

FEDERAL BUREAU OF INVESTIGATION

CLYDE A. TOLSON

**(COPIES OF MEMORANDA MAINTAINED IN THE OFFICE OF
THE FORMER ASSOCIATE DIRECTOR, CLYDE A. TOLSON)**

PART 10 OF 10

DESCRIPTION OF FOLLOWING FILE MATERIAL

CLYDE A. TOLSON

(Tickler copies of memoranda maintained
in the office of former Associate Director,
Clyde A. Tolson)

PART VI

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194 pages

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X FOR THIS PAGE X
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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and signatures in the top right corner, including a large signature and a routing slip with names like 'Miss Gandy'.

September 1, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Thomas J. Emery, who has been designated Section Chief, Criminal Intelligence and Organized Crime Section, Special Investigative Division. He

[Redacted section]

b6

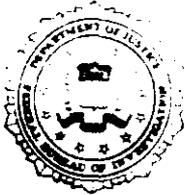
I discussed with Mr. Emery the work of the Special Investigative Division and the importance of the assignment. I mentioned that accomplishments, informant coverage, and the criminal intelligence program should be given particular attention.

Very truly yours,

[Handwritten signature]
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/3/82 BY SP1GSP/PSK

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten initials and marks]

September 2, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Richard H. Ash of the Inspection Division. *[Redacted]*

Miss Holmes
Miss Gandy

[Large redacted block]

66

[Handwritten signature]

I discussed with him the work of the Inspection Division and the importance of the assignment. I mentioned that delinquency, cases closed per agent, accomplishments, informant coverage, recruiting of agents, the criminal intelligence program, and pending bank robberies should be given particular attention during an inspection of an office.

Very truly yours,

[Handwritten signature]
John Edgar Hoover
Director

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[Handwritten marks]



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

September 2, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Alvin A. Staffeld, Jr.,
Section Chief - Criminal Intelligence and Organized Crime
Section, Special Investigative Division, who has been designated
Inspector - Number One Man of the Special Investigative Division,
effective September 15, 1971.

[REDACTED]

I discussed with Mr. Staffeld the work of the Special
investigative Division and the importance of the assignment. I
mentioned that delinquency, accomplishments, informant coverage,
and the criminal intelligence program should be given particular
attention.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

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FBI

Mr. Tolson
Mr. DeLoach
Mr. Mohr
Mr. Bishop
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

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Chinn
b6



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten initials and signatures in the top right corner.

September 9, 1971

MEMORANDUM FOR MR. TOLSON

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. DeLoach	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Casper	<input checked="" type="checkbox"/>
Mr. Callahan	<input checked="" type="checkbox"/>
Mr. Conrad	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Gale	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Sullivan	<input checked="" type="checkbox"/>
Mr. Tavel	<input checked="" type="checkbox"/>
Mr. Trotter	<input checked="" type="checkbox"/>
Tele. Room	<input checked="" type="checkbox"/>
Miss Holmes	<input checked="" type="checkbox"/>
Miss Gandy	<input checked="" type="checkbox"/>

Today I saw Special Agent [redacted] who is assigned to the New York Office. He makes an excellent, mature and substantial personal appearance and I would rate him above average.

I believe this agent has the potentiality for assuming additional responsibilities and for advancement in the Bureau.

b6

Very truly yours,

Handwritten signature of John Edgar Hoover

John Edgar Hoover
Director

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DATE 6/3/82 BY SP-1 GSP/SL

15 MAR 11 11 30 AM '81



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

7
me
Mr. Tolson
Mr. Mohr
Mr. Bishop
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

September 9, 1971

MEMORANDUM FOR MR. TOLSON

On [unclear]
Mr. [unclear]
Mr. [unclear]

Today I saw Inspector Edward S. Miller who is currently Number One Man in the Inspection Division and who is being designated Acting Assistant Director of the Domestic Intelligence Division. [redacted]

I discussed with him the importance of the assignment and mentioned that accomplishments should be given particular attention. I also discussed with Mr. Miller the overall operations of Domestic Intelligence Division.

Very truly yours,

John Edgar Hoover
Director

ALL INFORMATION CONTAINED
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DATE 6/3/82 BY SP4 CSE/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

SEARCHED
SERIALIZED
INDEXED
FILED
SEP 13 1971
FBI - NEW YORK

11:40 AM

September 13, 1971

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. BISHOP
MR. MILLER
MR. ROSEN

T/PAT
7

U.S.

The Attorney General called and advised that Governor Nelson Rockefeller, New York, had called the White House a few minutes ago and said in connection with the Attica Prison uprising, Seale and Newton had advised the prison authorities that if they went in with the police as they have done, this was going to lead to an uprising in all of the prison establishments and among the Black Panthers; and the Attorney General said they have advised the prison people and they will be covered, and he did not know but what it might be well to alert my people and whatever law enforcement agencies I think necessary. I told the Attorney General I will do it at once.

Mr. Felt has been advised and instructed to immediately prepare a confidential wire to all offices to give the information to law enforcement authorities within their divisions.

Very truly yours,

John Edgar Hoover
Director

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DATE 6/3/82 BY SP1 CJK/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. DeLoach	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Felt	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

September 13, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] of the New York Office. [redacted] makes an excellent, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement and for assuming additional responsibilities

Very truly yours,

J. E. H.
John Edgar Hoover
Director

66

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DATE 6/3/82 BY SP1 GSK/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson

[Handwritten signature]

September 14, 1971

Wijaya
Miss Gandy

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent John E. Kelly, Jr., of the Special Investigative Division, who has been designated Number One Man in the Criminal Intelligence and Organized Crime Section of that Division.

[Redacted]

J. Adams
W. 66

I discussed with him generally his new position and stressed the importance of accomplishments, informant coverage, and the Criminal Intelligence Program.

[Redacted]

66

Very truly yours,

[Signature]
John Edgar Hoover
Director

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DATE *6/3/82* BY *SP1034/PSR*



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

[Handwritten initials and signatures]

September 15, 1971

Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Richard J. Gallagher, who has been named Section Chief, Criminal Section, General Investigative Division.

[Redacted area]

[Handwritten signature]
[Handwritten initials]
[Handwritten "FBI 66"]

I discussed with him generally the responsibilities of his new position and stressed to him the importance of accomplishments, the informant coverage, and pending bank robberies.

Very truly yours,

John Edgar Hoover
Director

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DATE 6/3/82 BY SP-1 GSK/PSK

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten initials and marks]

September 15, 1971

Tolson _____
Miss Holmes _____
Miss Gandy _____

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Wason G. Campbell, who has been named Number One Man in the Inspection Division.

[Redacted section]

[Handwritten signature: J. DeLoach]
[Handwritten word: Watch]
[Handwritten number: 66]

I discussed with him the work of the Inspection Division and the importance of the assignment. I mentioned that accomplishments, informant coverage, overtime, recruiting of Agents, the Criminal Intelligence Program, and pending bank robberies should be given particular attention during an inspection of an office.

Very truly yours,

[Signature]
John Edgar Hoover
Director

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DATE 6/3/82 BY SP4108/PAK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

September 20, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Simon Tullai,
Unit Chief - New Agents' Training, Language and
Stenographic Training Unit, Training Division. He

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I discussed with Mr. Tullai the work of
the Training Division and the importance of recruiting
of agents.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

Mr. Tolson	_____
Mr. Felt	_____
Mr. Sullivan	<i>[Signature]</i>
Mr. Bishop	_____
Mr. Miller, E.S.	_____
Mr. Callahan	_____
Mr. Casper	<i>[Signature]</i>
Mr. Conrad	_____
Mr. DeLoach	_____
Mr. Cleveland	_____
Mr. Ponder	<i>[Signature]</i>
Mr. Rosen	_____
Mr. Tavel	_____
Mr. Walters	_____
Mr. Soyars	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

Mr. Felt

[Handwritten signatures]

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DATE 6/3/82 BY SP-1 CBR/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

12:05 PM

September 16, -1971

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. SULLIVAN
MR. BISHOP
MR. ROSEN

Honorable Egil Krogh, Deputy Assistant to the President for Domestic Affairs at the White House, called. He said they had just received a call from Governor Nelson Rockefeller of New York, in the wake of the Attica Prison incident, and the Governor mentioned that his office had been receiving some bomb threats or something about the placement of bombs; that the Governor was a little vague but did mention bomb threats and asked that the FBI give him and his police unit, which Mr. Krogh assumed was a special detail of the State Police, very fast transmittal of any information developed by the FBI regarding any bomb threats and this would be pursuant to the President's request as the Governor is in a tight situation and made his stand and should be supported. I commented I thought he did a courageous thing.

Mr. Krogh said they were interested now in providing him quick support and back-up and it would help if we could get a fast response to him from the Bureau if any information is uncovered. I told Mr. Krogh I would see that orders are issued right away as the Special Agent in Charge at Albany can assemble and obtain from the Buffalo and New York City Division any information they may have of any bomb threats in New York State. Mr. Krogh expressed his appreciation.

Mr. Felt has been instructed to handle this right away.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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DATE 6/21/82 BY SP-1 GSK/PR



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

3:31 PM

September 17, 1971

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. CLEVELAND

Mr. Tolson	_____
Mr. Felt	_____
Mr. Sullivan	_____
Mr. Mohr	_____
Mr. Bishop	_____
Mr. Casper	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. DeLoach	_____
Mr. Evans	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Tavel	_____
Mr. Trotter	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

✓
HAG

7-20-71
TWISS

I called Assistant Attorney General Will R. Wilson of the Criminal Division. I told him I thought he might be interested in this note which I just received from my office in Sacramento and this, of course, was confidential. I said the Assistant Special Agent in Charge there was talking with Strike Force Attorney James Ritchey at San Francisco and Ritchey told him any arrests or raids resulting from gambling cases under Title 3 would be held in abeyance until the end of 1971, and Ritchey said he learned this from the Department who wanted to make a big splash for political purposes. Mr. Wilson commented this shows you what happens and we have to look at this in light of everything and he was glad to get this information.

I told Mr. Wilson that Mr. Cleveland and Mr. Felt would be in touch with him probably sometime the first part of the week.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

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DATE 6/3/82 BY SP-135X/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

September 20, 1971

Handwritten notes and signatures in a routing box, including names like 'John', 'WBS', and 'R. Ste'.

- MEMORANDUM TO MR. TOLSON
- MR. FELT
- MR. SULLIVAN
- MR. MOHR
- MR. BISHOP
- MR. MILLER
- MR. CALLAHAN
- MR. CASPER
- MR. CONRAD
- MR. DALBEY
- MR. CLEVELAND
- MR. PONDER
- MR. ROSEN
- MR. TAVEL
- MR. WALTERS
- MISS HOLMES
- SAC, WFO

RE: CLERICAL TOUR LEADER TRAINING

On October 26, 1971, another clerical tour leader training class will be formed for a three-week period. The names of the young men assigned to your Division being recommended for this course of instruction should be submitted by appropriate memorandum to be received by the Crime Records Division no later than October 15, 1971.

Please afford this matter your personal attention bearing in mind that all candidates being recommended must possess, at least, the minimum physical requirements for the Special Agent position. FBI tours are one of the keystones of the Bureau's public relations program, and an adequate staff of trained representatives must be available at all times in order to meet our heavy commitments.

Very truly yours,

John Edgar Hoover
John Edgar Hoover
Director

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DATE 6/8/82 BY SP4 CSK/PSK



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

September 21, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] who is presently a Supervisor in the Domestic Intelligence Division and who has been designated Assistant Legal Attache in the Tokyo Office.

b6

[redacted]

Very truly yours,

J. E. H.
John Edgar Hoover
Director

JPH
Wol
JPH
WBS
V. J. ...
J. ...
DATE
...

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/3/82 BY 50-105K/BSK

[Handwritten mark]



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

September 24, 1971

MEMORANDUM TO MR. TOLSON ✓
MR. FELT
MR. SULLIVAN
MR. MOHR
MR. BISHOP
MR. E. S. MILLER
MR. CALLAHAN
MR. CASPER
MR. CONRAD
MR. DALBEY
MR. CLEVELAND
MR. PONDER
MR. ROSEN
MR. TAVEL
MR. WALTERS
MISS HOLMES

RE: FIRE PREVENTION WEEK
FIRE DRILL - JUSTICE AND 9TH AND D BUILDINGS
OCTOBER 5, 1971 - 9:40 A.M.

A fire drill for Bureau employees in the Justice and 9th and D Buildings will be conducted beginning at 9:40 a.m., Tuesday, October 5, 1971. The alarm will sound at that time and employees should secure their space and then walk to the nearest exit. Elevators will be used only for those physically unable to use stairs. Another alarm will be sounded which will signal persons outside to re-enter the building.

Skeleton crews shall be maintained by each Division to handle emergency matters during the fire drill.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

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DATE 6/3/52 BY SP-1 CSK/RSK



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

September 27, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] General Investigative Division, who is under orders of transfer to London as Assistant Legal Attache.

bb

[redacted]

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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HEREIN IS UNCLASSIFIED

DATE 6/3/82 BY SP-1 GSK/PEK

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

September 27, 1971

MEMORANDUM FOR MR. TOLSON
MR. FELT

Mr. Tolson	_____
Mr. Casper	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. DeLoach	_____
Mr. Evans	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Sullivan	_____
Mr. Tavel	_____
Mr. Trotter	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

[Handwritten initials]

At the next meeting of the Executives Conference, I wish you would request all of the members of the Conference that when they have occasion to initial something that ultimately comes to me, they make their initials legible. It has been necessary for me to have Mrs. Metcalf call and inquire whose initials are on some of the memoranda and letters initialed, as they are nothing more nor less than hieroglyphics.

Very truly yours,

[Handwritten signature]

John Edgar Hoover
Director

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DATE 6/3/82 BY SP-1 GSK/RSK



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

September 27, 1971

Mr. Tolson

Miss Gandy

MEMORANDUM TO: MR. TOLSON
 MR. FELT
 MR. SULLIVAN
 MR. MOHR
 MR. BISHOP
 MR. CALLAHAN
 MR. CASPER
 MR. CLEVELAND
 MR. CONRAD
 MR. DALBEY
 MR. E. S. MILLER
 MR. PONDER
 MR. ROSEN
 MR. TAVEL
 MR. WALTERS
 MISS HOLMES

RE: INITIALING OF MAIL

I have recently noted a highly unfavorable trend in that supervisory personnel when initialing memoranda, letters, etc., are not clearly and legibly setting forth their initials. Make certain in the future that any mail sent through bears recognizable initials which will allow me to readily and quickly identify the individuals initialing the correspondence.

Very truly yours,

John Edgar Hoover
 John Edgar Hoover
 Director

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DATE 6/3/82 BY SP-1054/pe



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

September 28, 1971

MEMORANDUM FOR MR. TOLSON

- Mr. Tolson
- Mr. [redacted]
- Mr. Sullivan
- Mr. Bishop
- Mr. Miller, E.S.
- Mr. [redacted]
- Mr. Conrad
- Mr. Dalbey
- Mr. Cleveland
- Mr. Ponder
- Mr. Rosen
- Mr. Tavel
- Mr. Walters
- Mr. Soyars
- Tele. Room
- Miss Holmes
- Miss Gandy

Today I saw Inspector Thomas W. Leavitt of the Inspection Division, who is under orders of transfer to Columbia as Special Agent in Charge. Mr. Leavitt [redacted]

b6

I discussed with him generally the operations of a field office and the necessity for a firm but fair administration.

Jna

I noted that the Columbia Office had one classification of case which exceeded 7% delinquency and hoped this condition would be corrected

I also noted in August the Agents of the Columbia Office had closed 10.8 cases per agent while the field average was 9.6, which was good.

I noted for the first two months of fiscal year 1972, when compared with the same period of the previous fiscal year, the Columbia Office had decreased its accomplishments in Autos Recovered by 35% and this should be corrected.

I commented on the fact that the agents of the Columbia Office in August spent 5.6% of their time in the office while the field average was 11.0%, which is good and which should be continued.

I stressed to Mr. Leavitt the value of informant coverage in all fields of our work [redacted]

b2
b7d

and the necessity for intensification of the development of top level informants.

I noted that the agents of the Columbia Office in August averaged 2 hours and 39 minutes per day overtime and, while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the agents are not able to equitably share the overtime.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/3/82 BY SP-1GSK/PSK

Memorandum for Mr. Tolson

September 28, 1971

I noted that since January 1, 1971, the Columbia Office has recruited 12 Special Agents, has 5 appointments outstanding for future classes, and supplied 47 clerical employees. I stressed to Mr. Leavitt that this program should be given continuous attention.

I discussed with Mr. Leavitt the Criminal Intelligence Program noting that criminal activities in the territory covered by the Columbia Office consist chiefly of gambling, bootlegging and prostitution and that the Columbia Office is conducting 47 gambling-type investigations chiefly in Interstate Transportation in Aid of Racketeering and Illegal Gambling Business classifications. I noted that the Columbia Office on August 7, 1971, obtained 11 convictions in an Illegal Gambling Business case, which was a substantial accomplishment as it was the first conviction under the 1971 Illegal Gambling Statute based on the theory that bookmakers located in various cities are in effect operating an illegal gambling enterprise and not just small separate bookmaking businesses.

I spoke to Mr. Leavitt about the fact that I noted the Columbia Office has 4 bank robberies, 2 bank burglaries and 3 bank larcenies pending unsolved and every effort should be made to correct this.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Murphy

September 30, 1971

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. MOHR

Effective immediately I desire that SAC Bates of Chicago be directed to proceed to Washington to assume the duties of Assistant Director of the General Investigative Division; that Assistant Director Rosen be designated as Assistant to the Director in the place of Mr. Sullivan who is retiring; that SAC Moore of Jackson, Mississippi, be designated as SAC at Chicago; and ASAC Linberg of Jackson be designated SAC at Jackson.

F.S.

*Handled
10/1*

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

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DATE 6/3/82 BY SP-1 GSK/BSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

9:30 a.m.

October 1, 1971

Mr. Tolson	✓
Mr. Felt	✓
Mr. Sullivan	✓
Mr. Mohr	✓
Mr. Bishop	✓
Mr. Casper	✓
Mr. Callahan	✓
Mr. Conrad	✓
Mr. DeLoach	✓
Mr. Evans	✓
Mr. Gale	✓
Mr. Rosen	✓
Mr. Sullivan	✓
Mr. Tavel	✓
Mr. Walters	✓
Mr. Casper	✓
Tele. Room	✓
Miss Holmes	✓
Miss Gandy	✓

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. ROSEN
MR. MOHR
MR. BISHOP

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

DATE 6/8/82 BY SP/CSK/BA

I called SAC Charles W. Bates in Chicago and told him, with reference to our talk some weeks ago, I have sent out a letter this morning designating him Assistant Director in charge of the General Investigative Division. I said I would like to have him get here just as soon as he can, in fact he could come and go back and bring on his family later. He said he would do so. I said I would like to have him here Monday morning. He said he will be here then.

I advised Mr. Bates that I have removed Mr. William C. Sullivan and dropped him from the rolls for insolence and insubordination; that I have named Mr. Alex Rosen as the new Assistant to the Director; and that in Mr. Rosen's absence, he will act as Assistant to the Director.

Mr. Bates expressed his appreciation and said he will be in Monday morning. I told him he can go back for his family anytime; that he should get the lines going here; that he has a good #1 Man, Mr. Rex I. Shroder. Mr. Bates said yes, he knows Mr. Shroder. I said Mr. Shroder's work has been outstanding; that he was on the Mackle case and did a very fine job; and that I recently made him an inspector.

I told Mr. Bates, when he comes in Monday, we can discuss the problems he will face and how I want matters handled.

I advised Mr. Bates that I named Mr. Roy K. Moore, the SAC at Jackson, as SAC at Chicago. I stated Mr. Moore has done a very fine job in Philadelphia on a special. I said I don't know how soon Mr. Moore can get out to Chicago because on his way to the plane a couple of weeks ago he fell and has a dislocated disc; that it will probably be the middle of October before he can get to Chicago; but that won't affect Chicago because Chicago has a good #1 Man; and for Mr. Bates to be here Monday.

Mr. Bates said he will; that he appreciates it; and that he is working for me and will do everything the way I want it done. I said that is what I want - loyalty and dedication. I said I didn't get that from Sullivan. Mr. Bates said he knew I didn't. I said he (Sullivan) wouldn't retire

Memorandum for Messrs. Tolson, Felt, Rosen,
Mohr, and Bishop

October 1, 1971

voluntarily so I had to take action yesterday to remove him. I stated that I don't want yes men but I want men to give me their views and, when I make a final decision, I want them to carry them out. Mr. Bates said this is how it should be. I said there has to be somebody at the top to make those decisions; that the President and the Attorney General have left me here; and that I intend to continue to make them.

Very truly yours,

J. E. H.
John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

3:21 PM

October 1,

MEMORANDUM FOR MR. TOLSON
 MR. FELT
 MR. ROSEN
 MR. BISHOP

Mr. Tolson	_____
Mr. Felt	_____
Mr. Rosen	_____
Mr. Mohr	_____
Mr. Bishop	_____
Mr. Miller, E.S.	_____
Mr. Callahan	_____
Mr. Casper	_____
Mr. Conrad	_____
Mr. Dalbey	_____
Mr. Cleveland	_____
Mr. Ponder	_____
Mr. Bates	_____
Mr. Tavel	_____
Mr. Walters	_____
Mr. Soyars	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

Former Justice of the Supreme Court Arthur Goldberg He said he called because this morning he was called by Senator (Hubert) Humphrey, through an associate of his, and then personally, saying that a letter had been sent to him dated April 16th and the letter purports to be on his, Goldberg's, stationery as United States Ambassador, addressed to the Israeli Ambassador by his first name which would indicate that "we" have a kind of conspiracy along with Dr. Henry Kissinger to serve their interests and not the United States Government's and it is a scandalous letter. I asked if any name were signed and Mr. Goldberg said it was signed with his name. I commented that it is a forgery. Mr. Goldberg said it is a complete forgery and he asked the Senator whether it had a letter of transmittal and the Senator said it did. I told Mr. Goldberg I was going to suggest we pick it up if the Senator had no objection to his turning it over.

Mr. Goldberg said he did not and that he, Goldberg, had written a letter as he thought it was appropriate to call me first and he called the Attorney General, who was unavailable. I commented the Attorney General is out of town today. Mr. Goldberg continued that he called the Secretary of State, who was in conference, and called Dr. Kissinger and then wrote an official letter to the Attorney General, and he was going to send me a copy, saying he requested an official investigation because it relates to the conduct of official business and the interests of our country. He said it looks like an American Ambassador conniving with the Israeli Ambassador and Dr. Kissinger in the interests of another country. I commented that it sounds like an anti-Semitic person.

