - Mr. Jones

CDD:sak *yx*  
(3)

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*9524-352*  
*35*

*90* INDEXED-53

*94-8-113-340*  
APR 4 1957

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover  
Director, Federal Bureau of Investigation

DATE: April 11, 1957  
A-8

*SA*  
FROM : S. A. Andretta  
Administrative Assistant Attorney General

SUBJECT: "Outstanding" Performance Ratings

This refers to your recommendations for "Outstanding" performance ratings for the following employees covering the period April 1, 1956 through March 31, 1957.

Mr. Clyde A. Tolson  
Mr. Louis B. Nichols  
Mr. John P. Mohr

The ratings have been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished to each of the above employees.

*memo.  
Kramer &  
Mohr - 4/10/57  
" 7" Mohr  
Sept 1957  
4-16-57*

*RECORDED*

67-1534-357
Searched
No. <i>37</i>
8 ... 1 ... 57
FEDERAL BUREAU OF INVESTIGATION

*3-Mohr*

April 4, 1957

Mr. William P. Rogers  
Deputy Attorney General

Director, FBI

*0*  
CLYDE A. TOLSON  
Associate Director  
Federal Bureau of Investigation  
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1956, to March 31, 1957, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved in order that it can be considered official. To facilitate such processing, my signature on the rating as approving officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

CRD:HLE:jad;MAH:  
(4)



*2*

57-9524-356
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Indexed <i>39</i>
8 APR 12 1957
FEDERAL BUREAU OF INVESTIGATION

Based on memo Mr. Mohr to the Director 4-3-57 JPM:hwc

- Tolson \_\_\_\_\_
- Nichols \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mason \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Nease \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

*4/4/57*  
*Original sent personally*  
*to J. Adler who will*  
*approve and return*  
*with initials*

*98*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: April 2, 1957

FROM : J. P. Mohr

SUBJECT: <sup>0</sup>CLYDE A. TOLSON  
ASSOCIATE DIRECTOR  
OUTSTANDING PERFORMANCE RATING

- Tolson \_\_\_\_\_
- Nichols \_\_\_\_\_
- Boardman \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Tolson \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Trotter \_\_\_\_\_
- Nease \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

Last year you approved an outstanding performance rating for Mr. Tolson and in connection therewith you also approved a \$500 incentive award for him.

You may recall that all outstanding performance ratings must be approved by the Efficiency Awards Committee in the Department of Justice. Under the Incentive Award Program, cash awards are in order in connection with outstanding performance ratings. By delegation from the Attorney General, you have the authority to approve cash awards up to \$500 without referral to the Department. In connection with the current annual performance ratings, you may again desire to afford Mr. Tolson an outstanding rating and an appropriate cash award of \$500 in connection therewith. In the event you agree, the necessary documents of justification will be prepared for your approval.

*J.P. Mohr*

JPM:akc  
(2)

*86*  
*concur.*  
*H*

67-9524-355
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8 APR 15 1957
FEDERAL BUREAU OF INVESTIGATION

*Let to Dept  
4/15/57  
W.D. [unclear]*

5 APR 17 1957 90

*3-mhr*

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Boardman	<input checked="" type="checkbox"/>
Mr. Belmont	<input type="checkbox"/>
Mr. Mohr	<input type="checkbox"/>
Mr. Parsons	<input type="checkbox"/>
Mr. Rosen	<input type="checkbox"/>
Mr. Tamm	<input type="checkbox"/>
Mr. Trotter	<input type="checkbox"/>
Mr. Nease	<input type="checkbox"/>
Tele. Room	<input type="checkbox"/>
Mr. Holloman	<input checked="" type="checkbox"/>
Miss Gandy	<input checked="" type="checkbox"/>

On The Side:

# It Was His Idea

BY E. V. DURLING

(Copyright, 1957, King Features Syndicate, Inc.)

**"MY FAIR LADY,"** based on G. B. Shaw's "Pygmalion," may turn out to be the most profitable musical show of all time. That "Pygmalion" could be the basis of a successful musical was first suggested in this column. That was about seven years ago. If the claim is questioned, I will call Lisa Kirk as my star witness. Lisa agreed with the suggestion quite enthusiastically and dropped me a note to say so. I only refer to this to inspire the clientele to honor the suggestions made here with their careful consideration. You may find one you can do something with.

## Horses And Women

To what extent, if any, do women find it displeasing to be kissed by a man with a beard or mustache? Our Horses and Women experts have been trying to check on that vital question for some time with no appreciable degree of success. However, we note one authority on female beauty says being kissed repeated y by a man with a

beard is very bad for the complexion. She does not comment on the effect of such osculation on feminine feelings. Another commentator freely confesses she enjoys being kissed by a man with a mustache, adding that it has "a little tickle that can be pleasing."

## Passing By

Clyde Tolson. The Missouri Hawkshaw. Right-hand man of J. Edgar Hoover of the FBI. In addition to his talent as an investigator, Clyde is possessed of unusual inventive ability. He recently invented a bottle cap for the patent rights of which he has been offered a million dollars.

## Ridiculous Ratings

Badly informed scribes continue to give out with ridiculous ratings. As for example I note Swaps referred to as "the greatest horse that ever lived." Why, sir, you don't even have to go back from the present to name a better horse than Swaps. That is Ribot, the Italian thoroughbred. Even more ridiculous is the reference to Liberace as "the world's greatest pianist." He isn't even as good as Oscar Levant. Then there is the repeated reference to Marlene Dietrich as "the world's most glamorous grandma." I know dozens of grandmas who are more glamorous than Marlene. You probably can say the same.

*file*  
*2/27/57*

SEARCHED.....	INDEXED.....
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APR 1 1957	
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*Purson*

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SEATTLE POST INTELLIGENCER

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*APR 1*

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols

DATE: November 28, 1956

FROM : M. A. Jones

SUBJECT: Clyde A. Tolson

There are attached excerpts concerning the above-captioned case taken from "The FBI Story, A Report to the People," by Don Whitehead published by Random House, 1956. These excerpts are from page(s) 119-121, 336 of the book.

The full text of the book may be found in the FBI Library.

Enclosure

ENCLOSURE  
(ATT)

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5 MAR 11 1957

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MAR 14 1957

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