Mr. Goldberg said that what Humphrey reports is that he wrote back to this gentleman and his reply was returned to writer as no such number, but he, Goldberg, had no alternative, he thought, because it started to get around. Mr. Goldberg said that Tom Braden, the columnist, had called and he, Goldberg, thought he had no alternative but to have a press conference, release the letter, and release his request for an investigation as he thought he could not, unpleasant as it was, not do this.

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 DATE 6/3/82 BY SP-1 GSK/RSK

Memorandum for Messrs. Tolson, Felt, Rosen, Bishop October 1, 1971

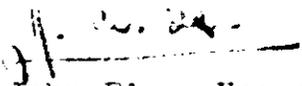
I asked Mr. Goldberg if we could get hold of the letter. He said it is not an original letter, some kind of photostat or something. I asked him where the original was and he said he had no idea. I asked if it were sent to the Senator, and Mr. Goldberg said he did not know how it was manufactured. I commented it could be done. Mr. Goldberg said he did have some correspondence which is unclassified, that he dictated to his secretary during the same month of 1968 and the typewriter is completely different.

I said we would pick it up and asked where and Mr. Goldberg said at his office in Washington, 1101 17th Street, 11th floor, and he would be glad to hand over whatever he has and be of assistance. I told him I would have someone call on him and get the information and whatever he could furnish and start an official investigation. Mr. Goldberg said he would be delighted to cooperate in any way possible. I told him we would give it top priority. Mr. Goldberg said he wanted whoever did it found and sent to jail and I told him we would do our best to see he is taken out of circulation.

Mr. Goldberg thanked me and expressed his appreciation.

Mr. Rosen was advised of the above and that Washington Field Office should contact Mr. Goldberg at once.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

October 4, 1971

MEMORANDUM TO MR. TOLSON
 MR. FELT
 MR. MOHR
 MR. ROSEN
 MR. BISHOP
 MR. MILLER
 MR. CALLAHAN
 MR. CASPER
 MR. CONRAD
 MR. DALBEY
 MR. CLEVELAND
 MR. PONDER
 MR. BATES
 MR. TAVEL
 MR. WALTERS
 MISS HOLMES

It is desired that you make available to Mr. Bishop no later than November 15, 1971, a list, in alphabetical order, of Bureau contacts to whom you feel the staff Christmas message should be sent this year. Even though particular individuals have been suggested by you in prior years, their names should again be included on your list this year if you believe they should receive a card. Complete and correct names, titles, addresses, zip codes, and pertinent identifying data should be furnished. Please be selective and confine your lists to genuine Bureau contacts who are in a position to be of service in the future.

Very truly yours,

J. Edgar Hoover
 John Edgar Hoover
 Director

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OFFICE OF THE DIRECTOR



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. DeLoach	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Felt	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

October 4, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Assistant Director Charles W. Bates of the General Investigative Division. Mr. Bates

[REDACTED]

I discussed with him the work of the General Investigative Division and the importance of the assignment. I discussed accomplishments and other general administrative matters.

bb
J. Adams
[Signature]

Very truly yours,

[Handwritten initials]

John Edgar Hoover
Director

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DATE 6/3/82 BY SP-1 GSK/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

7-1038 ✓
EM ✓
✓
P ✓

2:20 p. m.

September 28, 1971

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. MILLER
MR. ROSEN

I returned an earlier call from Mr. Norman A. Carlson, Director, Federal Bureau of Prisons. Mr. Carlson said he had called me at Dick Kleindienst's suggestion. He related that they are scheduled to have some demonstrations this Saturday at six or seven of their institutions and Dick (Kleindienst) suggested he tie in with me as much as he could in terms of beefing up their staff. He said they are going to have United States Marshals in addition to their own staff and would like to have local agents just to be on hand in case anything should happen.

For ✓

I asked if he had the names of the institutions. He answered yes, that he will get a memo over to me this afternoon. I said we would advise our local offices in those areas and would help first by furnishing any intelligence we get on that and, secondly, will have our men there.

Very truly yours,

John Edgar Hoover
Director

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DATE 6/3/80 BY JSP-1 GSK/RSK



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

4:03 p.m.

September 28

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. BISHOP

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Sullivan	<input type="checkbox"/>
Mr. Mohr	<input type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Miller, E.S.	<input type="checkbox"/>
Mr. Callahan	<input type="checkbox"/>
Mr. Casper	<input type="checkbox"/>
Mr. Conrad	<input type="checkbox"/>
Mr. Dalbey	<input type="checkbox"/>
Mr. Cleveland	<input type="checkbox"/>
Mr. Ponder	<input type="checkbox"/>
Mr. Rosen	<input type="checkbox"/>
Mr. Tavel	<input type="checkbox"/>
Mr. Walters	<input type="checkbox"/>
Mr. Soyars	<input checked="" type="checkbox"/>
Tele. Room	<input type="checkbox"/>
Miss Holmes	<input type="checkbox"/>
Miss Gandy	<input type="checkbox"/>

I returned an earlier call from Mr. William M. Magruder at the White House. Mr. Magruder stated he was the former Director of the supersonic transport program and the reason he was calling me is that Mr. Nixon has assigned him as a special consultant to focus - acting as a sort of program manager - to focus technological resources, private and federal, on new technological opportunities and on economic opportunities - he should say technological needs - covering health, education, law enforcement, pollution control, transportation, natural resources.

91-11111

He stated he had already called Admiral Rickover and will be trying to get hold of Mr. Edward Teller. He said he has never met or talked with me and I remarked that I had heard of him. He went on that he is looking for people who look ahead. He said he has spent six weeks going through programs but he has found, when you go to secretaries, under secretaries, assistant secretaries to focus on urgent national needs, what comes out is a study for a short-range improvement.

He stated that, when he told the President of his agony in getting people to lift their eyes, the President said there is one man in Government who thinks ahead - only one man and that is Mr. Hoover. I said that is very nice, and he said well, it came from the President.

He stated it is like Kennedy going to the moon; that he had to get to the moon because Sputnik was up there, and he did.

He stated he is leaving town tomorrow but sometime next week, if I think it is appropriate and I think it is a way to do it, he would like to know how I think he can get people's minds up above the horizon.

I told him I will give it very intensive study. I said it is a terrific project and so many people are looking to the immediate future, the horizons are narrow for a lot of people.

I said I think Admiral Rickover is a wonderful selection and Dr. Teller is also. I mentioned that I had served with Dr. Teller on the Hertz Foundation. I said I think men like that would have a tremendous

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DATE 6/13/82 BY SP-1 GSK/BK

opportunity to make contributions as they have shown in their own work. I said I know people never thought Admiral Rickover would ever be able to accomplish the things he has. Mr. Magruder agreed and remarked upon Rickover's coming out last week for aircraft carriers, showing that he is flexible.

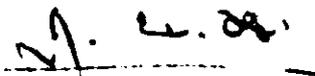
I discussed the great impact modern transportation has had on espionage; that an agent of the Russian Government can be in Paris this afternoon and in New York tomorrow morning and in Mexico the next day. I said we have got to make radical and drastic changes if we are to continue. Mr. Magruder said we have got to find people who can help us to be bold, imaginative and interested.

Mr. Magruder said one of the nice things about the SST was that it crystalized people into thinking either or - to where people really have talked about, thought about and seen the need for improved transportation, law enforcement, et cetera. I said it awakened a lot of people to things they never had thought about before; think of the day when we traveled in simple motor planes and look at it now - the changes that have taken place in one lifetime. I said we have to look to the future in pollution, ecology; plan ahead; it may sound impractical at first but at least we have to explore it.

Mr. Magruder said, if it meets with my schedule, he would like to come over here to spend thirty or forty-five minutes and brief me on what it is they are trying to do and seek my counsel.

I said I would be very glad to see him and asked what day he had in mind. He said Tuesday afternoon, the fifth. I checked and told him I am open on the afternoon of the fifth. Mr. Magruder asked how about two o'clock, and I said two o'clock would be fine.

Very truly yours,



John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

PHJ

October 4, 1971 *Plan*

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Richard E. Long of the General Investigative Division, who is under orders of transfer to Jacksonville as Assistant Special Agent in Charge. Mr. Long

[REDACTED]

I discussed with Mr. Long generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the Jacksonville Office had no classification of cases in excess of 7% delinquency, which was good and should be continued.

I also noted that in August the Jacksonville Office Agents had closed 10.7 cases per agent while the field average was 9.6 cases per agent, and this should be continued.

I also noted that in the first two months of fiscal year 1972, when compared with the same period of the previous fiscal year, the Jacksonville Office had decreased its accomplishments in Convictions by 29%; in Fines, Savings and Recoveries by 71%; and in Autos Recovered by 26%, and this should be corrected.

I commented on the fact that the agents of the Jacksonville Office in August spent 6.1% of their time in the office while the field average was 11%, which is good and which should be continued.

I stressed to Mr. Long the value of informant coverage in all fields of our work.

[REDACTED] and the necessity for intensification of the development of top level informants.

I noted that the agents of the Jacksonville Office in August averaged 2 hours and 28 minutes per day overtime, in July 2 hours and 29 minutes, and in June 2 hours and 31 minutes and, while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel.

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6/3/92 SP-16X/PR

Memorandum for Mr. Tolson

October 4, 1971

I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the agents are not able to equitably share the overtime.

I noted that since January 1, 1971, the Jacksonville Office had recruited 17 Special Agents, has one appointment outstanding, and supplied 41 clerical employees. I stressed to Mr. Long that this program should be given continuous attention.

I discussed with Mr. Long the Criminal Intelligence Program, noting that [REDACTED] in the Jacksonville area. I noted that during fiscal year 1970, the Jacksonville Division obtained two convictions in the antigambling field and three convictions during fiscal year 1971, and although Jacksonville has recorded no convictions during the first two months of fiscal year 1972, there are two prosecutions under the antigambling classifications pending in this Division at the present time. I stressed to Mr. Long that every effort should be made to intensify our top echelon coverage. -67d

I spoke to Mr. Long about the fact that I noted the Jacksonville Office has 2 bank robberies, 2 bank burglaries and 1 bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,

John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and signatures in the top right corner, including a large '7' and 'En'.

October 6, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent John T. Kelly of the Domestic Intelligence Division, who is under orders of transfer to Jackson as Assistant Special Agent in Charge. Mr. Kelly [redacted]

I discussed with Mr. Kelly generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the Jackson Office had one classification of cases which exceeded 7% delinquency and this should be looked into.

I noted that in August the Jackson Office agents had closed 8.8 cases per agent while the field average was 9.6, and this should be corrected.

I also noted that in the first two months of fiscal year 1972, when compared with the same period of the previous fiscal year, the Jackson Office had decreased its accomplishments in Autos Recovered by 19%, and this should be corrected.

I commented on the fact that the agents of the Jackson Office in August spent 7.4% of their time in the office while the field average was 11.0% which is good and which should be continued. I also pointed out that the Security agents spent 12.0% of their time in the office in August, and this should be reduced.

I stressed to Mr. Kelly the value of informant coverage in all fields of our work [redacted] and the necessity for intensification of the development of top level informants.

I noted that the agents of the Jackson Office in August averaged 2 hours and 39 minutes per day overtime and, while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the agents are not able to equitably share the overtime.

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DATE 6/3/83 BY SP-1/CK/JSK

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Memorandum for Mr. Tolson

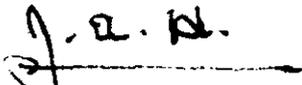
October 8, 1971

I noted that since January 1, 1971, the Jackson Office has recruited 8 Special Agents, has one appointment outstanding, and has supplied 19 clerical employees. I stressed to Mr. Kelly that this program should be given continuous attention.

I discussed with Mr. Kelly the Criminal Intelligence Program, noting that the Jackson Office had already attained 2 convictions during this fiscal year. I stressed to Mr. Kelly that every effort should be made to intensify our top echelon coverage.

I spoke to Mr. Kelly about the fact that I noted the Jackson Office has one bank robbery, 14 bank burglaries and one bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

October 8, 1971

MEMORANDUM TO MR. TOLSON ✓
 MR. FELT ✓
 MR. ROSEN ✓
 MR. MOHR ✓
 MR. BATES ✓
 MR. BISHOP ✓
 MR. CALLAHAN ✓
 MR. CASPER ✓
 MR. CLEVELAND ✓
 MR. CONRAD ✓
 MR. DALBEY ✓
 MR. E. S. MILLER ✓
 MR. PONDER ✓
 MR. TAVEL ✓
 MR. WALTERS ✓
 SAC, WASHINGTON FIELD ✓
 MISS HOLMES ✓

RE: GRADUATION EXERCISES
 88TH SESSION
 FBI NATIONAL ACADEMY
 NOVEMBER 3, 1971

The graduation exercises of the 88th Session, FBI National Academy, will begin promptly at 10:30 a. m. , Wednesday, November 3, 1971, at the Departmental Auditorium. The auditorium is located on Constitution Avenue between 12th and 14th Streets, Northwest.

Employees from the Identification and Annex Buildings should be released early enough to arrive at the auditorium at least 15 minutes prior to the beginning of the exercises. Other employees should depart at 9:50 a. m. and must not, of course, deviate if excused to attend. Since all employees cannot be permitted to attend graduation

1 - Mr. Reilly (sent direct)

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 DATE 4/3/52 BY SP-103/104

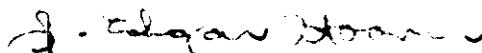
Memorandum to All Assistant Directors
Re: Graduation Exercises
88th Session
FBI National Academy
November 3, 1971

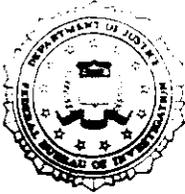
exercises or be accommodated in the Departmental Auditorium, a quota has been set out for each division and the Washington Field Office. Admittance to the graduation exercises is by ticket only and the name of each employee designated to attend must be inserted in the space provided on the face of the ticket. If any Bureau employee desires to extend invitations to members of his family or friends, he should contact the National Academy Unit, Room 5228, Justice Building, telephone extension 3442, and admission tickets will be provided in keeping with his request.

The quota for each division and the Washington Field Office is set forth hereinafter. You must insure that your division neither exceeds nor falls short of the quota. Admission tickets will be delivered to the office of each Assistant Director and SAC, Washington Field, by special messenger. The following quotas include employees assigned to all buildings:

<u>DIVISIONS</u>	<u>QUOTA</u>
Identification	487
Training	9
Administrative	74
Files and Communications	202
Domestic Intelligence	45
General Investigative	22
Laboratory	50
Crime Records	41
Special Investigative	27
Inspection	5
Washington Field	<u>38</u>

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

November 2, 1971

[Handwritten initials]

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. BISHOP
MR. DALBEY
MR. MILLER

Miss Gandy
[Handwritten signature]

Yesterday afternoon I had a personal conference with the Attorney General and covered a number of matters.

I first brought him up to date on the recent meeting at

[Large redacted block]

b7d
b7c

[Large redacted block]

I informed the Attorney General that the tapes covering King's activities had never been played for anyone outside of the Bureau and, in fact, I had personally never heard these tapes.

I told the Attorney General that

[Redacted block]

Classified by SP-1 GSK/PSK
Declassify on: OADR
Date: 11/2/91
4/3/02

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FEDERAL BUREAU OF INVESTIGATION FOIPA DELETED PAGE INFORMATION SHEET

2 Page(s) withheld entirely at this location in the file. One or more of the following statements, where indicated, explain this deletion.

- Deleted under exemption(s) (b)(1), (b)(2), (b)(7)(C), (D) with no segregable material available for release to you.
- Information pertained only to a third party with no reference to you or the subject of your request.
- Information pertained only to a third party. Your name is listed in the title only.
- Document(s) originating with the following government agency(ies) _____, was/were forwarded to them for direct response to you.

_____ Page(s) referred for consultation to the following government agency(ies); _____ as the information originated with them. You will be advised of availability upon return of the material to the FBI.

_____ Page(s) withheld for the following reason(s):

For your information: _____

The following number is to be used for reference regarding these pages:
Memo 11/2/71

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X FOR THIS PAGE X
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November 2, 1971

Memorandum for Messrs. Tolson, Felt, Bishop, Dalbey, Miller

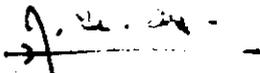
[REDACTED]

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b1

(S)

I have personally instructed Mr. Felt to have a meeting of this committee today with Mr. Conrad and to go over it meticulously and prepare a memorandum for the Attorney General along the lines indicated.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

October 6, 1971

MEMORANDUM FOR MR. TOLSON

Mr. Tolson	_____
Mr. DeLoach	_____
Mr. Mohr	_____
Mr. Bishop	_____
Mr. Casper	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. Felt	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Sullivan	_____
Mr. Tavel	_____
Mr. Trotter	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

Today I saw Special Agent [redacted] of the Cleveland Office, who is attending the National Crime Information Center School. [redacted] an excellent, above-average, mature and substantial personal appearance, and I would rate him above average. I believe this agent has the potentiality for assuming additional responsibilities.

I discussed with him accomplishments, informant coverage, recruiting of agents, and the crimins intelligence program.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

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HEREIN IS UNCLASSIFIED
DATE 6/3/82 BY SP-1 GSK/RSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

October 8, 1971

Mr. Tolson	_____
Mr. Felt	_____
Mr. Rosen	_____
Mr. Mohr	_____
Mr. Bishop	_____
Mr. Miller, E.S.	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. Dalbey	_____
Mr. Cleveland	_____
Mr. Ponder	_____
Mr. Bates	_____
Mr. Tavel	_____
Mr. Walters	_____
Mr. Soyars	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

MEMORANDUM FOR MR. TOLSON ✓
 FELT ✓
 ROSEN ✓
 MOHR ✓
 BISHOP ✓
 MILLER, E. S. ✓
 CALLAHAN ✓
 CASPER ✓
 CONRAD ✓
 DALBEY ✓
 CLEVELAND ✓
 PONDER ✓
 BATES ✓
 TAVEL ✓
 WALTERS ✓
 SOYARS ✓

ST
WBS
per

J. Felt

I want all of you to fully understand that no correspondence concerning official Bureau matters is to be sent out under any signature other than my own.

Of course, I realize there are some situations wherein I have previously delegated authority to certain officials to sign documents such as in payroll, procurement and contractual matters. These areas will not be affected by this instruction. Any official correspondence which you desire to send out over your own signature, or that of one of your subordinates, must come through my office for approval.

I will expect complete adherence to these instructions, and you should make certain that personnel within your divisions understand them explicitly.

Very truly yours,

John Edgar Hoover
Director

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 4/3/80 BY SP1GSK/RSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Dalbey	
Mr. DeLoach	
Mr. Evans	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

October 15, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Louis E. Rhyne, a Supervisor in the General Investigative Division who is under orders of transfer to the Phoenix Office as Assistant Special Agent in Charge. Mr. Rhyne [REDACTED]

I discussed with Mr. Rhyne generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the Phoenix Office had no classification of cases which exceeded 7% delinquency and that this was good.

I noted that in August the Phoenix Office Agents had closed 14.3 cases per agent while the field average was 9.6 and this was a healthy trend.

I also noted that for the first two months of the current fiscal year when compared with the same period of the previous fiscal year, the Phoenix Office had dropped in automobiles recovered and this should be corrected.

I commented on the fact that the Agents of the Phoenix Office in August spent 6.8% of their time in the office while the field average was 11%, which is good and which should be continued. I also pointed out that the Accounting Agents spent 17.6% of their time in the office in August, and this should be reduced.

I stressed to Mr. Rhyne the value of informant coverage in all fields of our work [REDACTED]

and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Phoenix Office in August averaged 2 hours and 27 minutes per day overtime and, while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

ALL INFORMATION CONTAINED

DATE 6/8/80 BY SP-10-SC/PSK

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67d

Memorandum for Mr. Tolson

October 15, 1971

I noted that since January 1, 1971, the Phoenix Office has recruited 18 Special Agents, has 3 appointments outstanding, and has supplied 19 clerical employees. I stressed to Mr. Rhyne that this program should be given continuous attention.

I discussed with Mr. Rhyne the Criminal Intelligence Program, noting that the Phoenix Office had

[REDACTED]

b7d
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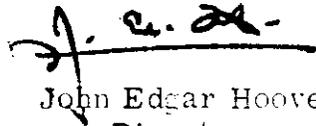
I noted further that the Phoenix Office was recently instructed to bring about intensification regarding organized crime work to bring about a major offensive against this element during early 1972. I stressed to Mr. Rhyne that every effort should be made to intensify our top echelon coverage.

I spoke to Mr. Rhyne about the fact that I noted the Phoenix Office has 12 bank robberies and 1 bank burglary pending unsolved and every effort should be made to correct this.

I also mentioned to Mr. Rhyne about [REDACTED] and [REDACTED]

b7c

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten initials and signatures in the top right corner.

October 18, 1971

MEMORANDUM FOR MR. TOLSON

Miss Holmes
Miss Gandy

Today I saw Special Agent [redacted], of the New York Office, who is in Washington to attend the Defensive Tactics and Expert Firearms School.

Mr. [redacted] makes an excellent, above average, mature, and substantial personal appearance and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

Mr. [redacted] and helped to set up the physical fitness program in it and he wants to be considered for the faculty at the new Quantico Academy.

Vertical column of handwritten notes and signatures on the right side of the page.

Very truly yours,

John Edgar Hoover
Director

66

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UNITED STATES DEPARTMENT OF JUSTICE
 FEDERAL BUREAU OF INVESTIGATION
 WASHINGTON, D.C. 20535

October 19, 1971

MEMORANDUM TO MR. TOLSON ✓
 MR. FELT ✓
 MR. ROSEN
 MR. MOHR
 MR. BATES
 MR. BISHOP
 MR. CALLAHAN
 MR. CASPER
 MR. CLEVELAND
 MR. CONRAD
 MR. DALBEY
 MR. E. S. MILLER
 MR. PONDER
 MR. TAVEL
 MR. WALTERS
 MISS HOLMES

RE: DUTCH TREAT RECEPTION
 88TH SESSION, FBI NATIONAL ACADEMY
 MONDAY, NOVEMBER 1, 1971

ALL INFORMATION CONTAINED
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You are invited to be present at the Dutch Treat Reception to be held for the members of the 88th Session of the FBI National Academy in the State Room of the Mayflower Hotel at 5:30 p. m. , Monday, November 1, 1971.

Your Number One Man, Inspectors and Section Chiefs are also invited to be present along with any member of your division who appears as an instructor before the FBI National Academy. The cost will be \$5.00 per person. Tickets will be available through the offices of the Assistant Directors.

Yellow identification badges must be worn by Bureau personnel. If any member of your division who is invited does not have a badge, please call the Training Division, extension 3368, by close of business, October 28, 1971.

Very truly yours,

J. Edgar Hoover
 John Edgar Hoover
 Director

1 - Mr. Mooney



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and initials in the top right corner, including a checkmark and the letter 'P'.

October 26, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Philip R. Sheridan, who recently reported to the Inspection Division, having served as Assistant Special Agent in Charge at Los Angeles.

[Large blacked-out redacted area]

*b6
b2*

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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DATE *6/4/82* BY *SP-1 GSK/BL*



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

[Handwritten initials and marks]

October 18, 1971

MEMORANDUM FOR MR. TOLSON

Mr. Rosen
Miss Holmes
Miss Gandy

Today I saw Special Agent [redacted] of the New York Office, who is attending the Defensive Tactics and Expert Firearms School.

[redacted] makes an excellent, above average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

[I had a picture taken with [redacted] and desire that it be placed in the next issue of The Investigator.]

Very truly yours,

John Edgar Hoover
Director

[Handwritten notes and signatures]
G. J. [unclear]
J. [unclear]
[unclear]

66

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[Handwritten scribble]



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson _____
Mr. DeLoach _____
Mr. Mohr _____
Mr. Bishop _____
Mr. Casper _____
Mr. Callahan _____
Mr. Conrad _____
Mr. Felt _____
Mr. Gale _____
Mr. Rosen _____
Mr. Sullivan _____
Mr. Tavel _____
Mr. Trotter _____
Tele. Room _____
Miss Holmes _____
Miss Gandy _____

November 8, 1971

MEMORANDUM FOR MR. TOLSON

Dr. Williams
W. J. R.
Agreement
but...
66

Today I saw Inspector Ralph J. Rampton of the Inspection Division, who was formerly Assistant Special Agent in Charge at Boston. [REDACTED]

I discussed with him generally the work of the Inspection Division.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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10-P



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson
Miss Gandy

November 8, 1971

Miss Gandy

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] of the Minneapolis Office, who is attending the General Police Instructors School. [redacted] makes an excellent, above-average, mature, and substantial personal appearance and I would rate him above average.

I think this Agent has the potential for advancement in the service.

Very truly yours,

John Edgar Hoover
Director

bb

J. Edgar Hoover
[Handwritten signatures and initials]

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson _____
Miss Gandy _____
[Handwritten initials]

November 9, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] of the Chicago Office, who is attending the Fingerprint Instructors School. [redacted] makes an excellent, mature, and substantial personal appearance, and I would rate him above average.

[Handwritten notes and signatures]
Miss Gandy
Felt
[Signature]
[Signature]
[Signature]

I think this Agent has the potential for assuming additional responsibilities and for advancement in the service

[Handwritten signature]
Tolson
[Signature]

Very truly yours,

66

[Handwritten signature]
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson _____
[Handwritten initials]
Miss Gandy _____

November 10, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Raymond P. Yelchak, who recently reported to the General Investigative Division from the Buffalo Office.

[Redacted text]

b6

[Handwritten notes and signatures: Mr. Yelchak, Adams, Mahit, etc.]

Very truly yours,

[Signature]
John Edgar Hoover
Director

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DATE 6/4/82 BY SP-1 GSK/BL



4:18 PM

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

November 10

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT ✓
MR. ROSEN ✓
MR. BISHOP ✓
MR. CLEVELAND ✓

Mr. Tolson	✓
Mr. Felt	✓
Mr. Rosen	✓
Mr. Mohr	✓
Mr. Bishop	✓
Mr. Miller, E.S.	—
Mr. Callahan	—
Mr. Casper	—
Mr. Conrad	—
Mr. Dalbey	✓
Mr. Cleveland	✓
Mr. Ponder	—
Mr. Bates	—
Mr. Tavel	—
Mr. Walters	—
Mr. Soyars	—
Tele. Room	—
Miss Holmes	—
Miss Gandy	—

Honorable H. R. Haldeman, Assistant to the President, c:
He said that as I may know, the Washington Post is cranking up a story on an FBI investigation of CBS (Columbia Broadcasting System) correspondent Daniel Schorr and apparently the Bureau has confirmed to Ken Clawson, a reporter for the Washington Post, that such an investigation was ordered by the White House. I commented I would doubt that because my orders are to not give Clawson the time of day. Mr. Haldeman said he would be surprised if we had, but Clawson claims he does have this confirmation from the Bureau and in any event he is going apparently with the story that the White House is investigating this reporter. Mr. Haldeman said that I may recall that there was a request for a check on him back in the middle of August and obviously the White House would have no useful purpose in getting any more publicity on it than is necessary so what he wanted to do was be sure we did not supply Clawson or any of the rest of the press with anything. *Martin*

I told Mr. Haldeman my standing orders are not to give the time of day to him and I will check on it right away. Mr. Haldeman said that Ron Ziegler, Press Secretary, is concerned that they are going to try to create a repression of newsmen type of thing. I said that is the usual line. Mr. Haldeman said he thought they would slough it off over there and if they ask any questions, say they would not have anything to say as obviously information is sought on individuals at various times for various reasons such as appointments, routine checks, et cetera, and not have anything more to say and he assumes that is the position the Bureau would take. I said we will not have anything to say and I would check and let him know, as it may have been confirmed by the Public Information Office of the Department of Justice.

4:28 PM

I tried to reach Mr. Haldeman at the White House and he was out of the office, so his assistant, Mr. Higby, called and said he was with Mr. Haldeman at the time he had first called me. I told Mr. Higby I would give the information to him.

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November 10, 1971

Memorandum for Messrs. Tolson, Felt, Rosen, Bishop, Cleveland

I told Mr. Higby that this afternoon, Clawson, whom we consider to be no good, contacted Mr. Bishop, one of the Assistant Directors who is in charge of public relations, and stated he wished to be advised if the FBI had conducted an investigation of Daniel Schorr, a TV news employee of CBS, at the request of the White House sometime during August, 1971. Mr. Bishop told Clawson it would not be possible for the FBI to make any comment on this inquiry whatsoever and at this point, Clawson advised Bishop the FBI may not realize it but the FBI had been used by someone at the White House in connection with the investigation of Schorr. Clawson stated he had talked to a number of people who had been contacted by the FBI in August, 1971, in connection with an investigation of Schorr and these people informed him the FBI was investigating Schorr because he was being considered for a high Government position. Clawson stated two of the people that told him this were Dr. Frank Stanton, President of CBS, and Richard Salant, President of CBS News Division. Clawson stated he had been informed by a source in the White House that Schorr was never being considered for appointment to a Government position and that the individual who made the request of the FBI was aware of this but he had asked the FBI to conduct an investigation allegedly in connection with possible employment but actually for the purpose of getting background information on Schorr in an expedite manner. I said Mr. Bishop advised Clawson the FBI would have no comment to make.

I continued that a review of the files reveals that we were asked on August 19, 1971, to make an investigation of Schorr and we sent a wire to the field accordingly. I said we interviewed officials of CBS at New York and they expressed great surprise that Schorr was under investigation and requested it be discontinued as Schorr did not know what position he was being considered for. I said we brought this to his, Higby's, attention at San Clemente and he ordered that we discontinue the investigation unless we heard something further. Mr. Higby said that was right and they have not done anything since then. I said Clawson is a "second story" worker. I said for some time my orders have been that he is not to be given the time of day on anything.

Mr. Higby asked if there was any indication who at the White House confirmed this. I said this memorandum had just come into me after

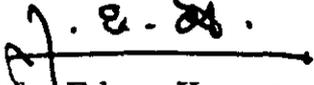
November 10, 1971

Memorandum for Messrs. Tolson, Felt, Rosen, Bishop, Cleveland

Mr. Haldeman called says that Clawson said the Bureau was being used by someone in the White House and he had been informed by a source in the White House, name not given, that Schorr was never being considered for a Government position and the individual who made the request of the FBI was aware of this but asked the FBI to conduct the investigation allegedly for a possible Government position but actually to get background information on Schorr in an expeditious manner.

Mr. Higby thanked me and said he would get this information to Mr. Haldeman as soon as he returned and if Mr. Haldeman had any more questions, he would get back to me.

Very truly yours,


J. Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

3:47 PM

November 12

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. ROSEN
MR. BISHOP
MR. CLEVELAND

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Miller, E.S.	<input checked="" type="checkbox"/>
Mr. Callahan	<input type="checkbox"/>
Mr. Casper	<input type="checkbox"/>
Mr. Conrad	<input type="checkbox"/>
Mr. Dalbey	<input type="checkbox"/>
Mr. Cleveland	<input checked="" type="checkbox"/>
Mr. Ponder	<input type="checkbox"/>
Mr. Bell	<input checked="" type="checkbox"/>
Mr. Tavel	<input checked="" type="checkbox"/>
Mr. Walters	<input checked="" type="checkbox"/>
Mr. Soyars	<input checked="" type="checkbox"/>
Tele. Room	<input type="checkbox"/>
Miss Holmes	<input type="checkbox"/>
Miss Gandy	<input type="checkbox"/>

Honorable H. R. Haldeman, Assistant to the President,

He said that as I probably knew, Senator Ervin said his Subcommittee was going to investigate the (Daniel) Schorr intimidation business. I said I had not seen that, but I saw that Congressman Celler had written the Attorney General. Mr. Haldeman read the item which indicated that Senator Ervin had instructed the staff to invite Schorr and the two White House aides to testify and he assumed they would come and before the FBI investigates, the Government should find out if the person would take the position.

Mr. Haldeman continued that the President is going to have a press conference and if he is asked the question, he was going to reply along the following lines: That he understands Mr. Schorr was being considered for a public affairs position in the area of environmental matters and there was a routine FBI investigation, but there was nothing detrimental; that the position was not offered; that no one can object to an FBI check being given them the same as to anyone else and the only objection seems to be that he was not asked beforehand if he were interested and that objection, to the President, makes sense and accordingly he has ordered that whenever anyone is being considered for a Government position, he be informed beforehand and if he is not interested, consideration would be dropped; that there was no intimidation nor will there be and to make sure, he has directed this additional safeguard be instituted.

I told Mr. Haldeman I thought that was a good statement. Mr. Haldeman says it does put the burden that before any check is run on anybody, he has to be notified, but he did not think that harms them any. I agreed.

I told Mr. Haldeman I thought he may have received my letter that I sent him today and he said he had not seen it as yet. I told him there was in this Washington Post article (by Ken Clawson) yesterday the statement that we

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November 12, 1971

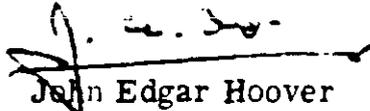
Memorandum for Messrs. Tolson, Felt, Rosen, Bishop, Cleveland

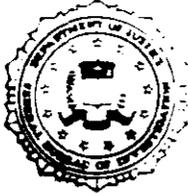
told (Richard) Salant, President of CBS, that Schorr was being considered for a very important position and the White House asked us to expedite the investigation. I said I ran this down and found it is untrue as our Agent did not make the statement and we have a standing order that we are not to identify the source of the inquiry for a personnel investigation. I said we do not tell anyone, not even our Agents, that they are being considered, whether by Interior or the White House.

Mr. Haldeman said that now before the Bureau is asked to make a check, their responsibility is to notify the individual he is under consideration for the position and an investigation is being instituted. I said I thought it is wise because if we begin to make inquiries, someone tells the man anyway and there is nothing lost and you are not trying to hide anything. I said I thought it was a good statement.

Mr. Haldeman thanked me.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten notes and checkmarks in the top right corner]

November 17, 1971

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. BISHOP

Miss Holmes _____
Miss Gandy _____

[Handwritten signatures and initials: EFT, Stafford, M. G., K. J., J. L.]

On November 12, 1971, Mr. Ronald L. Zeigler, Press Secretary to the President, telephoned me and stated there had just been a press meeting at the White House and that he understood that the UPI would carry a story to the effect that the President had said that the investigation of Daniel Schorr had been clumsily handled. Mr. Zeigler wanted to assure me that no such statement had been made by the President and the proposed story by the United Press would be inaccurate.

Mr. Zeigler did inform me that the President had stated that henceforth any person who is to be considered for an appointment requiring an investigation by the Bureau would be advised in advance that such an investigation would be made so that there could be no misunderstanding.

I thanked Mr. Zeigler for his call.

Very truly yours,

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

11:37 AM

November 22, 1971

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. MOHR
MR. CALLAHAN
MR. BISHOP

Miss Holmes _____
Miss Gandy _____

Special Agent in Charge Fletcher Thompson, Omaha, returned my earlier call to him. I told him the reason I called was that I was very much pleased with the letter he wrote me a week or ten days ago about his contacts around his district and what he, Thompson, had to say in regard to the criticism being directed against the Bureau. I told Mr. Thompson that on Friday I issued a letter to all Special Agents in Charge setting forth the various questions that may be asked by an audience or newspapermen and the answers that might be given and these followed the line that he had furnished me, but I wanted him to know what a fine job he did and I wanted to see the other Special Agents in Charge doing the same thing

Mr. Thompson said he thought that was an opportunity they have although he did not know that everybody has a friendly audience as he has for the most part out there, but they are confused and want us to level with them. I said that is the only way, I think, that we can dispel the misinformation thrown them by these "jackals" and "scavengers" of the press. Mr. Thompson said we have nothing to apologize for as we are just doing our job and he intends to keep on telling them so. I said that is what I want done by all 59 offices and the letter makes suggestions as to the type of questions that might be asked and the answers that could be given and I wanted him, Thompson, to know this letter to the Special Agents in Charge was largely due to the fine letter he sent me. Mr. Thompson said this is so typical of me and he is grateful and pleased if he can have a small part in refuting the allegations against me and the Bureau. I told him that was nice of him. Mr. Thompson said he was on my side and he was extremely grateful to me for this call. I told him I wanted him to know because this letter will be reaching him in a few days and it is predicated upon what he has done in this field. Mr. Thompson said he was available to serve me in any way he can and that is his aim and his family feels the same. I expressed my appreciation.

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Very truly yours,

DATE 6/4/82 BY SP1/GSK/RSK

John Edgar Hoover



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

10:50 AM

November 22, 1971

MEMORANDUM FOR MR. TOLSON ✓
 MR. FELT ✓
 MR. ROSEN
 MR. MILLER
 MR. BISHOP

Honorable John N. Irwin, II, Under Secretary of State, called. He said he was calling about the positions abroad (Legal Attaches) that I talked to the President about and the President authorized to be done, and Mr. Irwin said they, of course, want to work out how to do this. Mr. Irwin continued that after getting my letter in October they sent it to the embassies to get some comments back and they wanted to talk about these and how was the best way partly because of the situation overseas and a good part because of the recent Presidential order in connection with the new economic policy of reducing 5% overseas and this raises, from an internal point of view, problems as to how they take this and where and the amount of support they have to give overseas to the variety of agencies they support over and beyond themselves. Mr. Irwin said it would be helpful if they could talk about these with me or whomever I might designate. Mr. Irwin continued that he thought they had talked once and then the FBI officer said he would like to have it in writing rather than further discussion.

Mr. Irwin said he talked to Secretary of State William P. Rogers and Mr. Rogers thought it would be helpful if they could, rather than going back and forth in writing, try and work it out because they know this is what the President requested be done. I commented that the President is anxious. Mr. Irwin said they do want to try to fit it in with the miscellaneous political and administrative problems that exist rather than to just move without the opportunity for further discussion.

I told Mr. Irwin I thought Mr. Miller, Assistant Director in charge of the Domestic Intelligence Division and under whom the Legal Attaches operate, would be the one to talk to and if he, Mr. Irwin, would tell me what time was convenient for him, I could check with Mr. Miller. Mr. Irwin asked if they should call Mr. Miller direct and I told him I would call Mr. Miller and tell him that Mr. Irwin would be in touch with him. Mr. Irwin thanked me.

Very truly yours,

J. Edgar Hoover
 John Edgar Hoover
 Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and signatures:
JAW
EM
B...
W...
✓

4:04 PM

November 23, 1971

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. ROSEN
MR. BATES
MR. BISHOP

Mr. Ronald L. Ziegler, Press Secretary to the President at the White House, returned my earlier call to him. I told him that I had just wanted to pass word on to him that the President spoke to me last night on the phone about getting out some kind of an announcement about the case handled in New York (the shooting of the two policemen) and that was the reason for the memorandum I sent over to him to be used in any manner he sees fit as there will be no release over here.

Mr. Ziegler said he would talk to the President and tell him that we discussed it. Mr. Ziegler asked if he should let me know what they decide to do and I told him I would appreciate it if he would. Mr. Ziegler said he would talk to the President later today and see what he says.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson
[Handwritten signature]
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

November 24, 1971

Miss Gandy

MEMORANDUM FOR MR. TOLSON

[Handwritten signatures and initials]
N. J. ...
W. J. ...
A. ...

Today I saw Inspector Frank W. Walkart, who is presently Number 1 Man in the Files and Communications Division and who has been named Acting Assistant Director in charge of the Files and Communications Division effective January 1, 1972.

[REDACTED] and I discussed with him generally the responsibilities of the position.

b6

Very truly yours,

[Handwritten signature]
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

4:09 PM

November 24, 1971

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. ROSEN
MR. CLEVELAND
MR. BISHOP

Mr. Tolson
Miss Holmes
Miss Gandy

Chief Justice of the Supreme Court Warren Burger called. He said he had a problem, although not really a problem, but something he wanted to mention to me. He said I had been kind enough to have field examinations made for these Court Executives they clear through their Institute and they just sent, he thought, a dozen of them in. He said he did not want to ask for any earlier than normal treatment, but taking into consideration the Holidays that are forthcoming, he was wondering if at all possible if they could get them as soon after the first of the year as possible. He said he thought he would mention this to me knowing that the Holidays slow up many things, as the Chief Justices of the Circuits are riding him to furnish them a list of available men. I said I would get after it and give it an extra push.

The Chief Justice asked if I needed the list, and I said it would be helpful. He said he would have Rowland Kirk send the list to me. I suggested he mark it "personal" and the Chief Justice said he would have it down later this afternoon. I said I would get at it personally and see that we get it done by the first of the year.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

Memorandum to [unclear]
26 71

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and signatures in the top right corner, including a large signature and the word 'Department'.

November 26, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent John W. Marshall, Chief
Records Branch, Files and Communications Division, who has
been designated Number 1 Man of the Files and Communications
Division effective January 1, 1972.

[Redacted block of text]

*b6
b2*

Very truly yours,

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

MEETING
#1
✓
JFK
205

November 29, 1971

MEMORANDUM FOR MR. TOLSON

Mr. Tolson
Mr. DeLoach
Mr. Mohr
Mr. Bishop
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy
J. Edgar Hoover
W. Mark
Subj. [unclear]

Today I saw Special Agent [redacted] of the Oklahoma City Office, who is attending the Legal Instructors Training School. Mr. [redacted] makes an excellent, above average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

I discussed with him generally the matter of the Bureau's accomplishments.

66

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and signatures in the top right corner, including a large signature and the letter 'P'.

November 29, 1971

MEMORANDUM FOR MR. TOLSON

bl

Today I saw Special Agent Earl William McCoy of the Files and Communications Division, who has been designated Chief of the Records Branch of the Files and Communications Division effective January 1, 1972.

[REDACTED]

Handwritten signatures and initials on the right side of the page.

Very truly yours,

[Signature]
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP-1 GSK/PSK





UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

7 tabs
[Handwritten initials]

CW 12/1
[Handwritten initials]

November 30, 1971

MEMORANDUM FOR MR. TOLSON

[Handwritten signature]

Today I saw Assistant Special Agent in Charge James T. Moreland of San Francisco, who is in Washington to attend a two-day conference on aircraft hijacking matters.

bl

[REDACTED]

Handled
[Handwritten initials]
12/1

Very truly yours,

[Handwritten signature]
John Edgar Hoover
Director

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DATE *6/4/82* BY *SP-1 GSK/PSK*



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson

Am

[Handwritten initials]

December 3, 1971

MEMORANDUM FOR MR. TOLSON

Miss Gandy

Today I saw Special Agent John W. O'Rourke, a Supervisor in the Domestic Intelligence Division, who is under orders of transfer to Birmingham as Assistant Special Agent in Charge. Mr. O'Rourke

[Redacted line]

I discussed with Mr. O'Rourke generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the Birmingham Office had no classification of cases exceeding 7% delinquency and this was good.

I noted that in October the Birmingham Office Agents had closed 6.7 cases per Agent while the field average was 8.5 and this should be increased.

I also noted that for the first four months of the current fiscal year when compared with the same period of the previous fiscal year, the Birmingham Office had increased its accomplishments in all four categories.

I commented on the fact that the Agents of the Birmingham Office in October spent 10.1% of their time in the office while the field average was 11.1%, which is good and which should be continued.

I stressed to Mr. O'Rourke the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

[Redacted line] b7d

I noted that the Agents in the Birmingham Office in October averaged 2 hours and 25 minutes per day overtime, and while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

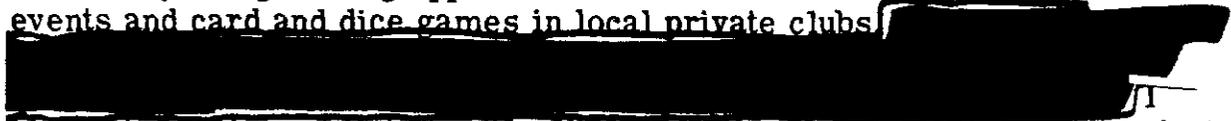
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DATE 6/4/82 BY SP-1 GSK/RSK

Memorandum for Mr. Tolson

December 3, 1971

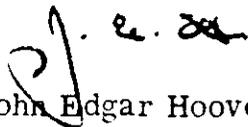
I noted that since January 1, 1971, the Birmingham Office has recruited 4 Special Agents and supplied 28 clerical employees. I stressed to Mr. O'Rourke that this program should be given continuous attention.

I discussed with Mr. O'Rourke the Criminal Intelligence Program noting that criminal activities in the area covered by the Birmingham Office consist primarily of gambling and the illegal manufacture and distribution of whiskey and gambling appears in the form of bookmaking on sports events and card and dice games in local private clubs.

 *67d*
also noted that as of October 31, 1971, the Birmingham Office was conducting three investigations in the Anti-Racketeering category for criminal intelligence purposes and had 22 gambling cases under active investigation.

I spoke to Mr. O'Rourke about the fact that I noted the Birmingham Office has 14 bank robberies, 4 bank burglaries, and 1 bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson _____
Mr. Felt _____
Mr. Mohr _____
Mr. Bishop _____
Mr. Casper _____
Mr. Callahan _____
Mr. Conrad _____
Mr. DeLoach _____
Mr. Evans _____
Mr. Gale _____
Mr. Rosen _____
Mr. Sullivan _____
Mr. Tavel _____
Mr. Trotter _____
Mr. Tele. Room _____
Miss Holmes _____
Miss Gandy _____

December 6, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent in Charge Victor Turyn of the Baltimore Office, who is under orders of transfer as Special Agent in Charge at Newark. [REDACTED]

I noted that the Newark Office had a number of classifications of cases exceeding 7% delinquency and this should be corrected.

I noted that in October the Newark Office Agents had closed 7.7 cases per Agent while the field average was 8.5 cases per Agent and this should be increased.

I also noted that for the first four months of the current fiscal year when compared with the same period of the previous fiscal year, the Newark Office had dropped in the categories of fines, savings, and recoveries and automobiles recovered and this should be given attention.

I commented on the fact that the Agents of the Newark Office in October spent 11.4% of their time in the office while the field average was 11.1%. I noted further that the Security Agents spent 38.2% of their time in the office which is excessive.

I stressed to Mr. Turyn the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants [REDACTED]

I noted that the Agents of the Newark Office in October averaged 2 hours and 32 minutes per day overtime, and while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

ALL INFORMATION CONTAINED
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DATE 11/10/00 BY 60321 acubaw

Memorandum for Mr. Tolson

I noted that since January 1, 1971, the Newark Office has recruited 24 Special Agents and has 1 appointment outstanding and supplied 56 clerical employees. I stressed to Mr. Turyn that this program should be given continuous attention.

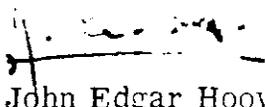
I discussed with Mr. Turyn the Criminal Intelligence Program, noting that at the end of October the Newark Office was investigating 159 cases with

[REDACTED]

I also noted the Newark Office had 350 office of origin gambling cases under investigation as of October 21, 1971 and during this fiscal year the office has recorded 8 convictions and during the last fiscal year they recorded 53 convictions and prosecution is currently pending regarding 251 individuals for violations of the Antigambling Statute. b7d

I spoke to Mr. Turyn about the fact that I noted the Newark Office has 57 bank robberies, 10 bank burglaries, and 1 bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
 FEDERAL BUREAU OF INVESTIGATION
 WASHINGTON, D.C. 20535

December 3, 1971

MEMORANDUM TO MR. TOLSON^v
 MR. FELT
 MR. ROSEN
 MR. MOHR
 MR. BATES
 MR. BISHOP
 MR. CALLAHAN
 MR. CASPER
 MR. CLEVELAND
 MR. CONRAD
 MR. DALBEY
 MR. E. S. MILLER
 MR. PONDER
 MR. TAVEL
 MR. WALTERS
 MISS HOLMES

RE: FIELD INSPECTORS' CONFERENCE
 JANUARY 5 - 6, 1972

A Field Inspectors' Conference has been scheduled for all Inspectors and Inspector's Aides for January 5 and 6, 1972, starting at 9:00 a.m., in Room 5231, Department of Justice Building. The objective of this conference will be to tighten and streamline inspection procedures and to exchange observations, suggestions and ideas of the various divisions and the Inspection Staff to further strengthen Bureau operations.

The first day of the conference, January 5, will be devoted to discussions by division heads and other representatives of each division of matters pertaining to inspections. The second day, January 6, will include an Inspectors' workshop, the purpose of which will be to analyze current inspection procedures directed at increasing their effectiveness with particular emphasis being placed on critical investigative responsibilities and streamlining techniques and methods to effect greater economy in the utilization of the Bureau's manpower and equipment.

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Memorandum to All Assistant Directors
Re: Field Inspectors' Conference
January 5 - 6, 1972

You are requested to submit a memorandum to the Inspection Division by December 14, 1971, listing topics you feel should be included on the agenda of the conference, including the identities of the speakers who will present these topics and the amount of time desired for the presentation.

Whenever possible, division heads should personally attend this conference and present their respective topics. In the event the division head is unable to be present, a designated alternate should be prepared to handle the assignment.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and signatures:
APR 1971
Em
[Signature]
[Signature]
[Signature]

December 3, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Bill D. Williams, a Supervisor in the General Investigative Division, who is under orders of transfer to Omaha as Assistant Special Agent in Charge. [Redacted]

Handwritten notes:
Miss Gandy
Miss Gandy

I discussed with Mr. Williams generally the operations of a field office and the necessity for a firm but fair administration.

Handwritten notes:
Mr. Tolson
Williams
66

I noted that the Omaha Office had one classification of cases which exceeded 7% delinquency and that this was good.

I noted that in October the Omaha Office Agents had closed 9.4 cases per Agent while the field average was 8.5 and this was a healthy trend although I would like to see the average increased.

I also noted that for the first four months of the current fiscal year when compared with the same period of the previous fiscal year, the Omaha Office had dropped in automobiles recovered and this should be corrected.

I commented on the fact that the Agents of the Omaha Office in October spent 6.8% of their time in the office while the field average was 11.1%, which is good and which should be continued.

I stressed to Mr. Williams the value of informant coverage in all fields of our work [Redacted] and the necessity for intensification of the development of top level informants.

Handwritten note: 67d

I noted that the Agents of the Omaha Office in October averaged 2 hours and 23 minutes per day overtime and, while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

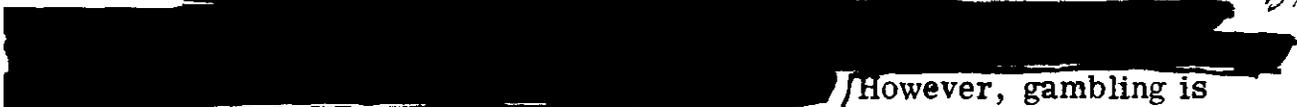
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Memorandum for Mr. Tolson

December 3, 1971

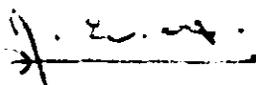
I noted that since January 1, 1971, the Omaha Office has recruited 19 Special Agents and supplied 96 clerical employees. I stressed to Mr. Williams that this program should be given continuous attention.

I discussed with Mr. Williams the Criminal Intelligence Program. b7d

 However, gambling is known to exist in major cities within the Omaha territory and Omaha has recorded a total of 15 convictions for the violation of these statutes.

I spoke to Mr. Williams about the fact that I noted the Omaha Office has 2 bank robberies, 13 bank burglaries, and 1 bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	_____
Mr. DeLoach	_____
Mr. Mohr	_____
Mr. Bishop	_____
Mr. Casper	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. Felt	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Sullivan	_____
Mr. Tavel	_____
Mr. Trotter	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

December 6, 1971

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] of the Domestic Intelligence Division, who is under orders of transfer to Hermosillo, Mexico, as Special Assistant to the Consul General (Mexico City Office).

[redacted] makes an excellent, above-average, mature, and substantial personal appearance. I think this Agent has the potential for assuming additional responsibilities and he is desirous of more responsibility.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

J. Adams
WBS
Miss Gandy
7-11
66

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UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

December 6, 1971

Mr. Tolson	✓
Mr. DeLoach	✓
Mr. Mohr	✓
Mr. Bishop	✓
Mr. Miller, ES	✓
Mr. Callahan	✓
Mr. Casper	✓
Mr. Conrad	✓
Mr. Felt	✓
Mr. Cleveland	✓
Mr. Pender	✓
Mr. Bates	✓
Mr. Tavel	✓
Mr. Walters	✓
Mr. [unclear]	✓
Tele. Room	✓
Miss Holmes	✓
Miss Gandy	✓

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent in Charge Victor Turyn of the Baltimore Office, who is under orders of transfer as Special Agent in Charge at Newark. [redacted]

I noted that the Newark Office had a number of classifications of cases exceeding 7% delinquency and this should be corrected.

I noted that in October the Newark Office Agents had closed 7.7 cases per Agent while the field average was 8.5 cases per Agent and this should be increased.

I also noted that for the first four months of the current fiscal year when compared with the same period of the previous fiscal year, the Newark Office had dropped in the categories of fines, savings, and recoveries and automobiles recovered and this should be given attention.

I commented on the fact that the Agents of the Newark Office in October spent 11.4% of their time in the office while the field average was 11.1%. I noted further that the Security Agents spent 38.2% of their time in the office which is excessive.

I stressed to Mr. Turyn the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants. [redacted]

I noted that the Agents of the Newark Office in October averaged 2 hours and 32 minutes per day overtime, and while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

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DATE 6/4/82 BY SP-1 GSK/RSK

b6

b7D

Memorandum for Mr. Tolson

December 6, 1971

I noted that since January 1, 1971, the Newark Office has recruited 24 Special Agents and has 1 appointment outstanding and supplied 56 clerical employees. I stressed to Mr. Turyn that this program should be given continuous attention.

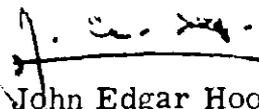
I discussed with Mr. Turyn the Criminal Intelligence Program, noting that at the end of October the Newark Office was investigating 159 cases with

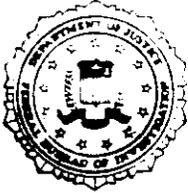
b7D

I also noted the Newark Office had 350 office of origin gambling cases under investigation as of October 21, 1971 and during this fiscal year the office has recorded 8 convictions and during the last fiscal year they recorded 53 convictions and prosecution is currently pending regarding 251 individuals for violations of the Antigambling Statute.

I spoke to Mr. Turyn about the fact that I noted the Newark Office has 57 bank robberies, 10 bank burglaries, and 1 bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Mr. Tolson	_____
Mr. Callahan	_____
Mr. Casper	_____

February 3, 1972

- MEMORANDUM TO MR. TOLSON ✓
- MR. FELT
 - MR. ROSEN
 - MR. MOHR
 - MR. BATES
 - MR. BISHOP
 - MR. CALLAHAN
 - MR. CASPER
 - MR. CLEVELAND
 - MR. CONRAD
 - MR. DALBEY
 - MR. E. S. MILLER
 - MR. PONDER
 - MR. WAIKART
 - MR. WALTERS
 - MISS HOLMES

WHS

Miss Holmes	_____
Miss Gandy	_____

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DATE 6/4/82 BY SP-1 GSK/BSK

RE: FIREARMS TRAINING
BUREAU OFFICIALS AND SUPERVISORS

Firearms training is being scheduled on the Indoor Range in the basement of the Justice Building for each Division as indicated below.

You should instruct a maximum of four supervisors to report to the Indoor Range during each quarter-hour period assigned to your Division. A list of those scheduled should be furnished to the Training Division not later than February 11, 1972.

YOU WILL INSTRUCT EACH SUPERVISOR TO CARRY HIS ISSUED OR AUTHORIZED PERSONALLY OWNED REVOLVER WITH HIM TO THE RANGE FOR FUNCTIONAL TESTS AND INSPECTION.

Identification Division

February 14, 15, 1972

9:00 a. m. to 9:30 a. m.

Memorandum to All Assistant Directors
Re: Firearms Training
Bureau Officials and Supervisors

Training Division

February 14, 1972

9:30 a. m. to 10:00 a. m.
4:30 p. m. to 6:00 p. m.

Administrative Division

February 15, 1972

9:30 a. m. to 10:00 a. m.
4:30 p. m. to 6:00 p. m.

Files and Communications Division

February 16, 1972

4:30 p. m. to 6:00 p. m.

Domestic Intelligence Division

February 16, 1972

9:00 a. m. to 10:00 a. m.

February 17, 1972

9:00 a. m. to 10:00 a. m.
4:30 p. m. to 6:00 p. m.

February 18, 22, 23, 24,
25, 28, 1972

9:00 a. m. to 10:00 a. m.

General Investigative Division

February 18, 22, 23, 1972

4:30 p. m. to 6:00 p. m.

Laboratory Division

February 24, 25, 28, 1972

4:30 p. m. to 6:00 p. m.

February 29, 1972

9:00 a. m. to 10:00 a. m.
4:30 p. m. to 6:00 p. m.

Memorandum to All Assistant Directors
Re: Firearms Training
Bureau Officials and Supervisors

Crime Records Division

March 1, 1972

9:00 a. m. to 10:00 a. m.
4:30 p. m. to 6:00 p. m.

Special Investigative Division

March 2, 3, 1972

9:00 a. m. to 10:00 a. m.
4:30 p. m. to 6:00 p. m.

Inspection Division

March 6, 1972

9:00 a. m. to 10:00 a. m.
4:30 p. m. to 6:00 p. m.

Office of Legal Counsel

March 7, 1972

9:00 a. m. to 10:00 a. m.

Mr. Tolson's, Mr. Rosen's, and Mr. Mohr's Offices -
any time convenient to the personnel.

Very truly yours,

John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Mr. Tolson
Mr. DeLoach
Mr. Mohr
Mr. Bishop
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

3:37 PM

~~SECRET~~

February 4, 1972

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. MOHR
MR. ROSEN
MR. BISHOP
MR. CALLAHAN
MR. MILLER

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WHERE SHOWN OTHERWISE.

SP-1 GSK/PSK
Reason: 1.01(a), 1.02(a) 2
Date of Review 2/4/92 4/9/82

b1
[REDACTED] (S)

I told the Attorney General I would not be volunteering anything; that it is always off the record and in closed session and it is not taken down stenographically. The Attorney General asked if it would be a part of the direct testimony or in answer to questions propounded, and I told him in answer to questions propounded; that I have done this every year as the committee always wants a full report on wire tapping and I have always given the total figure and the agencies of the Government for which we are conducting the wire tapping and the names of the cases are not given. The Attorney General said then it was nothing more to be concerned about than last year or the year before. I said it is exactly as I have done every year.

b1
[REDACTED] (S)

Very truly yours,

J. E. H.
John Edgar Hoover
Director

~~SECRET~~



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Handwritten notes and initials in a vertical box on the right side of the page.

February 7, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] of the Newark Office, who is attending the Security-General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

66

Mr. Tolson
W. Adams
W

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Handwritten notes and signatures in a box:
Viper 7
[Signature]
[Signature]
WB

February 7, 1972

MEMORANDUM FOR MR. TOLSON

Handwritten initials: msk

Handwritten name: Mr. Tolson

66

Today I saw Special Agent [redacted] a Relief Supervisor in the Detroit Office, who is attending the Security-General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance and I would rate him above average. I think this Agent has the potential for advancement in the service.

Handwritten name: [Signature]

Handwritten initials: msk

Very truly yours,

Handwritten signature: J. Edgar Hoover
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

Handwritten notes and signatures in the top right corner, including 'Vp' and 'Mr. Tolson'.

February 7, 1972

MEMORANDUM FOR MR. TOLSON

66

Today I saw Special Agent [redacted] of the Cleveland Office, who is attending the Security-General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Mr. Tolson

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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DATE 6/4/82 BY SP-1 GSK/RSK



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Handwritten initials and marks in the top right corner.

February 9, 1972

Handwritten signature or initials below the date.

Handwritten initials 'WSS'.

MEMORANDUM FOR MR. TOLSON

Handwritten 'FBI'.

Handwritten 'b6'.

Today I saw Assistant Legal Attache [redacted] who is assigned to [redacted] and is home on leave and attending conferences. [redacted] makes an excellent, above-average, mature, and substantial personal appearance.

Handwritten signature or initials on the right side of the paragraph.

Very truly yours,

Handwritten signature of John Edgar Hoover.

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

3:37 PM

February 4, 1972

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. ROSEN
MR. BISHOP
MR. CLEVELAND

nbs

Boggs

While talking to the Attorney General on another matter, I mentioned to him that Senator Sam J. Ervin, Jr., advised me this morning that he made a statement before the Committee that completely repudiated what the Washington Post carried about him the day before about passing a law to have the FBI limit its investigations. The Attorney General said he did not believe it at the time. I said the Senator had given me a copy of the statement, but I doubt the Post will print much of it.

I told the Attorney General that Senator Ervin was very much upset and said he at no time had any feeling the FBI had done anything wrong and he did not think of having any such legislation passed as it would prevent all investigations if you put any limitation on as the Post indicated he would. The Senator said he was very much upset and wanted to be certain he was not in any way critical of the Bureau.

The Attorney General said he is a fine individual and I agreed, but I thought his staff was bad as he has some eager beavers and I think they are the ones who put him up to doing some of the things that look bad. The Attorney General said that he likes to talk about the First Amendment and his bark is worse than his bite. I said I have had no trouble with him, but when I saw what the Post alleged he said, I made it a point to contact him to see what it was about and he showed me the statement he made the following morning, which is a fine statement and very commendatory and completely repudiates that he had any intention of such legislation. The Attorney General said that as he recalled, he was one of those who came out in strong support of me and the Bureau when Boggs and Muskie and some of them sounded off. I said he was as they tried to get him to initiate an investigation on the Senate side and he said he could not find anything to investigate and so far as he knew, the Bureau was being run satisfactorily. I said he has always been fine and sound in his dealings with us, so I wrote the letter down here and prepared a copy for

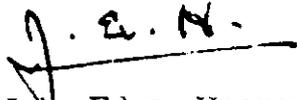
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DATE 6/4/82 BY SP-1 GSP/RSK

February 4, 1972

Memorandum for Messrs. Tolson, Felt, Rosen, Bishop, Cleveland

him, the Attorney General, and got it to the Senator promptly, after the White House made one or two minor changes, but I thought that took some of the steam out of it. I said the Senator did not know until he got the letter that we had advised (Daniel L.) Schorr we were making the investigation, but we did that the very first thing as we went to him to get information and told him he was being investigated for a position but we could not tell him what position because we did not know. I said Senator Ervin did not know Schorr had been told and thought it was being done mysteriously. The Attorney General said that was the impression Schorr wanted to give. I said it was typical of him and the Columbia Broadcasting System. I said when we went to Stanton, he was the one who asked us to discontinue the investigation as Schorr did not want to leave and had no intention of leaving and did not know anything about a new position. I said the White House group was in San Clemente so I called out there and talked to Higby, an assistant to H. R. Haldeman, and Higby said to stop it and go no further. I said I put that in the letter without giving any identities but said a person authorized to request investigations. I said Ervin was satisfied and I doubt whether he will go much further. I said Schorr has had his say and gotten the publicity and I think that is all he was interested in doing. The Attorney General said he did not know where else they could go since the White House used executive privilege. I said Senator Ervin realized he was barking up the wrong tree, but I am happy we got the letter up so promptly and did not stall around because I was afraid the White House fellows might want to hold long discussions, but they cleared it and I shot it up to Ervin and sent a copy to him, the Attorney General.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

December 6, 1971

Mr. Tolson	✓
Mr. DeLoach	✓
Mr. Mohr	✓
Mr. Bishop	✓
Mr. Casper	✓
Mr. Callahan	✓
Mr. Conrad	✓
Mr. Felt	✓
Mr. Gale	✓
Mr. Rosen	✓
Mr. Sullivan	✓
Mr. Tavel	✓
Mr. Trotter	✓
Tele. Room	✓
Miss Holmes	✓
Miss Gandy	✓

- MEMORANDUM FOR MR. FELT ✓
- MR. ROSEN
- MR. MOHR
- MR. E. S. MILLER
- MR. CALLAHAN
- MR. CLEVELAND
- MR. BATES

Felt
Burns
Walters
Callahan
FELT

Reference is made to my prior memoranda which transmitted to you the names of persons who are not to be interviewed unless compelling reasons dictate, in which event the matter should be called to my attention.

b6

Attached is identifying data regarding [redacted] concerning whom these instructions apply.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

Enclosure

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP1 GSK/RSK

December 6, 1971

NAME

[REDACTED]

bb

PROFESSION

American Civil Liberties
Union Attorney

ADDRESS

(Residence) [REDACTED]

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP-1 BSK/BKJ



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson ✓
Mr. DeLoach ✓
Mr. Mohr ✓
Mr. Bishop ✓
Mr. Casper ✓
Mr. Callahan ✓
Mr. Conrad ✓
Mr. Felt ✓
Mr. Gale ✓
Mr. Rosen ✓
Mr. Sullivan ✓
Mr. Tavel ✓
Mr. Trotter ✓
Mr. Tele. Room ✓
Miss Holmes ✓
Miss Gandy ✓
SD ✓
EJH ✓
m... ✓
H... ✓
A... ✓
FAT

December 7, 1971

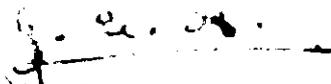
MEMORANDUM FOR MR. FELT
MR. ROSEN
MR. MOHR
MR. E. S. MILLER
MR. CALLAHAN
MR. CLEVELAND
MR. BATES

Reference is made to my prior memoranda which transmitted to you the names of persons who are not to be interviewed unless compelling reasons dictate, in which event the matter should be called to my attention.

bb

Attached is identifying data regarding [REDACTED] concerning whom these instructions apply.

Very truly yours,


John Edgar Hoover
Director

Enclosure

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP4 GSK/RSK

December 7, 1971

NAME

[REDACTED]

PROFESSION

Attorney

ADDRESS

(business)

[REDACTED]

26

ALL INFORMATION CONTAINED
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DATE 6/4/82 BY SP-1 GSK/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. DeLoach	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Felt	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

John

December 7, 1971

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. MOHR

This morning I saw Special Agent [REDACTED] who is a Supervisor in the Serology Unit of the Laboratory.

b6

[REDACTED]

Very truly yours,

J. E. H.
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE *6/4/82* BY *SP-1 GSK/PSK*



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

[Handwritten initials]

2:30 PM

December 9, 1971

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. MOHR
MR. CALLAHAN
MR. BISHOP

Miss Gandy
Miss Gandy

[Handwritten mark]

Deputy Attorney General Richard Kleindienst called. He said that when they started their "great physical education program" in the wonderful FBI gym, he had all of the Assistant Attorney Generals involved. He continued that as a result of attrition during the past year and the physical propensities of some of the men, the class dwindled, but those left want to continue. Mr. Kleindienst said it seemed to him that better use could be made of the facility if he had the Deputy Assistant Attorney Generals included, for instance, Norman Carlson, who is head of the Bureau of Prisons, and he wondered if that would be all right, in order to fill the class up. I told him it would be.

Mr. Kleindienst said he talked to Mr. Gump and he had said it would be easy for a couple of men to share a locker and there would be no undue burden. Mr. Kleindienst asked if I would like a list of those who want to participate, and I told him I would and I could give this list to the man in the gym and he can check when they come in.

*Has been
referred to
I see.
[Signature]*

Mr. Kleindienst thanked me.

Very truly yours,

[Handwritten signature]

John Edgar Hoover
Director

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP1GSK/RK

~~TOP SECRET~~



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and stamps in the top right corner, including a box with 'Miss Gandy' and other illegible markings.

9:32 AM

December 9, 1971

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. ROSEN
MR. MILLER
MR. BISHOP

The Attorney General called. He said I may have caught up with this Jewish Defense League (JDL) problem up at the United Nations and the request that is going to be made by Honorable George Bush, the Ambassador to the United Nations, for some surveillance and as he, the Attorney General understands it, the only difference from the normal process is that the Secretary of State, who is in Europe, has suggested that Mr. Bush not run it through the normal State Department channels, so if I can see my way to cooperate with that request, they could take it in the usual way. I told the Attorney General we would take care of it and I would call New York right away.

9:38 AM

I called the New York Office and in the absence of Assistant Director Malone spoke to Special Agent in Charge Joseph E. Gamble. I told him the Attorney General had just talked to me and it seems the American Ambassador to the United Nations, George Bush, is very desirous of doing some surveillance of the Jewish Defense League and I did not know whether he, Gamble, was familiar with this or not. Mr. Gamble said he was. I continued that the Secretary of State, who is in Europe, suggested to the Ambassador that it not be done through the approval or with the knowledge of the State Department and that we go ahead and do whatever he wants us to do. I asked Mr. Gamble if he would handle this. Mr. Gamble said he would and asked if I wanted them to contact the Ambassador. I told Mr. Gamble to contact him and see what he wants and tell him we will be glad to do it and it would be between ourselves and his office and to make the necessary reports down here. Mr. Gamble said it would be done.

Very truly yours, RECLASSIFIED BY SP-1 GSK/RSK ON 6/4/82

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP-1 GSK/RSK

J. E. SA
John Edgar Hoover
Director

TOP ~~SECRET~~



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

December 29, 1971

- MEMORANDUM TO MR. TOLSON
- MR. FELT
- MR. ROSEN
- MR. MOHR
- MR. BATES
- MR. BISHOP
- MR. CALLAHAN
- MR. CASPER
- MR. CLEVELAND
- MR. CONRAD
- MR. DALBEY
- MR. MILLER
- MR. PONDER
- MR. SOYARS
- MR. WAIKART
- MR. WALTERS

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bates	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Callahan	<input checked="" type="checkbox"/>
Mr. Casper	<input checked="" type="checkbox"/>
Mr. Cleveland	<input checked="" type="checkbox"/>
Mr. Conrad	<input checked="" type="checkbox"/>
Mr. Dalbey	<input checked="" type="checkbox"/>
Mr. Miller	<input checked="" type="checkbox"/>
Mr. Ponder	<input checked="" type="checkbox"/>
Mr. Soyars	<input checked="" type="checkbox"/>
Mr. Waikart	<input checked="" type="checkbox"/>
Mr. Walters	<input checked="" type="checkbox"/>

Mr Tolson
J.P.A.T.

RE: 1972 ANNUAL LEAVE AND COMMITMENTS SCHEDULE --
EXECUTIVES CONFERENCE

The 1972 leave year will extend from January 9, 1972, through January 6, 1973. Please submit your written requests for any annual leave of one day or more during the whole of the 1972 leave year by January 14, 1972, to the Administrative Division. All such annual leave you expect to take during that leave year must be listed and every effort should be made to avoid subsequent requests for leave not included in the schedule.

Your leave requests should also describe any prospective absences on official duty to fulfill outside commitments which have already been scheduled.

A schedule will then be prepared and submitted to me for approval. Any departure from the schedule after I have approved it will require a separate memorandum from the individual concerned, for the approval of Mr. Tolson and me.

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DATE 6/4/92 BY SP-1 GSK/PK

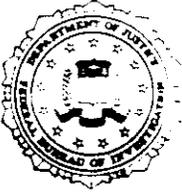
Memorandum to Executives Conference Members
Re: 1972 Annual Leave and Commitments Schedule --
Executives Conference

Please bear in mind the rule against the simultaneous absence of any Assistant Director and the Assistant to the Director to whom he reports.

Very truly yours,

John Edgar Hoover

✓ John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Mr. Tele. Room	
Miss Holmes	
Miss Gandy	

January 5, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Philip T. Basher, who recently reported to the Inspection Division, having formerly served as Assistant Special Agent in Charge at Birmingham. Mr. Basher

[REDACTED] I discussed with him generally the work of the Inspection Division.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
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DATE 6/4/82 BY SP-1 GJK/RSK

66



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten signature]

January 5, 1972

MEMORANDUM FOR MR. TOLSON

[Handwritten initials]

[Handwritten initials]

Today I saw Special Agent in Charge Paul J. Mohr of the Phoenix Office. Mr. Mohr *[Redacted]* *[Handwritten signature]*

Miss Holmes
Miss Gandy
[Handwritten signature]
Mr. Tolson

I discussed with Mr. Mohr generally the operations of a field office and the necessity for a firm but fair administration.

66

I noted that in November the Phoenix Office Agents had closed 14 cases per Agent while the field average was 9.4 cases per Agent and I would like to see this continued.

I also noted that for the first five months of the current fiscal year when compared with the same period of the previous fiscal year, the Phoenix Office had increased in the four major categories.

I commented on the fact that the Agents of the Phoenix Office in November spent 5.8% of their time in the office while the field average was 11.3%, and I would like to see this continued.

I stressed to Mr. Mohr the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Phoenix Office in November averaged 2 hours and 29 minutes per day overtime, and while this was excessive, I knew of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

I noted that since July 1, 1972, the Phoenix Office has recruited 8 Special Agents and supplied 4 clerical employees. I stressed to Mr. Mohr that this program should be given continuous attention.

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DATE 6/4/82 BY SP-1 GSK/BJE

Very truly yours,

[Handwritten signature]

John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Casper	<input type="checkbox"/>
Mr. Callahan	<input type="checkbox"/>
Mr. Conrad	<input type="checkbox"/>
Mr. DeLoach	<input type="checkbox"/>
Mr. Evans	<input type="checkbox"/>
Mr. Gale	<input type="checkbox"/>
Mr. Rosen	<input type="checkbox"/>
Mr. Sullivan	<input type="checkbox"/>
Mr. Tavel	<input type="checkbox"/>
Mr. Trotter	<input type="checkbox"/>
Mr. Tele. Room	<input type="checkbox"/>
Miss Holmes	<input type="checkbox"/>
Miss Gandy	<input type="checkbox"/>

January 7, 1972

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. BISHOP

During the visit with me on January 5th of Mr. Bradshaw Mintener, an old friend and formerly an official under the Eisenhower Administration, he informed me that he never understood why it had not been publicized that Robert Kennedy, the late Attorney General, had failed in his courses at the Portsmouth Priory Prep School which he attended. He stated also that it was well known that Robert Kennedy had cheated while at that school and that his father then entered him at Choate, a private school, from which he later went to Harvard.

I had never heard before that Robert Kennedy had attended the Portsmouth Priory Prep School nor had I ever heard that he had been caught cheating while attending that school.

Very truly yours,

John Edgar Hoover
Director

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HEREIN IS UNCLASSIFIED
DATE 4/1/82 BY SP-1 GSK/ASK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

January 10, 1971

MEMORANDUM FOR MR. TOLSON

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Mohr	
Mr. Bishop	
Mr. Miller, E.S.	
Mr. Callahan	
Mr. Casper	
Mr. Conrad	
Mr. Dalbey	
Mr. Cleveland	
Mr. Ponder	
Mr. Bates	
Mr. Waikart	
Mr. Walters	

Today I saw Special Agent James M. Murphy of the Special Investigative Division, who is under orders of transfer as Assistant Special Agent in Charge at Tampa.

I discussed with Mr. Murphy generally the operations of a field office and the necessity for a firm but fair administration.

[REDACTED]

I noted that the Tampa Office had no classification of cases exceeding 7% delinquency and this should be continued.

I noted that in November, 1971, the Tampa Office Agents had closed 10.2 cases per Agent while the field average was 9.4 cases per Agent, and while this was good, it should be increased.

I also noted that for the first five months of the current fiscal year when compared with the same period of the previous fiscal year, the Tampa Office had increased each category and this should be continued.

I commented on the fact that the Agents of the Tampa Office in November spent 10.1% of their time in the office while the field average was 11.3%. I noted further that the Security Agents spent 18.3% of their time in the office which is excessive.

I stressed to Mr. Murphy the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants,

[REDACTED]

I noted that the Agents of the Tampa Office in November averaged 2 hours and 57 minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

ALL INFORMATION CONTAINED
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DATE 6/4/82 BY SP-1 GSK/PSK

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b7D

Memorandum for Mr. Tolson

January 10, 1972

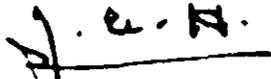
I noted that since July 1, 1971, the Tampa Office had recruited three Special Agents and supplied 11 clerical employees. I stressed to Mr. Murphy that this program should be given continuous attention.

I discussed with Mr. Murphy the Criminal Intelligence Program, noting

670 [REDACTED] I noted further that as of November 30, 1971, the Tampa Office had 59 antiracketeering cases pending and 311 gambling investigations concerning potential violations of the Anti-Gambling statutes. During fiscal 1970, Tampa obtained 3 convictions under the Anti-Gambling statutes and in fiscal 1971 6 convictions were obtained and at the present time Tampa has 96 cases with prosecution pending in these matters.

I spoke to Mr. Murphy about the fact that I noted the Tampa Office has 12 bank robberies, 8 bank burglaries, and 3 bank larcenies pending unsolved and every effort should be made to correct this.

Very truly yours,



John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP1 GJK/RSK

January 10, 1972

MEMORANDUM FOR MR. TOLSON

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Mohr	
Mr. Miller, ES	
Mr. Callahan	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. DeLoach	
Mr. Bates	
Mr. Walters	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Miss Holmes	
Miss Gandy	

Today I saw Special Agent Charles J. Devic of the Special Investigative Division, who is under orders of transfer to St. Louis as Assistant Special Agent in Charge.

[REDACTED]

I discussed with Mr. Devic generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the St. Louis Office had no classification of cases exceeding 7% delinquency and this should be continued.

I noted that in November, 1971, the St. Louis Office Agents had closed 19.6 cases per Agent while the field average was 9.4 cases per Agent, and this was a good average, although I noted that the Federal Records Center is located in St. Louis and the St. Louis Office makes the necessary record checks, thus causing the high average of cases closed.

I also noted that for the first five months of the current fiscal year when compared with the same period of the previous fiscal year, the St. Louis Office had dropped 11% in convictions; 85% in fines, savings, and recoveries; and 42% in automobiles recovered and this should be looked into.

I commented on the fact that the Agents of the St. Louis Office in November spent 6.5% of their time in the office while the field average was 11.3%, and this low percentage should be continued.

I stressed to Mr. Devic the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants,

[REDACTED]

I noted that the Agents of the St. Louis Office in November averaged 2 hours and 29 minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

b6

b7D

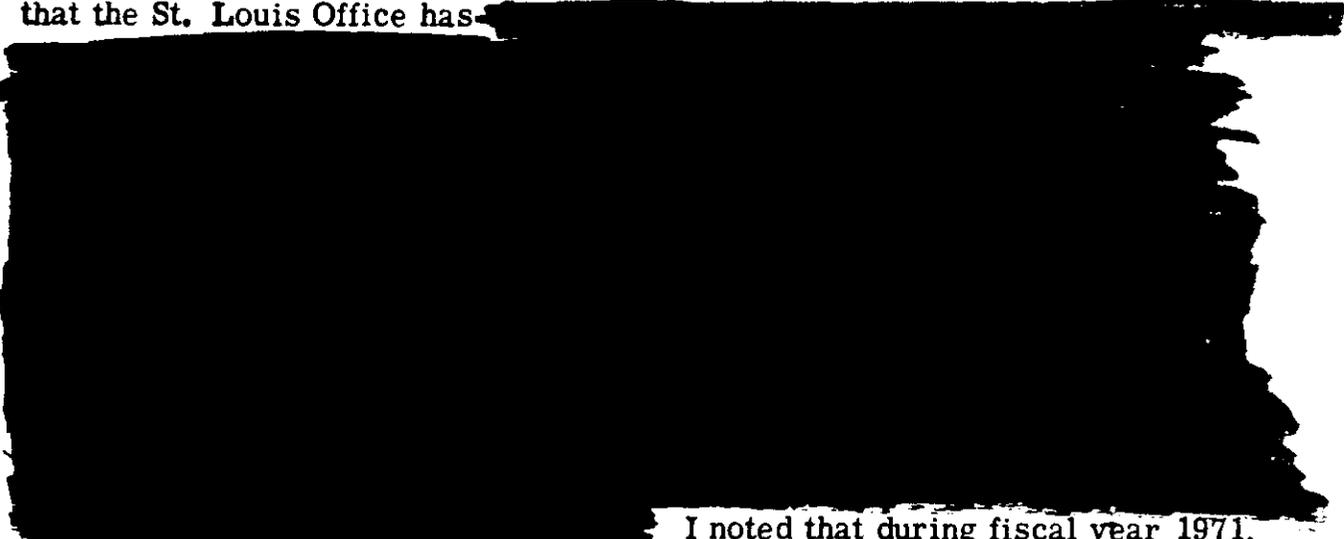
Mr. Tolson
Mr. DeLoach
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. DeLoach
Mr. Mohr
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Miss Holmes
Miss Gandy

Memorandum for Mr. Tolson

January 10, 1972

I noted that since July 1, 1971, the St. Louis Office had recruited one Special Agent and supplied 17 clerical employees. I stressed to Mr. Devic that this program should be given continuous attention.

I discussed with Mr. Devic the Criminal Intelligence Program, noting that the St. Louis Office has-

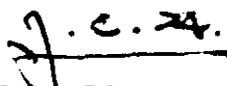


b7C
b7D

I noted that during fiscal year 1971, St. Louis recorded 7 convictions in gambling cases and 2 convictions in gambling matters have been obtained during the 1972 fiscal year with about 11 individuals now awaiting prosecution on charges of violation of the Anti-gambling Statutes.

I spoke to Mr. Devic about the fact that I noted the St. Louis Office has 5 bank robberies pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. DeLoach	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Felt	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Gandy	

2:27 PM

January 12, 1972

MEMORANDUM FOR MR. TOLSON ✓
 MR. FELT
 MR. ROSEN
 MR. MOHR
 MR. CALLAHAN
 MR. BISHOP

Mr. Tolson ✓

I returned an earlier call from [redacted] and Mr. [redacted] said he was wondering if he could see me or someone I might designate. Mr. [redacted] said it has to do with a matter that he disliked discussing over the telephone and yet it is a matter that they pretty well have to make up their minds on how they are going to handle it. He said it ties in with the New York Times and the affidavit given by [redacted], one of our Agents at one time.

I told Mr. [redacted] I would be happy to see him personally or he could talk to the Assistant Director in charge of the Division that handles that matter, and I asked him what time would be convenient for him. Mr. [redacted] said he could come over at any time and, in fact, could come now. I suggested he come to my office on the fifth floor of the Department of Justice Building and gave him directions. I told him I would arrange to have the Assistant Director available to talk with him when he got here. Mr. [redacted] asked if he needed to know his name, and I told him it would be Mr. Felt, Deputy Associate Director. Mr. [redacted] said he would come right over.

*b7c
b7d*

2:31 PM

I called Mr. Felt, but in his absence spoke to Mr. Soyars. I told Mr. Soyars that I had just talked with [redacted] who wanted to see me or someone else and I had told Mr. [redacted] to come to my office and to see Mr. Felt. I asked when Mr. Felt would be back, and Mr. Soyars said in about 15 or 20 minutes. I told Mr. Soyars that if Mr. Felt is not back when Mr. [redacted] arrives for him, Soyars to see him. I said Mr. [redacted] wanted to discuss some affidavit made by one of our Agents in connection with the New York Times matter and needed guidance in particular as to how to handle it.

Very truly yours,



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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3:35 PM

January 12, 1972

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. ROSEN
MR. BATES
MR. BISHOP

Handwritten signatures and initials over the recipient list.

Miss Holmes
Miss Gandy

[redacted], called. He asked if he could bother me for a minute; that [redacted] lives in Chicago and has always had a fear of someone kidnaping someone in his family or his grandchildren. [redacted] said that this morning a maid let a man in; he went upstairs to where the wife was and tried to get her out of the house; he then came downstairs and hit the girl in the head with a pistol; the alarm went off and the police came in and also the FBI is there. [redacted] said the FBI man, because of the suspected kidnaping part of the story, is in on the case but is afraid to stay unless he gets support from Washington. I told [redacted] I would give it to him right away. [redacted] said [redacted] lives in [redacted] Illinois, just out of Chicago and gave his home phone number as: [redacted] (area code) [redacted] asked if I minded his calling me, and I told him I did not and I would call Chicago and tell them to get on with full speed. [redacted] thanked me.

3:35 PM

b7c

I called Special Agent in Charge Roy Moore in Chicago and asked him if he were familiar with this business of kidnaping some of [redacted] family. Mr. Moore said he was. I told Mr. Moore that [redacted] is a good personal friend of mine of considerable prominence and wealth; that a mutual friend called me and said we have had an Agent at the home and the Agent was somewhat reluctant to go ahead with the matter unless he had authority from Washington to do so. I told Mr. Moore I thought we ought to move in with full speed and gave Mr. Moore the home telephone number of [redacted] and told Mr. Moore I would like to have him get in touch with [redacted] personally and tell him I had called and he, Moore, would assign Agents to it immediately. Mr. Moore said a teletype was coming in on the matter and asked if I had the circumstances and I told him I had them generally.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

Handwritten initials or mark at the bottom right.

January 12, 1972

Memorandum for Messrs. Tolson, Felt, Rosen, Bates, Bishop

Mr. Moore said that a man appeared last week and said his name was [redacted] and asked for [redacted] he was informed [redacted] was ill and he said he would return, which he did; he asked the maid where [redacted] was and was told she was upstairs; he tied up the maid with adhesive tape; but in the meantime, [redacted] who was getting dressed, hit the burglar alarm and the police responded. I told Mr. Moore to go in and see if anything will develop.

b7c

Mr. Moore asked if I was aware that they have identified the "bombadier," and I told him I was and that we were going to release a story from here. Mr. Moore said that two men in the Chicago Office had gotten from the post office the change of address which led to the Identification Division making the identification. I told him it was a fine piece of work and Mr. Moore thanked me and said he appreciated this very much as the boys had worked hard.

[Handwritten notes and scribbles]

Very truly yours,

[Handwritten signature]

John Edgar Hoover
Director

*notation placed
on file 1/15/72*



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. DeLoach	
Mr. Evans	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

Handwritten signature

January 24, 1972

MEMORANDUM FOR MR. TOLSON

bp

Today I saw Special Agent [redacted] of the Pittsburgh Office, who is attending the Advanced Security In-Service Class. Mr. [redacted] makes an excellent, above-average, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

I discussed his work with him generally and mentioned specifically the matter of recruiting Agent personnel. Mr. [redacted] desires to be assigned to our new Academy. He majored in physical education in college.

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Belmont	
Mr. Mohr	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. DeLoach	
Mr. Evans	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

John Edgar Hoover

January 25, 1972

Assistant Director

MEMORANDUM FOR MR. TOLSON

John Edgar Hoover

Mr. Tolson

J. Edgar Hoover
John Edgar Hoover

b6

Today I saw Special Agent [redacted] of the New York Office. Mr. [redacted] makes an excellent, above-average, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Very truly yours,
J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

9:43 AM

January 27, 1972

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. BISHOP
MR. DALBEY

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Casper	<input checked="" type="checkbox"/>
Mr. Callahan	<input checked="" type="checkbox"/>
Mr. Conrad	<input checked="" type="checkbox"/>
Mr. Dalbey	<input checked="" type="checkbox"/>
Mr. DeLoach	<input checked="" type="checkbox"/>
Mr. Evans	<input checked="" type="checkbox"/>
Mr. Malone	<input checked="" type="checkbox"/>
Mr. Miller	<input checked="" type="checkbox"/>
Mr. Winterrowd	<input checked="" type="checkbox"/>
Tele. Room	<input checked="" type="checkbox"/>
Miss Holmes	<input checked="" type="checkbox"/>
Miss Gandy	<input checked="" type="checkbox"/>

Honorable Herbert G. Klein, Director of Communications for the Executive Branch, The White House, called. He said he had kind of a small problem, but he wanted to call it to my attention. He said apparently there is a New York Times reporter, Bob Smith, who has asked to get a picture of a magazine we circulate within the Bureau and someone there said that he would not be able to take a picture.

I told Mr. Klein that he came in and we let him look at the Investigator, which is a magazine put out for the employees, and then he later came back and wanted a photographer to come in to photograph it. I told Mr. Klein we refused him for this reason: In the magazine there are pictures of Agents receiving awards, like a 30-year key, et cetera, and there are pictures of the families of Agents also, and we did not want those identities to be published in a newspaper. Mr. Klein asked if he did not want to do like the cover, or anything like that. I told him he did not; he wanted to take portions of the contents.

Mr. Klein said that what worried him is that it has a large circulation and if he got a copy from another employee, which would be fairly easy, they then might make it into a bigger thing. I told Mr. Klein I would doubt that any employee would give it to a newspaperman. I said it is an employees' publication and this fellow, Smith, every month writes me a letter asking for an interview and each month I turn it down because the New York Times is a rotten sheet. I said this fellow is particularly obnoxious; that he came in a week or ten days ago and wanted to see the Investigator and we allowed him to see it and he made notes and then he came back with a photographer and wanted to photograph contents of the December issue.

I told Mr. Klein that as I had said, it has many photographs of Agents and their families and it could imperil, for instance, the value of an Agent

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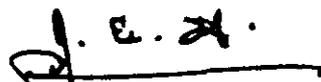
Memorandum for Messrs. Tolson, Felt, Bishop, Dalbey

January 27, 1972

working on an uncercover case because his photograph may have appeared in the New York Times. I said it was the same way in regard to members of Agents' families, their wives and children, who are often in pictures. I said that when I present service keys, the man will often bring his wife and children in with him and a picture is taken and a copy given to the Agent and it then appears in the Investigator. I said this fellow did not indicate what particular thing he wanted to photograph, but he has also been making an issue of our expanding our Legal Attaches abroad, which story the State Department leaked. I said there was a very nasty story, which, of course, is characteristic of the New York Times. I told Mr. Klein that in the December issue, there is a story about the Legal Attaches and their assignment to some of the new offices opened abroad, such as in the Far East, Manila, Singapore, et cetera. I told Mr. Klein our principal objection is that we don't allow Agents to be photographed by the press even on a case, such as last night in New York where a hijacker was killed. I said we are doing everything we can to prevent that Agent's photograph from being published in the paper because some friend of the hijacker may decide to get revenge and harass the Agent or his family. I said the same thing is true if we allowed a Bureau publication containing pictures of employees to be published in a paper as there could be harassment, particularly since it is wanted by the New York Times.

Mr. Klein said that as he had said, his only concern is that it does not develop into something that is bigger than it is, and if they photograph the cover or something like that, would there be any objection. I told him there would not, but we would not want to allow them to photograph the contents of the publication. Mr. Klein said he has not talked to them, but just had a note that they had called in about it so let him do that. I told Mr. Klein this fellow threatened to bring suit under the freedom of information act, and Mr. Klein said he probably could do that. I told Mr. Klein I did not think so since we allowed him to examine the magazine and the reasons I have given for not allowing him to photograph it. Mr. Klein said he understood. Mr. Klein said to let him talk to them and I told him to let me hear from him.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

January 28, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent in Charge Arnold C. Larson, who recently reported to the Oklahoma City Office. [REDACTED]

Mr. Tolson
Mr. DeLoach
Mr. Mohr
Mr. Bishop
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Mr. Tele. Room
Miss Holmes
Miss Gandy

b6

I discussed with Mr. Larson generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the Oklahoma City Office had no classification of cases exceeding 7% delinquency and this should be continued.

I noted that in December, 1971, the Oklahoma City Office Agents had closed 13 cases per Agent while the field average was 9 cases per Agent, and this was a good average.

I also noted that for the first six months of the current fiscal year when compared with the same period of the previous fiscal year, the Oklahoma City Office had increased its accomplishments in the four categories.

I commented on the fact that the Agents of the Oklahoma City Office in December spent 5.4% of their time in the office while the field average was 11.8%, and this low percentage should be continued.

I stressed to Mr. Larson the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants. [REDACTED]

b7D

I noted that the Agents of the Oklahoma City Office in December averaged two hours and twenty-nine minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

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Memorandum for Mr. Tolson

January 28, 1972

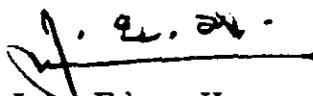
I noted that since July 1, 1971, the Oklahoma City Office had recruited one Special Agent and recruited one whose appointment is outstanding, and supplied 18 clerical employees. I stressed to Mr. Larson that this program should be given continuous attention.

I discussed with Mr. Larson the Criminal Intelligence Program, noting that although there is gambling and other types of illegal activities operating within the territory.

b7D I noted in the antigambling-type cases, Oklahoma City has reported 19 convictions and has 8 subjects pending prosecution. I also noted that at the present time, the Oklahoma City Office is utilizing and I stressed that the office should maintain a continuous, well-planned, and aggressive Criminal Intelligence Program.

I spoke to Mr. Larson about the fact that I noted the Oklahoma City Office has 3 bank robberies, 7 bank burglaries, and 1 bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	7
Mr. Rosen	
Mr. Mohr	
Mr. Callahan	
Mr. Bishop	
Mr. Casper	
Mr. Conrad	
Mr. DeLoach	
Mr. Evans	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

1:45 PM

January 28, 1972

Donlan

Felt

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. MOHR
MR. CALLAHAN
MR. BISHOP

Robert M. Tolson

1
b6
1

Senator Lawton M. Chiles, Jr. (D.-Fla.) called. He said one of his very good friends, [redacted] in Jacksonville had contacted him in regard to a request he made to Senator Chiles and he, Chiles, was forwarding it to me. He said he did not know our policy but [redacted] who is with the Bureau in the Fugitive division in New York, has a couple of children and [redacted] is anxious to try and get him back to Florida as they want to raise their children there. Senator Chiles said he forwarded this on the basis of carrying out the request from a close friend; that they are anxious to get them to Miami or some place in Florida.

I told the Senator I would look into it personally. I told him I know we have a policy of seniority in regard to transfers and I do not know how long this man has been in the service nor his position on the list of offices of preference. I told the Senator we ask every Agent to list his offices of preference where he would like to serve and they move on their seniority on the list. I said if the man has been in for a considerable period of time, he might be near the top to go to Miami, Jacksonville, or Tampa, but I would look into it and let the Senator know what I can do. Senator Chiles said he would appreciate this.

Mr. James Adams, in Mr. Mohr's absence, was advised of the above and that the Director wanted Mr. Mohr to handle this.

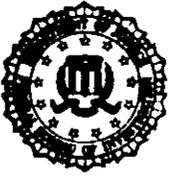
Very truly yours,

J. E. H.

John Edgar Hoover
Director

*Handled
1/28/72*

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DATE 6/4/82 BY SP-1 GSK/BK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Mohr	
Mr. Bates	
Mr. Bishop	
Mr. Callahan	
Mr. Casper	
Mr. Cleveland	
Mr. Conrad	
Mr. Dalbey	
Mr. E. S. Miller	
Mr. Ponder	
Mr. Waikeart	
Mr. Walters	
Miss Holmes	

February 1, 1972

MEMORANDUM TO ✓ MR. TOLSON
 MR. FELT
 MR. ROSEN
 MR. MOHR
 MR. BATES
 MR. BISHOP
 MR. CALLAHAN
 MR. CASPER
 MR. CLEVELAND
 MR. CONRAD
 MR. DALBEY
 MR. E. S. MILLER
 MR. PONDER
 MR. WAIKART
 MR. WALTERS
 MISS HOLMES

WBS

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Long-standing Bureau policy is that when we order the field to conduct investigations requested by the Department in certain types of cases each individual being interviewed by our agents is to be informed that the investigation is being conducted at the specific request of a named Assistant Attorney General of the Department. Examples are Civil Rights investigations requested by the Civil Rights Division; Election Laws violations requested by the Criminal Division; and certain sensitive investigations, such as the Ellsberg case, requested by the Internal Security Division.

Make sure that instructions to this effect are included in communications to the field ordering such investigations. Similarly, when inquiries are received here at the Seat of Government concerning such investigations, correspondents should be advised that the particular investigation was specifically requested by a named Assistant Attorney General.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

January 21, 1972

MEMORANDUM FOR MR. TOLSON

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Mr. Tele. Room	
Mr. Holmes	
Miss Gandy	

Today I saw Inspector Philip A. McNiff, who recently reported to the Inspection Division from the Tampa Office where he served as Assistant Special Agent in Charge [REDACTED]

66

I discussed with him generally the work of the Inspection Division and the importance of the assignment. I mentioned that accomplishments and recruiting of Agents should be given particular attention during an inspection of an office.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson
Mr. DeLoach
Mr. Mohr
Mr. Bishop
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy
Mr. [Signature]
Mr. Tolson

January 24, 1972

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. MOHR
MR. MILLER

This morning I saw Special Agent [REDACTED] of the Philadelphia Field Division, who is attending the Advanced Security In-Service Class. This Agent makes an excellent personal appearance and seems to be extremely dedicated, and I would rate him above average.

[REDACTED]

66

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Very truly yours,
J. E. Hoover
John Edgar Hoover
Director

Attachment

[REDACTED]

1-25-72
1-25-72
1-25-72

[Signature]



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

W. J. ...
Government
January 24, 1972
...

MEMORANDUM FOR MR. TOLSON

b6

Today I saw Special Agent [redacted] of the Newark Office, who is attending the Advanced Security In Service Class. [redacted] makes an excellent, above-average, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

I discussed his work generally with him and mentioned specifically the matter of recruiting Agent personnel.

Very truly yours,

J. E. H.
 John Edgar Hoover
 Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	<i>[initials]</i>
Mr. Felt	<i>[initials]</i>
Mr. Rosen	<i>[initials]</i>
Mr. Casper	<i>[initials]</i>
Mr. Callahan	<i>[initials]</i>
Mr. Conrad	<i>[initials]</i>
Mr. DeLoach	<i>[initials]</i>
Mr. Evans	<i>[initials]</i>
Mr. Gale	<i>[initials]</i>
Mr. Rosen	<i>[initials]</i>
Mr. Sullivan	<i>[initials]</i>
Mr. Tavel	<i>[initials]</i>
Mr. Trotter	<i>[initials]</i>
Tele. Room	<i>[initials]</i>
Miss Holmes	<i>[initials]</i>
Miss Gandy	<i>[initials]</i>

January 31, 1972

MEMORANDUM FOR MR. TOLSON

b6

Today I saw Special Agent (A) [redacted] who is assigned to the Newark Office and is attending a Specialized In-Service Class [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

Mr. Tolson
[initials]
[initials]
[initials]
[initials]

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Vertical routing slip with handwritten initials and names, including 'Tolson' at the top and 'WBS' near the bottom.

January 31, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] of the Pittsburgh Office, who is attending a specialized In-Service Class [redacted] makes an excellent, above-average, mature, and substantial personal appearance and I would rate him above average. I think this Agent has the potential for advancement in the service.

b6

Mr. Tolson
Adams
WBS
...

I discussed his work with him generally and mentioned specifically the matter of recruiting Agents.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

January 31, 1972

MEMORANDUM FOR MR. TOLSON

66

Today I saw Special Agent [redacted] of the Minneapolis Office, who is attending the Specialized In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

Mr. Tolson
Edwards
W. J. [unclear]
[unclear]
[unclear]

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Mr. Holloman	
Miss Gandy	

WBS

January 31, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] of the Seattle Office, who is attending the Specialized In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

b6

Very truly yours,

J. E. H.
John Edgar Hoover
Director

Mr. Tolson
Adams
St. Louis, Mo.
1/30/72
Abel

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FILED
JAN 31 1972
FBI



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. DeLoach	
Mr. Evans	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

January 31, 1972

MEMORANDUM FOR MR. TOLSON

bb

Today I saw Special Agent (A) [redacted] of the Springfield Office, who is attending the Specialized In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

[Handwritten notes and signatures]

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten signatures and initials in the top right corner, including 'M', 'J', and 'S']

February 1, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent William F. Beane, a Supervisor in the General Investigative Division, who has been ordered to Houston as Assistant Special Agent in Charge. *[Redacted]*

blp

I discussed with Mr. Beane the operations of a field office and the necessity for a firm but fair administration. *[Handwritten initials 'J Adams' and 'S']*

I noted that the Houston Office had no classification of cases exceeding 7% delinquency and this should be continued. *[Handwritten initials 'S']*

I noted that in December, 1971, the Houston Office Agents had closed 9.6 cases per Agent while the field average was 9 cases per Agent, and I would like to see this continued and increased.

I also noted that for the first six months of the current fiscal year when compared with the same period of the previous fiscal year, the Houston Office had increased its accomplishments in all categories except Convictions, and this had dropped 28%, and I would like to have this looked into.

I commented on the fact that the Agents of the Houston Office in December spent 6.6% of their time in the office while the field average was 11.8%, and this low percentage should be continued. I also noted that the Security Agents were spending 11% of their time in the office and this should be reduced.

I stressed to Mr. Beane the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Houston Office in December averaged 2 hours and 39 minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

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Memorandum for Mr. Tolson

February 1, 1972

I noted that since July 1, 1971, the Houston Office has recruited two Special Agents and has 1 appointment outstanding, and has supplied 8 clerical employees. I stressed to Mr. Beane that this program should be given continuous attention.

I discussed with Mr. Beane the Criminal Intelligence Program, noting that investigations have developed [REDACTED]

b7D [REDACTED] within the division. I noted, however, that during the past years organized crime has existed in the form of gambling, prostitution, narcotic traffic, and bookmaking in major cities in the territory. I noted further that although no statistical accomplishments have been accrued this fiscal year to date, in connection with our Organized Crime Intensification Program, Houston contemplates arresting 14 subjects in the illegal gambling business investigation involving [REDACTED] and others.

b7C

I spoke to Mr. Beane about the fact that I noted the Houston Office at the present time has 26 bank robberies, 1 bank burglary, and 1 bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
 FEDERAL BUREAU OF INVESTIGATION
 WASHINGTON, D.C. 20535

February 2, 1972

MEMORANDUM TO MR. TOLSON
 MR. FELT
 MR. ROSEN
 MR. MOHR
 MR. BATES
 MR. BISHOP
 MR. CALLAHAN
 MR. CASPER
 MR. CLEVELAND
 MR. CONRAD
 MR. DALBEY
 MR. E. S. MILLER
 MR. PONDER
 MR. WAIKART
 MR. WALTERS
 MISS HOLMES

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 DATE 6/4/82 BY SP1 GSK/RSK

RE: BUDGET ESTIMATES
 FISCAL YEARS 1974 THROUGH 1978

It is requested that each division head furnish to the Administrative Division by February 22, 1972, justification data (original and one copy) regarding his division for use in preparation of the Bureau's budget estimate for the fiscal year 1974 plus specific indication of any possible changes by fiscal years thereafter through fiscal year 1978. This latter information should specifically pinpoint the fiscal year involved. The 5-year projection of costs is required by instructions of the Office of Management and Budget. It is imperative that this material be in the hands of the Administrative Division by the February 22, 1972, deadline.

The material submitted by the divisions is the basic material used to determine and justify our appropriation request. Accordingly, the material should be concise and contain any data relating to your division which you feel would be of value in determining and presenting our budget request. This would include such things as work load trends, effect of any newly enacted legislation on our work, major issues or programs which may affect future manpower needs, and the like. Do not include any estimates for legislation still pending before Congress. Include work load statistics to support your justifications projected by fiscal years through 1978.

Enclosure

Memorandum to All Assistant Directors
RE: Budget Estimates
Fiscal Years 1974 through 1978

For the information of those contacting other agencies in regard to fingerprint and name check estimates, you should be aware of the volume of work along this line an agency is submitting to the Bureau at the present time, as well as the agency estimate to the Bureau for the fiscal year 1973. In addition to obtaining an estimate for the fiscal years 1974 through 1978, the estimate for the fiscal year 1973 should be checked with the agency to determine if it should be revised in light of current work load trends. If the agency estimates that the volume of such work for the fiscal years 1973 and 1974 and for subsequent fiscal years will increase or decrease from the present volume, obtain the details as to the reason for the increase or decrease so that we will have complete information available to fully justify our total name check and fingerprint work loads. This is needed since the anticipated volume of such work to be handled by the Bureau is primarily determined by estimates submitted by agencies outside the Bureau.

Using a tabulation in the format attached, show the number of your presently assigned staff (giving date of the count) by sections (except that the Administrative Division and the Files and Communications Division should show number by sections and units) and the number of employees you feel will be necessary to handle the work of such organizational units during the fiscal year 1973 and subsequent fiscal years through 1978, broken down as to clerical and agent positions in both instances. Show the reason for any proposed increase. If reimbursable work is performed, all information on personnel should indicate the number of employees assigned or required for such work included in the total personnel figures as a one-line entry at the bottom. Major equipment needs, if any, should be set out specifically by sections (except that the Administrative Division and the Files and Communications Division should show needs by sections and units) and must be fully and completely justified. In addition, any alterations or repairs of office space or furniture contemplated should be indicated in the same manner as for equipment with full and complete justification.

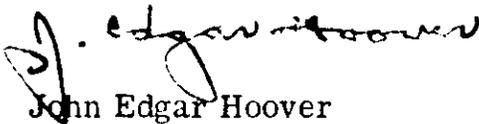
From the latest available information, it appears that a portion of the new quarters at Quantico could be ready for occupancy during the latter part of fiscal year 1972. With respect to the new FBI building, the General Services Administration has not given an estimated occupancy date, but for

Memorandum to All Assistant Directors
RE: Budget Estimates
Fiscal Years 1974 through 1978

purposes of making your projected estimates, assume that occupancy will be in the fiscal year 1975. Your projections should show by each fiscal year what effect these moves will have on work loads, personnel, and major equipment items supported by a full and complete explanation.

Should any question arise with regard to the preparation of these data, contact should be made with the Budget Unit of the Administrative Division.

Very truly yours,


John Edgar Hoover
Director

Personnel Tabulation To Be Submitted By Divisions as Part of Budget Estimates
Fiscal Years 1974 Through 1978

SUMMARY TABULATION -- PERSONNEL REQUEST

DIVISION _____

Section	Assigned (Date of Prepara- tion)			Currently Authorized			Required 1973			Request 1974			1975			1976			1977			1978					
	A	C	T	A	C	T	A	C	T	A	C	T	A	C	T	A	C	T	A	C	T	A	C	T			

A = Agents; C = Clerks; T = Total

If reimbursement work is performed by personnel assigned or anticipated, show on a line at the bottom the total of such personnel.

Any increases over currently authorized should be justified in narrative material. By currently authorized is meant the number recommended and approved in the last "personnel adequacy survey" by the Inspection Division or through other means. The term "currently authorized" has nothing to do with prior year budget requests.



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

3:37 PM

February 4, 1972

MEMORANDUM FOR MR. TOLSON ✓
 MR. FELT
 MR. BISHOP
 MR. DALBEY

W38

While talking to the Attorney General on another matter, I mentioned that another thing pending is the suit which the New York Times wants to bring in regard to The Investigator. I said a fellow named Smith has been the one harassing us and wanted to take pictures of the entire Investigator and I took the position I did not want pictures taken of our personnel. I said there are Agents receiving awards and keys, et cetera and they could be subject to harassment like the Agent who killed the hijacker last week. I said he received a \$500 award and his picture will be in the next Investigator and he or his family could be harassed.

I told the Attorney General a wire came in yesterday in which they say they want to photograph the article on Spain in the issue. I said that in each issue we have a special article on a particular district and we had the Legal Attache in Madrid write an article on Spain and its culture and it was printed.

I said I would be inclined if they press it, and they indicated if they did not hear within 24 hours they would bring suit, to have no objection to that portion being photographed, but what I don't want is to have any pictures of our employees photographed as many, like in criminal work in the drive on gamblers, are working undercover and you put a man's picture on the front page or inside page of the New York Times, he is practically useless thereafter.

The Attorney General said he told John W. Hushen, Director of the Office of Public Information, to tell my people that regardless of the legal implications, they are willing to go ahead and do what I want to do. I said I am inclined since they have now indicated they only want that portion on Spain to allow that to be done as there is nothing confidential about that and we would not have any basis upon which we could justify withholding it.

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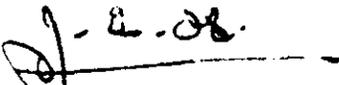
February 4, 1972

Memorandum for Messrs. Tolson, Felt, Bishop, Dalbey

I said they also sent a wire to Herb Klein at the White House. I said he called the other day and I told him they would not tell us what part they wanted to photograph; that I would have no objection if they wanted to photograph the cover, but I did not want pictures of our employees to be circulated around and broadcast in the newspapers. I said that is an invasion of privacy and they always talk about invasion of privacy, and if that isn't, I don't know what would be, because the Agent in the hijacking, the first one last August, I believe it was, who killed the hijacker has been harassed by mysterious phone calls and we have had to have Agents guard his house at night. I said the last word we had is that they merely want to do that portion on Spain, but I want to control it and if they want to photograph it, they have to come in here as I don't intend to send a copy to them.

The Attorney General told me to handle it any way I want and if we get into legal problems, we will face that when they arrive.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

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February 8, 1972

MEMORANDUM FOR MR. TOLSON

Handwritten notes:
[Signature]
Back to me
WAS

Today I saw Inspector Thomas W. Kitchens, Jr., of the Inspection Division, who is under orders of transfer to Louisville as Special Agent in Charge. ~~_____~~

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I discussed with Mr. Kitchens generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the Louisville Office had one classification of cases with a delinquency of 7% and that I would like to have all classifications of cases less than 7% delinquent.

I noted that in December, 1971, the Louisville Office Agents had closed 13.2 cases per Agent while the field average was 9 cases per Agent, and I would like to see this continued.

I also noted that for the first six months of the current fiscal year when compared with the same period of the previous fiscal year, the Louisville Office had increased its accomplishments in all categories except convictions, which dropped 4%, and fines, savings, and recoveries, which dropped 57%, and I would like to have this looked into.

I commented on the fact that the Agents of the Louisville Office in December spent 3.6% of their time in the office while the field average was 11.8%, and this low percentage should be continued.

I stressed to Mr. Kitchens the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Louisville Office in December averaged 2 hours and 35 minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

Memorandum for Mr. Tolson

February 8, 1972

I noted that since July 1, 1971, the Louisville Office has recruited 4 Special Agents and supplied 48 clerical employees. I stressed to Mr. Kitchens that this program should be given continuous attention.

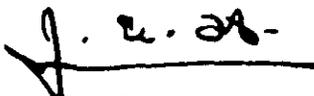
I discussed with Mr. Kitchens the Criminal Intelligence Program, noting that investigation has not disclosed any information indicating that illegal activities

b7D

[REDACTED] I noted that criminal activities consist principally of gambling of various types, bootlegging, and prostitution and that gambling appears in the form of bookmaking on sports events and card and dice games in private clubs. I noted that in the fiscal year 1971, 14 convictions were obtained under the Anti-Gambling laws and in fiscal year 1972, 7 convictions have been obtained to date and 19 other individuals are awaiting prosecution.

I spoke to Mr. Kitchens about the fact that I noted the Louisville Office at the present time has 7 bank robberies, 7 bank burglaries, and 1 bank larceny pending unsolved and every effort should be made to correct this.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten notes and signatures in the top right corner, including a large signature and the initials 'WBS']

February 14, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted] of the New York Office, who is attending the Criminal In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

[Handwritten signature and the number '66']

Very truly yours,

[Handwritten signature of John Edgar Hoover]

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and signatures in the top right corner, including a checkmark and several illegible signatures.

February 14, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Benjamin H. Cooke of the General Investigative Division, who is under orders of transfer to Springfield as Assistant Special Agent in Charge. *[Redacted]*

bb

Mr. Tolson

I discussed with Mr. Cooke generally the operations of a field office and the necessity for a firm but fair administration.

Adams

I noted the Springfield Office had no classification of cases with a delinquency of over 7% and this should be continued.

I noted that in January, 1972, the Springfield Office Agents had closed 11.8 cases per Agent while the field average was 9.6 cases per Agent, and I would like to see this continued.

I also noted that for the first seven months of the current fiscal year when compared with the same period of the previous fiscal year, the Springfield Office had increased its accomplishments in all categories except automobiles recovered, which dropped 22%, and I would like to have this looked into.

I commented on the fact that the Agents of the Springfield Office in December, 1971, spent 15.8% of their time in the office while the field average was 11.8%, and I thought this was excessive and should be reduced. I also commented on the fact that the criminal - applicant squad in December spent 25.5% of their time in the office and the accounting squad spent 17.2% of their time in the office, both of which are excessive and should be reduced.

I stressed to Mr. Cooke the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Springfield Office in December, 1971, averaged 2 hours and 31 minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any

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Memorandum for Mr. Tolson

February 14, 1972

unnecessary overtime and whatever overtime was performed must be equitable shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

I noted that since July 1, 1971, the Springfield Office has recruited 3 Special Agents and supplied 31 clerical employees. I stressed to Mr. Cooke that this program should be given continuous attention.

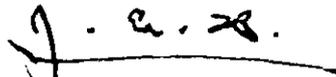
I discussed with Mr. Cooke the Criminal Intelligence Program and noted that investigation has not established

b7C
b7D

I noted Springfield has a number of antigambling-type cases currently under investigation and that during the current fiscal year, Springfield has reported 4 convictions in the gambling field and the office has 10 subjects pending prosecution.

I spoke to Mr. Cooke about the fact that I noted the Springfield Office at the present time has 19 bank robberies and 10 bank burglaries pending unsolved and of these, 5 robberies and 1 burglary occurred prior to July 1, 1969. I indicated every effort should be made to correct this situation.

Very truly yours,



John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten signatures and initials in the top right corner, including 'WBS' and '7']

February 14, 1972

MEMORANDUM FOR MR. TOLSON

b6

Today I saw Special Agent *[redacted]* of the Chicago Office, who is attending the Criminal In-Service Class. *[redacted]* makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Very truly yours,

[Handwritten signature]
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson
Mr. DeLoach
Mr. Mohr
Mr. Bishop
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

John Edgar Hoover

February 14, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Jay Cochran, Jr., of the Inspection Division, who was formerly Assistant Special Agent in Charge at Houston.

[REDACTED]

b6

Mr. Tolson

John

I discussed with him generally the work of the Inspection Division and the importance of the assignment.

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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February 14, 1972
[Handwritten signature]

MEMORANDUM FOR MR. TOLSON

[Handwritten initials]

b6

Today I saw Special Agent [redacted] of the New York Office, who is attending the Criminal In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Very truly yours,

[Handwritten signature]
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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Handwritten initials

February 14, 1972

Handwritten signature

Mr. Tolson

MEMORANDUM FOR MR. TOLSON

Handwritten notes

b6

Today I saw Special Agent [redacted]
of the Dallas Office, who is Alternate Senior Resident Agent
at Texarkana, Texas, and who is attending the Criminal
In-Service Class. [redacted]

[Large redacted block]

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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February 15, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector James O. Newpher of the Inspection Division, who is under orders of transfer as Special Agent in Charge at Denver. ~~_____~~

66

Mr. Tolson

I discussed with Mr. Newpher generally the operations of a field office and the necessity for a firm but fair administration.

I noted the Denver Office had one classification of cases with a delinquency of over 7% and that I would like to have all classifications of cases less than 7% delinquent.

I noted that in January, 1972, the Denver Office Agents had closed 11.6 cases per Agent while the field average was 9.6 cases per Agent, and I would like to see this continued.

I also noted that for the first seven months of the current fiscal year when compared with the same period of the previous fiscal year, the Denver Office had increased its accomplishments in all categories.

I commented on the fact that the Agents of the Denver Office in December, 1971, spent 5.1% of their time in the office while the field average was 11.8%, and I would like to see this continued.

I stressed to Mr. Newpher the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Denver Office in December, 1971, averaged 2 hours and 27 minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

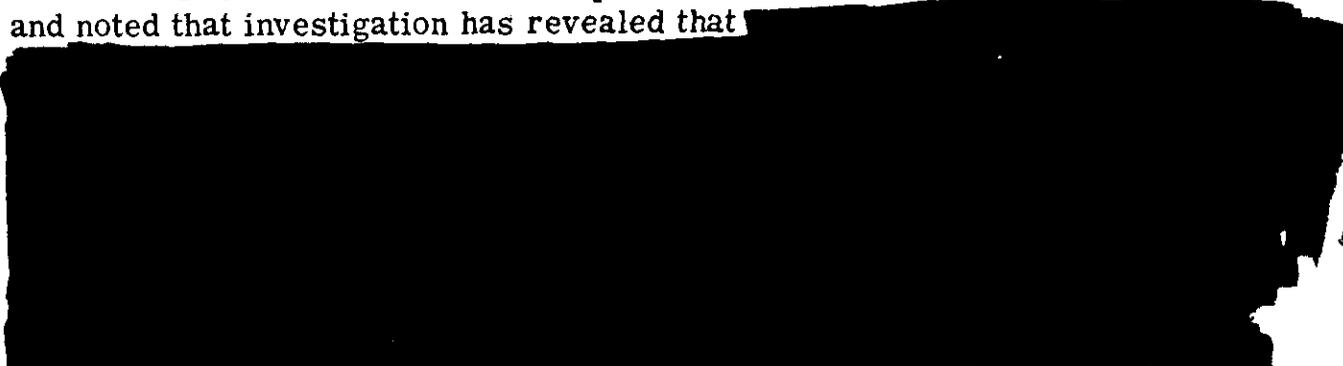
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Memorandum for Mr. Tolson

February 15, 1972

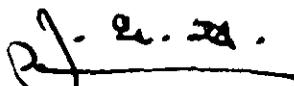
I noted that since July 1, 1971, the Denver Office has not recruited any Special Agents and has no appointments outstanding and has supplied 18 clerical employees. I stressed to Mr. Newpher that this program should be given continuous attention.

I discussed with Mr. Newpher the Criminal Intelligence Program and noted that investigation has revealed that

 b7c
b7D
I noted that Denver currently has 10 individuals under indictment, including  for violation of the Extortionate Credit Transactions statute and to date this fiscal year the Division has obtained 4 convictions of organized crime figures. b7c

I spoke to Mr. Newpher about the fact that I noted the Denver Office at the present time has 14 bank robberies, 7 bank burglaries, and 3 bank larcenies pending unsolved and every effort should be made to correct this situation.

Very truly yours,


John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
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WASHINGTON, D.C. 20535

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February 16, 1972

MEMORANDUM FOR MR. TOLSON

Handwritten notes and signatures on the right side of the page, including 'W. Tolson' and 'J. Edgar Hoover'.

Today I saw Special Agent Alfred L. Anderson of the Crime Records Division, who is under orders of transfer to Anchorage as Assistant Special Agent in Charge. Mr. Anderson makes an excellent, above-average, mature, and substantial personal appearance.

I discussed with Mr. Anderson generally the operations of a field office and the necessity for a firm but fair administration.

I noted the Anchorage Office had no classification of cases with a delinquency of over 7% and I would like to see this continued.

I noted that in January, 1972, the Anchorage Office Agents had closed 7.6 cases per Agent while the field average was 9.6 cases per Agent, and I would like to see an improvement in this average.

I also noted that for the first seven months of the current fiscal year when compared with the same period of the previous fiscal year, the Anchorage Office had increased its accomplishments in all categories.

I commented on the fact that the Agents of the Anchorage Office in December, 1971, spent 6.9% of their time in the office while the field average was 11.8%, and I would like to see this continued. I further noted that the Resident Agents were spending 14.9% of their time in the office and this was excessive and should be reduced.

I stressed to Mr. Anderson the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Anchorage Office in December, 1971, averaged 2 hours and 27 minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

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Memorandum for Mr. Tolson

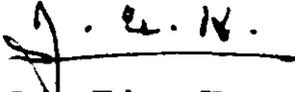
February 16, 1972

I noted that since July 1, 1971, the Anchorage Office has not recruited any Special Agents or clerical employees, and although that office has no recruiting quota, I stressed to Mr. Anderson that this program should be given continuous attention.

I discussed with Mr. Anderson the Criminal Intelligence Program and noted that investigation has disclosed no evidence of organized crime activities or the presence of any hoodlums of substantial stature in the Anchorage Division. I noted further that no members of La Cosa Nostra have been identified in the territory and no information has been received indicating that any members of this group are operating in the area. I noted that Anchorage has had 21 convictions since the passage of the Federal antigambling statutes and 12 individuals at this time are awaiting further prosecutive action.

I spoke to Mr. Anderson about the fact that I noted the Anchorage Office at the present time has no violations of the bank robbery statute pending unsolved and I would like to see this continued.

Very truly yours,


JOHN EDGAR HOOVER
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten initials and checkmarks

WBS

February 22, 1972

MEMORANDUM FOR MR. TOLSON

bf

Today I saw Special Agent [redacted] of the Phoenix Office, who is attending the Criminal In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Handwritten notes and signatures:
T. Tolson
J. Adams
J. [unclear]
J. [unclear]

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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February 28, 1972

MBS

MEMORANDUM FOR MR. TOLSON

*Mr. Tolson
A. Casan
D. J. [unclear]*

bl

Today I saw Special Agent [redacted] of the Detroit Office, who is attending the Legal Matters Instructors School. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten initials and signatures in a box]

February 28, 1972

WBS

MEMORANDUM FOR MR. TOLSON

3

Today I saw Special Agent *[redacted]* Alternate Senior Resident Agent at Plattsburg, New York, out of the Albany Office, who is attending the Legal Matters Instructors School.

[Handwritten signature: J. Adams]
[Handwritten initials: 1-PLA]

66

[Large redacted block]

Very truly yours,

[Handwritten signature: J. E. H.]
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Am
ms
6

February 28, 1972 *ms*

MEMORANDUM FOR MR. TOLSON

Mr. Tolson

66

Today I saw Special Agent [redacted] of the Cincinnati Office, who is attending the Legal Matters Instructors School. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

Adams
2/28/72
ms

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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FEB 29



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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February 28, 1972

MEMORANDUM FOR MR. TOLSON

b6

Today I saw Special Agent [redacted] of the San Francisco Office, who is attending the Legal Matters Instructors School. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Handwritten notes and signatures on the right side of the page, including the name 'J. Edgar Hoover' and a signature.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

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FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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February 28, 1972 *WTS*

MEMORANDUM FOR MR. TOLSON

b6

Today I saw Special Agent *[redacted]* of the Detroit Office, who is attending the Legal Matters Instructors School. *[redacted]* makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

[Handwritten signatures and initials]

Very truly yours,

[Signature]
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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February 28, 1972 *[Handwritten initials]*

MEMORANDUM FOR MR. TOLSON

b6

Today I saw Special Agent *[redacted]* of the San Francisco Office, who is attending the Legal Matter Instructors School. *[redacted]* makes an excellent, above average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

[Handwritten notes and signatures on the right side of the page]

Very truly yours,

[Handwritten signature]
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

[Handwritten notes and signatures in a box]

March 6, 1972

WBS

[Handwritten signature]

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Donald T. Sullivan, of the Inspection Division, who was formerly Assistant Special Agent in Charge at Springfield *[Redacted]*

[Handwritten notes]

b6

I discussed with him generally the work of the Inspection Division and the importance of the assignment, stressing particularly overtime and recruiting of Agents.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. [unclear]	
Miss Holmes	
Miss Gandy	

Philip [unclear]

March 6, 1972

[Handwritten signature]

MEMORANDUM FOR MR. TOLSON

Mr Tolson

J. Edgar Hoover
Richard [unclear]

b6

Today I saw Special Agent [redacted] of the Washington Field Office, who is attending the Security-General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP-1 GSK/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

[Handwritten notes and signatures in a box]

March 6, 1972

MEMORANDUM FOR MR. TOLSON

66

Today I saw Special Agent [redacted] of the Chicago Office, who is attending the Security-General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

[Handwritten signatures and notes]

Very truly yours,

J. E. H.
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
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UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

V. J. [unclear]
[unclear]
[unclear]

March 6, 1972

[unclear]

MEMORANDUM FOR MR. TOLSON

Mr. Tolson

b6

Today I saw Special Agent [redacted] of the Jackson Office, who is attending the Security-General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

[unclear]

Very truly yours,

J. E. H.
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
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DATE 6/4/52 BY SA/GSK/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. DeLoach	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Felt	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

J.P.H. [unclear]

March 6, 1972

[Handwritten signature]

MEMORANDUM FOR MR. TOLSON

7/12/72

b6

Today I saw Special Agent [redacted] of the Detroit Office, who is attending the Security-General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

J. Adams
[unclear]

Very truly yours,

J. E. H.

John Edgar Hoover
Director

ALL INFORMATION CONTAINED
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DATE 6/4/82 BY SP-1 GSK/PC



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Handwritten notes and signatures in the top right corner, including a large signature and initials.

March 14, 1972

MEMORANDUM FOR MR. TOLSON

Handwritten initials and a signature over the memorandum header.

Mr. Tolson

Today I saw Inspector Joseph H. Trimbach of the Inspection Division, who was formerly Assistant Special Agent in Charge at Cleveland. **[REDACTED]**

b6

Adair

I discussed with him generally the work of the Inspection Division and the importance of the assignment, stressing particularly informant coverage, overtime, and recruiting of Agents.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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DATE 6/4/82 BY SP-1 GSK/BSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	✓
Mr. Felt	✓
Mr. Rosen	✓
Mr. Mohr	✓
Mr. Bishop	✓
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. DeLoach	
Mr. Evans	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

Handwritten initials: EB, B, J.F.T., B.G.

March 20, 1972

MEMORANDUM FOR MR. TOLSON
MR. FELT
MR. ROSEN
MR. BATES
MR. BISHOP

Acting Attorney General Richard Kleindienst called. He asked if I had had the occasion to read the Life article, and I told him I had not and asked what it is about as I heard on television that it was going to give an expose of hanky-panky at San Diego. Mr. Kleindienst said that in one portion I am mentioned as calling the White House to intervene and urge them to continue prosecution of the Alessio case. Mr. Kleindienst said it is so full of fabrications, he wondered if I could not get somebody to get a copy of Life and read it and then to the extent that it is untrue, if I would contemplate the issuance of a personal statement that the statements are untrue.

b7c

I told Mr. Kleindienst I could say I have never called the White House from La Jolla since I have been going out there starting in about 1938; that if I called on any matter of that kind, I would have called the Bureau to press the case or to see that the case is not delayed, as I know the [redacted] as they were in all kinds of skulduggery in California and were tied in close to [redacted] (phonetic), [redacted] out there and whom I have never met.

I told Mr. Kleindienst I would have the article analyzed and I can emphatically say it is not true. Mr. Kleindienst said to read it and then to the extent it is untrue, he thought it would be helpful for me today to issue a personal statement that it is not.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Routing slip with a checkmark in the top right corner.

March 22, 1972

- MEMORANDUM TO MR. TOLSON ✓
- MR. FELT
 - MR. ROSEN
 - MR. MOHR
 - MR. BATES
 - MR. BISHOP
 - MR. CALLAHAN
 - MR. CASPER
 - MR. CLEVELAND
 - MR. CONRAD
 - MR. DALBEY
 - MR. E. S. MILLER
 - MR. PONDER
 - MR. SOYARS
 - MR. WAIKART
 - MR. WALTERS
 - MISS HOLMES

RE: RECEPTION, 89TH SESSION
 FBI NATIONAL ACADEMY
 WEDNESDAY, APRIL 5, 1972

You are invited to be present at the reception to be given for the members of the 89th Session of the FBI National Academy in the State Room of the Mayflower Hotel on Wednesday, April 5, 1972, at 5:30 p. m.

Your Number One Man, Inspectors and Section Chiefs are also invited to be present along with any member of your division who appears as an instructor before the FBI National Academy or would have reason to associate with the FBI National Academy members in an official liaison capacity.

Yellow identification badges must be worn by Bureau personnel. If any member of your division who is invited does not have a badge, please call the Training Division, Extension 3368, by the close of business March 31, 1972.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

ALL INFORMATION CONTAINED
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 DATE 6/4/82 BY SP-1 GSK/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. DeLoach	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Felt	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

March 15, 1972

MEMORANDUM FOR MR. FELT ✓
MR. BISHOP TB
MR. MILLER EM

Under date of March 8, 1972, I received the attached letter from

[REDACTED]
I am also attaching a memorandum of a conversation which my office had with [REDACTED] referred to in [REDACTED] correspondence and who was in Washington today, and when it was suggested to him that he talk to Mr. Bishop, he stated that he had no desire to do so and left the message for me that the papers would be ready in a few days.

The papers referred to, I was advised by [REDACTED] in a telephone conversation last week, were the various memoranda and reports prepared by the late J. B. Matthews, who, upon his death, left all of his investigatory material to his wife. [REDACTED] said this dealt with a great deal of anti-communist matters and he thought it was too valuable to be left in the hands of an individual. [REDACTED]

b6

[REDACTED] had then turned the papers over to the Freedoms Foundation. [REDACTED]

I think it would be well for someone from FBI headquarters familiar with the subject to look over these papers at the Freedoms Foundation when we next hear from [REDACTED]. There may be some valuable material therein which we could benefit from and I would like to know exactly in what manner they are being maintained at the Freedoms Foundation. I understood from [REDACTED] that they were to be placed in the J. Edgar Hoover Library, which is a building at the Freedoms Foundation at Valley Forge.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

Enclosure

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP10SK/PSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. DeLoach	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Casper	<input checked="" type="checkbox"/>
Mr. Callahan	<input checked="" type="checkbox"/>
Mr. Conrad	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Gale	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Sullivan	<input checked="" type="checkbox"/>
Mr. Tavel	<input checked="" type="checkbox"/>
Mr. Trotter	<input checked="" type="checkbox"/>
Tele. Room	<input checked="" type="checkbox"/>
Miss Holmes	<input checked="" type="checkbox"/>
Miss Gandy	<input checked="" type="checkbox"/>

ve
mal

March 20, 1972

MEMORANDUM FOR MR. TOLSON

See Note

Mr. Tolson

Today I saw Special Agent [redacted]
Alternate Senior Resident Agent at Trenton, New Jersey,
out of the Newark Office. [redacted] is attending the Criminal
In-Service Class.

66

[redacted]

Address
PH
epf

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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DATE 6/4/82 BY SP.1GK/RSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

March 20, 1972

MEMORANDUM FOR MR. TOLSON

66

Today I saw Special Agent [redacted] of the New York Office, who is attending the Criminal In-Service Class. [redacted] makes an excellent personal appearance, and I would rate him as average.

Mr. Tolson
J. Edgar Hoover
S. J. [unclear]
S. J. [unclear]

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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DATE 6/4/82 BY SP-1054/PSK



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Handwritten signatures and initials

March 20, 1972

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. DeLoach	
Mr. Evans	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

MEMORANDUM FOR MR. TOLSON

The Jason

blp

Today I saw Special Agent [redacted] of the Newark Office, who is attending the Criminal In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

Handwritten signatures: Williams, [unclear]

Very truly yours,

J. E. Hoover

 John Edgar Hoover
 Director

ALL INFORMATION CONTAINED
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 DATE 6/4/82 BY SP-1 GSK/px



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	<i>[initials]</i>
Mr. DeLoach	<i>[initials]</i>
Mr. Mohr	<i>[initials]</i>
Mr. Bishop	<i>[initials]</i>
Mr. Casper	<i>[initials]</i>
Mr. Callahan	<i>[initials]</i>
Mr. Conrad	<i>[initials]</i>
Mr. Felt	<i>[initials]</i>
Mr. Gale	<i>[initials]</i>
Mr. Rosen	<i>[initials]</i>
Mr. Sullivan	<i>[initials]</i>
Mr. Tavel	<i>[initials]</i>
Mr. Trotter	<i>[initials]</i>
Tele. Room	<i>[initials]</i>
Miss Holmes	<i>[initials]</i>
Miss Gandy	<i>[initials]</i>

[Handwritten signature]
March 20, 1972

MEMORANDUM FOR MR. TOLSON

Mr. Tolson

J. Adams
Randolph

b6

Today I saw Special Agent *[redacted]* of the New York Office, who is attending a specialized In-Service Class in Criminal Matters. *[redacted]* makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Very truly yours,

[Handwritten signature]
John Edgar Hoover
Director

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DATE 6/4/82 BY SP-1 GSK/RSK



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. DeLoach	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Felt	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

4/11/72
Spencer
March 20, 1972

MEMORANDUM FOR MR. TOLSON

Mr Tolson

b6

Today I saw Special Agent [redacted] of the Chicago Office, who is attending the Conference on Attacks on Law Enforcement Officers and Related Urban Crimes. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

J. Hoover
Rosen

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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DATE *6/4/82* BY *SP-1 GSK/RJK*



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Casper	<input checked="" type="checkbox"/>
Mr. Callahan	<input checked="" type="checkbox"/>
Mr. Conrad	<input checked="" type="checkbox"/>
Mr. DeLoach	<input checked="" type="checkbox"/>
Mr. Evans	<input checked="" type="checkbox"/>
Mr. Gale	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Sullivan	<input checked="" type="checkbox"/>
Mr. Tavel	<input checked="" type="checkbox"/>
Mr. Trotter	<input checked="" type="checkbox"/>
Tele. Room	<input checked="" type="checkbox"/>
Miss Holmes	<input checked="" type="checkbox"/>
Miss Gandy	<input checked="" type="checkbox"/>

7
v.
MS

March 21, 1972

MEMORANDUM FOR MR. TOLSON

Mr. Tolson

b6

Today I saw Inspector William D. Griffith, who was recently made Number One Man of the Computer Systems Division.

~~_____~~ I discussed with him generally his new assignment.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

Handwritten initials and marks in the routing slip area.

March 23, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent J. Gerard Hogan of the Administrative Division, who is under orders of transfer to Albany as Assistant Special Agent in Charge. [REDACTED]

b6

I discussed with Mr. Hogan generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the Albany Office had one classification of cases with a delinquency of over 7% and that I would like to see all classifications of cases less than 7% delinquent.

I noted that in December, 1971, the Agents in the Albany Office had closed 18.4 cases per Agent, in January, 1972, 16.1 cases per Agent, and in February, 1972, 14.1 cases per Agent, and while this was greater than the field average in February of 9.9 cases per Agent, I noted the average was dropping and I would like to see the average increased if possible.

I also noted that for the first eight months of the current fiscal year when compared with the same period of the previous fiscal year, the Albany Office had increased its accomplishments in all categories except fines, savings, and recoveries, which was down 53% and this should be looked into.

I commented on the fact that the Agents of the Albany Office in February, 1972, spent 11.5% of their time in the office, which was the same as the field average, and I would like to see an improvement in this, particularly the Security Squad which spent 23.3% of their time in the office in February.

I stressed to Mr. Hogan the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Albany Office in February, 1972, averaged 2 hours and 20 minutes per day overtime, and while this was excessive,

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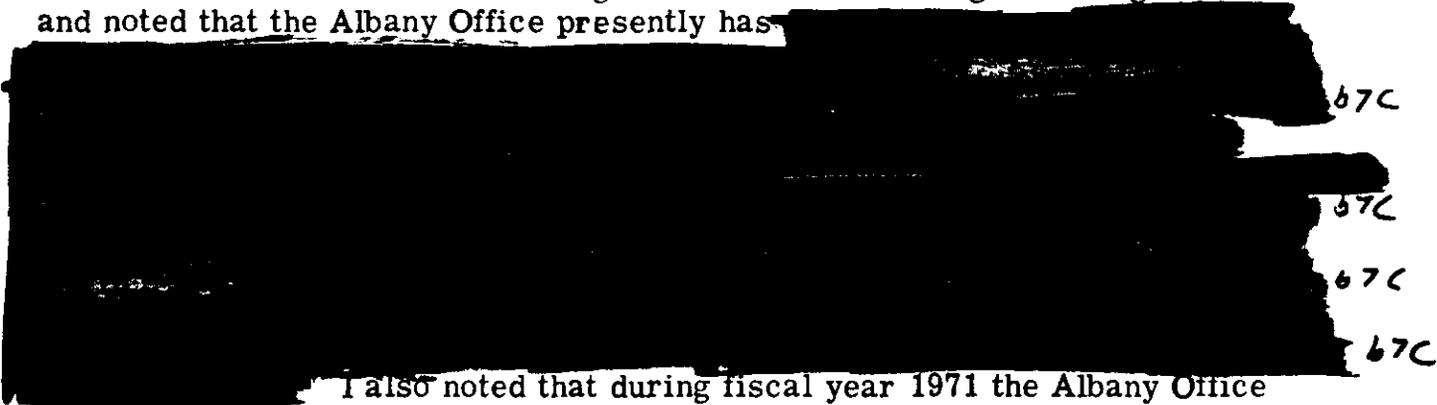
Memorandum for Mr. Tolson

March 23, 1972

I know of no way to reduce it in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

I noted that since July 1, 1971, the Albany Office has recruited 4 Special Agents and has 3 appointments outstanding and has supplied 30 clerical employees. I stressed to Mr. Hogan that this program should be given continuous attention.

I discussed with Mr. Hogan the Criminal Intelligence Program and noted that the Albany Office presently has



b7D

b7C

b7C

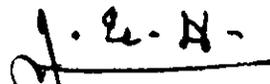
b7C

b7C

I also noted that during fiscal year 1971 the Albany Office obtained one conviction under the organized crime statutes and presently has 27 subjects awaiting prosecution.

I spoke to Mr. Hogan about the fact that I noted the Albany Office at the present time has 11 bank robberies, 3 bank burglaries, and 1 bank larceny pending unsolved and every effort should be made to correct this situation.

Very truly yours,



John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

J. Edgar Hoover

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Mohr	
Mr. Bishop	
Mr. Miller	
Mr. Callahan	
Mr. Casper	
Mr. Conrad	
Mr. Dalbey	
Mr. Cleveland	
Mr. Fender	
Mr. Bates	
Mr. Walters	
Mr. Walters	
Mr. Soyars	
Tele. Room	
Miss Holmes	
Miss Gandy	

March 24, 1972

W.B.

MEMORANDUM FOR MR. TOLSON

Mr. Tolson

Today I saw Special Agent Donald R. Roderick, who was recently designated Chief of the Uniform Crime Reporting Section of the Computer Systems Division, [REDACTED]

66

I discussed with him generally his new responsibilities.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

*Shen & Chen
Monument*

March 27, 1972

Mr. Tolson	
Mr. Felt	
Mr. Bishop	
Mr. Mohr	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. Dalbey	
Mr. Cleveland	
Mr. Fonder	
Mr. Bates	
Mr. Winkert	
Mr. Walters	
Mr. Soyars	
Tele. Room	
Miss Holmes	
Miss Gandy	

MEMORANDUM FOR MR. TOLSON

J. Edgar Hoover

bl

Today I saw Special Agent [redacted] of the Detroit Office, who is attending the Security General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for assuming additional responsibilities.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Mohr	
Mr. Bishop	
Mr. Miller	
Mr. Callahan	
Mr. Casper	
Mr. Conrad	
Mr. Dalbey	
Mr. Cleveland	
Mr. Ponder	
Mr. Bates	
Mr. Walters	
Mr. Walters	
Mr. Soyars	
Tele. Room	
Miss Holmes	
Miss Gandy	

Mr. Tolson

March 27, 1972

MEMORANDUM FOR MR. TOLSON

Aut. [unclear]
[unclear]

bb

Today I saw Special Agent [redacted] of the Chicago Office, who is attending the Security General In-Service Class. [redacted] makes an excellent and above-average personal appearance, and I would rate him above average.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Bishop	
Mr. Miller, JR.	
Mr. Callahan	
Mr. Casper	
Mr. Conrad	
Mr. Dalbey	
Mr. Cleveland	
Mr. Ponder	
Mr. Bates	
Mr. Walker	
Mr. Walters	
Mr. Soyars	
Tele. Room	
Miss Holmes	
Miss Gandy	

Handwritten notes:
✓
D. J. [unclear]
[unclear] movement

March 27, 1972

MEMORANDUM FOR MR. TOLSON

✓ FELT

Handwritten: J. [unclear]

Handwritten: Randolph

b6

Today I saw Special Agent [redacted] of the Cleveland Office, who is attending the Security General In-Service Class. [redacted] makes an excellent, above-average, mature, and substantial personal appearance, and I would rate him above average. I think this Agent has the potential for advancement in the service.

Very truly yours,

Handwritten signature: J. E. H.
John Edgar Hoover
Director

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 6/4/82 BY SP1/GSK/RSK



U. S. FEDERAL STATES DEPARTMENT OF JUSTICE
 FEDERAL BUREAU OF INVESTIGATION
 WASHINGTON, D.C. 20535

March 27, 1972

MEMORANDUM FOR MR. TOLSON

Mr. Tolson	
Mr. Felt	
Mr. Rosen	
Mr. Bishop	
Mr. Miller, E.S.	
Mr. Callahan	
Mr. Casper	
Mr. Conrad	
Mr. Dalbey	
Mr. Egan	
Mr. Gandy	
Mr. Harbo	
Mr. Winkert	
Mr. Winterrowd	

Today I saw Assistant Special Agent in Charge Vincent G. McCarthy of the Butte Office, who is attending the conference on Attacks on Law Enforcement Officers and Related Urban Crimes. [REDACTED]

b6
 I discussed with Mr. McCarthy generally the operations of a field office and the necessity for a firm but fair administration. *J. Adams*

I noted that the Butte Office had no classification of cases with a delinquency of over 7% and that I would like to see this continued.

I noted that in February the Agents of the Butte Office had closed 12 cases per Agent while the field average was 9.9 cases per Agent, and I would like to see the office maintain its average or even better it.

I also noted that for the first eight months of the current fiscal year when compared with the same period of the previous fiscal year, the Butte Office had increased its accomplishments in all categories except convictions, which was down 17% and this should be looked into.

I commented on the fact that the Agents of the Butte Office in February, 1972, spent 5.8% of their time in the office, while the field average was 11.5%, and this was healthy and I would like to see it continued.

I stressed to Mr. McCarthy the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Butte Office in February, 1972, averaged 2 hours and 26 minutes per day overtime, and while this was excessive, I know of no way to reduce this in view of the volume of work and the shortage of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

ALL INFORMATION CONTAINED
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 DATE 6/4/88 BY SP-1 GSK/RSK

Memorandum for Mr. Tolson

March 27, 1972

I noted that since July 1, 1971, the Butte Office has recruited 2 Special Agents and supplied 31 clerical employees. I stressed to Mr. McCarthy that this program should be given continuous attention.

I discussed with Mr. McCarthy the Criminal Intelligence Program and noted that the Butte Office

b7D [REDACTED] I also noted that at the present time the Butte Division does not have any top echelon informants, and that the Butte Office on January 31, 1972, had 82 cases presently under investigation in the antigambling field and has recorded no convictions nor do they have any potential convictions in this area.

I spoke to Mr. McCarthy about the fact that I noted the Butte Office at the present time has 1 bank robbery and 7 bank burglaries pending unsolved and every effort should be made to correct this situation.

Very truly yours,

J. E. H.
John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	
Mr. Mohr	
Mr. Bishop	
Mr. Casper	
Mr. Callahan	
Mr. Conrad	
Mr. DeLoach	
Mr. Felt	
Mr. Gale	
Mr. Rosen	
Mr. Sullivan	
Mr. Tavel	
Mr. Trotter	
Tele. Room	
Miss Holmes	
Miss Gandy	

March 28, 1972

MEMORANDUM FOR MR. TOLSON

Mr Tolson

Today I saw Inspector Wason G. Campbell, who was Number One Man in the Inspection Division and was recently named Executive Assistant to the Associate Director.

Adams

b6

[REDACTED]

I discussed with him generally his new responsibilities.

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

[Handwritten notes and signatures in the top right corner, including a large signature and a date stamp area.]

March 28, 1972

[Handwritten signature]

MEMORANDUM FOR MR. TOLSON

[Handwritten signature]

Today I saw Special Agent Edward J. O'Malley of the Domestic Intelligence Division, who is under orders of transfer as Legal Attache at Singapore. Mr. O'Malley

[Handwritten signature]

b6

[Redacted area] I discussed with him generally his new responsibilities.

Very truly yours,

[Handwritten signature]

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

- Mr. T. _____
- Mr. F. _____
- Mr. Rosen _____
- Mr. Bishop _____
- Mr. Miller, ES _____
- Mr. Casper _____
- Mr. Conrad _____
- Mr. Dalbey _____
- Mr. Cleveland _____
- Mr. Ponder _____
- Mr. Bates _____
- Mr. Walters _____
- Room _____
- Mr. _____

April 6, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Andrew J. Decker, Jr., who was recently designated Chief of the Nationalities Intelligence Section of the Domestic Intelligence Division. Mr. Decker

56

I discussed with him generally his new responsibilities.

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. DeLoach	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Casper	<input checked="" type="checkbox"/>
Mr. Callahan	<input checked="" type="checkbox"/>
Mr. Conrad	<input checked="" type="checkbox"/>
Mr. Dalbey	<input checked="" type="checkbox"/>
Mr. Cleveland	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Gale	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Sullivan	<input checked="" type="checkbox"/>
Mr. Tavel	<input checked="" type="checkbox"/>
Mr. Trotter	<input checked="" type="checkbox"/>
Tele. Room	<input type="checkbox"/>
Miss Holmes	<input type="checkbox"/>
Miss Gandy	<input type="checkbox"/>

April 6, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent W. Raymond Wannall, who was recently designated Chief of the Internal Security and Research Branch of the Domestic Intelligence Division and Number 2 Man of that Division. [REDACTED]

b6

I discussed with him generally his new responsibilities.

Very truly yours,

John Edgar Hoover
Director

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WBC
Ma
WBC

April 6, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Donald E. Moore, who was recently designated Number 1 Man of the Domestic Intelligence Division.

bb

[Redacted]

I discussed with him generally his new responsibilities.

WBC
WBC

Very truly yours,

J. E. H.
John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
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Mr. Tolson
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. DeLoach
Mr. Evans
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Mr. Tele. Room
Miss Holmes
Miss Gandy

April 10, 1972

MEMORANDUM FOR MR. TOLSON

b6 Today I saw Inspector Richard H. Ash of the Inspection Division, who has been ordered to Buffalo as Special Agent in Charge. [REDACTED]

I discussed with him generally the operations of a field office and the necessity for a firm but fair administration.

I noted that the Buffalo Office had an office delinquency of 4.3% and three classifications of cases with a delinquency of over 7% and I would like to see this corrected so that there is no classification of cases over 7% delinquent.

I noted that in February the Agents of the Buffalo Office had closed only 8.9 cases per Agent while the field average was 9.9 cases and I would like to see this average increased.

I also noted that for the first eight months of the current fiscal year when compared with the same period of the previous fiscal year, the Buffalo Office had dropped 11% in convictions and 28% in fines, savings, and recoveries, and this should be looked into.

I commented on the fact that the Agents of the Buffalo Office in February spent 7.4% of their time in the office, while the field average was 11.5%, and I would like to see this low percentage continued, although the Security Agents were spending 14% of their time in the office and this could be lowered.

I stressed to Mr. Ash the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Buffalo Office in February, 1972, averaged 2 hours and 29 minutes per day overtime, and while this was excessive, I know of no way to reduce it in view of the volume of work and the shortage

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[initials]

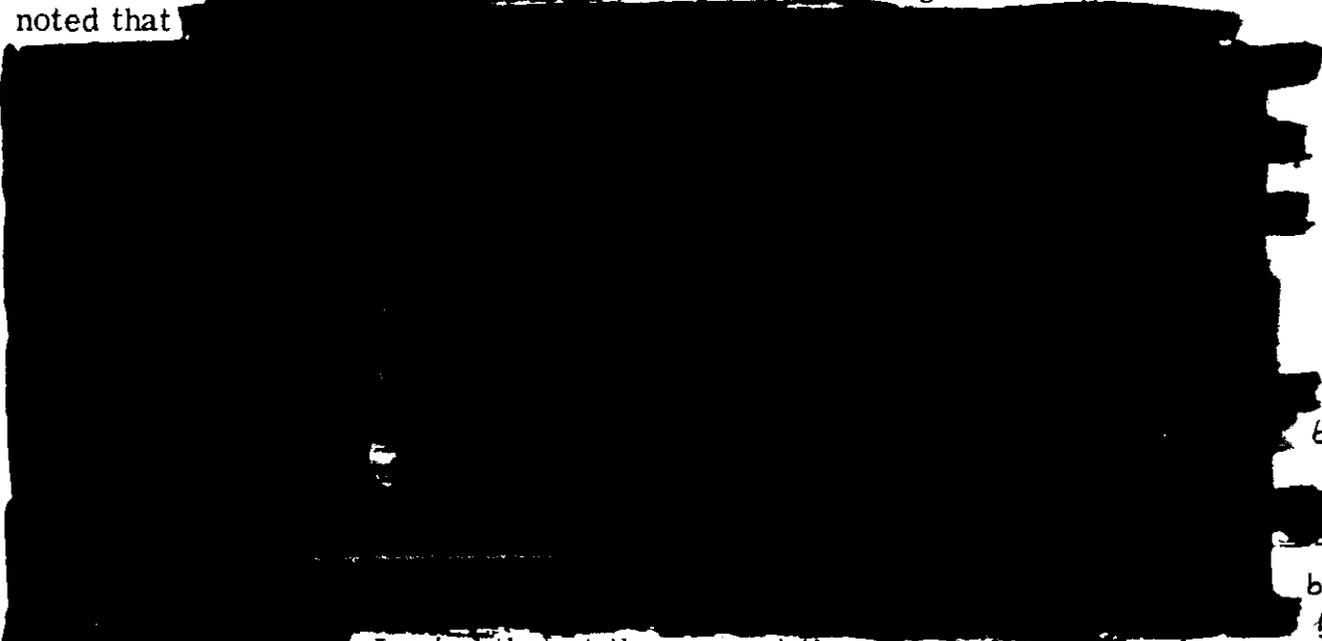
Memorandum for Mr. Tolson

April 10, 1972

of personnel. I stated I wanted to emphasize the fact that I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

I noted that since July 1, 1971, the Buffalo Office has not recruited any Agents and has one appointment outstanding and has supplied 25 clerical employees. I stressed to Mr. Ash that this program should be given continuous attention.

I discussed with Mr. Ash the Criminal Intelligence Program and noted that



I noted that at the present time the Buffalo Office has 47 pending prosecutions in connection with the antigambling statutes.

I spoke to Mr. Ash about the fact that I noted the Buffalo Office at the present time has 10 bank robberies, 6 bank burglaries, and two bank larcenies pending unsolved and every effort should be made to correct this situation.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

Handwritten notes and signatures in the top right corner, including 'J.P.C.' and other illegible marks.

April 11, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Marlin H. Moore of the Inspection Division, who was formerly Assistant Special Agent in Charge at Albany. *[Redacted]*

Handwritten 'b6' in the left margin.

Handwritten signature 'Williams' in the right margin.

I discussed with him generally the work of the Inspection Division and the importance of the assignment, stressing particularly accomplishments, informant coverage, and recruiting of Agents.

Very truly yours,

Handwritten signature 'J. E. H.' with a flourish.

John Edgar Hoover
Director

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T. J. [unclear]
Am ✓
W. [unclear] ✓

April 12, 1972

MEMORANDUM FOR MR. TOLSON ✓
MR. FELT
MR. ROSEN
MR. BATES

J. Williams

Last evening in conversation with the President, he was particularly commendatory of the excellent work that the FBI personnel had performed in handling the several hijackings in the West and asked me to personally convey to the Agents his appreciation of their effective actions.

I desire that letters be written today to the Special Agents in Charge at San Diego, Salt Lake City, and Seattle conveying the President's commendation. A memorandum also should be written to Assistant Director Bates, whose Division supervised the handling of these matters.

Very truly yours,

J. E. H.

John Edgar Hoover
Director

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COPY MADE FOR MR. TOLSON

with G. G. [unclear]
4/12/72



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

April 12, 1972

MEMORANDUM FOR MR. TOLSON

Handwritten notes and signatures in the top right corner, including 'Hase' and 'Spencer'.

Today I saw Inspector Philip R. Sheridan of the Inspection Division, who is under orders of transfer to Norfolk as Special Agent in Charge.
[Redacted]

blp

I discussed with him generally the operations of a field office and the necessity for a firm but fair administration.

Handwritten signature 'J. Tolson'.

I noted that the Norfolk Office had one classification of cases over 7% delinquent and I would like to see the delinquency held to below 7%.

I noted that in March the Agents of the Norfolk Office closed 15 cases per Agent while the field average in February was 9.9 cases per Agent, and I would like to see this average continued.

I also noted that for the first nine months of the current fiscal year when compared with the same period of the previous fiscal year, the Norfolk Office had dropped 6% in convictions and 5% in fugitives located, and this should be looked into.

I commented on the fact that the Agents of the Norfolk Office in February spent 9.9% of their time in the office, while the field average was 11.5%, and I would like to see this low percentage continued, although the Security Agents were spending 13.6% of their time in the office, the Accounting Agents 10.9% and the Resident Agents 17.1% and all of these are excessive and should be reduced.

I stressed to Mr. Sheridan the value of informant coverage in all fields of our work and the necessity for intensification of the development of top level informants.

I noted that the Agents of the Norfolk Office in February, 1972, averaged 2 hours and 23 minutes per day overtime, and I would like to see it reduced to 2 hours per day. I stated I wanted to emphasize the fact that

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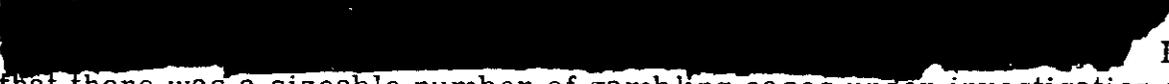
Memorandum for Mr. Tolson

April 12, 1972

I did not want any unnecessary overtime and whatever overtime was performed must be equitably shared by all or fringe benefits should be rescinded in those cases wherein the Agents are not able to equitably share the overtime.

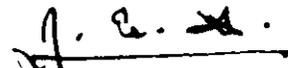
I noted that since July 1, 1971, the Norfolk Office has recruited 3 Special Agents and has one appointment outstanding and has supplied 12 clerical employees. I stressed to Mr. Sheridan that this program should be given continuous attention.

I discussed with Mr. Sheridan the Criminal Intelligence Program and noted that investigation to date 

b7D  I noted that there was a sizeable number of gambling cases under investigation and although there were no convictions obtained in gambling categories during the last fiscal year, to date during this fiscal year, they have recorded two convictions and prosecution is pending against 48 individuals for violation of the antigambling statutes.

I spoke to Mr. Sheridan about the fact that I noted the Norfolk Office at the present time has 8 bank robberies and 1 bank burglary pending unsolved and every effort should be made to correct this situation.

Very truly yours,



John Edgar Hoover
Director



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

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April 17, 1972

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent [redacted]
Resident Agent at Newport News, Virginia, out of the Norfolk
Office, who is attending the Specialized Photographic Training
School. [redacted]

bb

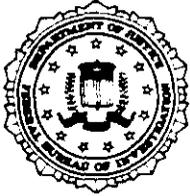
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Waltch

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D.C. 20535

April 25, 1972

MEMORANDUM TO MR. TOLSON
MR. FELT
MR. ROSEN
MR. MOHR
MR. BATES
MR. BISHOP
MR. CALLAHAN
MR. CASPER
MR. CLEVELAND
MR. CONRAD
MR. DALBEY
MR. E. S. MILLER
MR. PONDER
MR. SOYARS
MR. WAIKART
MR. WALTERS
MISS HOLMES

Mr. Tolson
Mr. Felt
Mr. Rosen
Mr. Mohr
Mr. Bishop
Mr. Callahan
Mr. Casper
Mr. Conrad
Mr. Dalbey
Mr. Cleveland
Mr. Ponder
Mr. Soyars
Mr. Walters
Miss Holmes
Tele. Room
Mr. Nease
Miss Gandy

Handwritten initials and checkmarks

In the recent past a considerable increase has been noted in correspondence to the Bureau in response to correspondence from the Bureau bearing the character "Miscellaneous - Information Concerning" and other non-specific characterizations. In such instances, routing of the mail is most difficult and usually results in considerable delay in getting the mail to the appropriate Division.

The Manual for Bureau Supervisors, Section 16 (11), page 5a, sets forth instructions that the character of such correspondence emanating from the Bureau should parenthetically show the Seat of Government origin, such as "John Doe, Miscellaneous - Information Concerning, (Crime Research Section)."

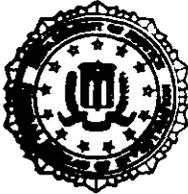
It is requested that you bring these instructions to the attention of the personnel in your Division engaged in the preparation of outgoing correspondence in order to alleviate the delays encountered in handling replies to the Bureau.

Very truly yours,

John Edgar Hoover

John Edgar Hoover
Director

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UNITED STATES DEPARTMENT OF JUSTICE
 FEDERAL BUREAU OF INVESTIGATION
 WASHINGTON, D.C. 20535

April 26, 1972

MEMORANDUM FOR MR. TOLSON ✓
 MR. FELT
 MR. ROSEN
 MR. BISHOP
 MR. BATES

Mr. Tolson	✓
Mr. Felt	✓
Mr. Campbell	✓
Mr. Rosen	✓
Mr. Mohr	✓
Mr. Bishop	✓
Mr. Miller, EA	✓
Mr. Callahan	✓
Mr. Casper	✓
Mr. Conrad	✓
Mr. Dalbey	✓
Mr. Cleveland	✓
Mr. Ponder	✓
Mr. Wickert	✓
Mr. Walters	✓
Mr. S. [unclear]	✓
Tele. Room	✓
Miss Holmes	✓
Miss Gandy	✓

Today, upon my return to Washington, there were ready for me to sign letters to the President of TWA, the Federal Aviation Administration, and the Airline Pilots Association relative to the outrageous action of a Captain of a TWA plane at Chicago in compelling two of our Agents to leave the plane unless they surrendered their guns.

b6 I had to rewrite the letter to TWA because of the rather "mouse like" contents of the same. I want any correspondence with TWA to be curt and to the point. The original letter drafted for my signature did not emphasize the angry and incensed actions of the Captain of the TWA plane at Chicago. In fact, it made no mention of the same. I had to change the salutation in that it was addressed to "Dear [redacted]" and closed with "Sincerely yours." I want all correspondence going to TWA to be addressed either "Sir" or "Dear Sir" and closed "Very truly yours."

I had to add to the letter a concluding sentence in which I demanded that TWA instruct their pilots to comply with the regulations of the Federal Aviation Administration, which was approached rather "lamblike" in the original letter.

b6 We have been treated most shabbily by TWA ever since the instance with [redacted] and I see no reason why we should not be aggressively pertinent when we are communicating with that organization.

Very truly yours,

J. E. H.
 John Edgar Hoover
 Director

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